

## **Colebrook Board Of Selectmen Meeting**

### **Colebrook Town Hall**

**November 4, 2019**

**5 PM**

**Selectmen Present:** Chairman Greg Placy, Selectman Ray Gorman, and Town Manager Sharon Penney.

**Others Present:** Jim and Mary Ellen Hesselbacher, and Recording Clerk Sasha Uran.

**Chairman Greg Placy called the meeting to order at 5 pm. The Pledge of Allegiance was recited.**

#### **Minutes:**

##### **Minutes of October 7, 2019**

*Ray Gorman moved to approve the minutes of October 7, 2019 as corrected. Greg Placy seconded. Motion carries unanimously.*

**Manifests:** (The following manifests were signed.)

##### **Payroll Manifests**

##### **Accounts Payable Manifests**

##### **New Business:**

##### **Assessor Update**

The assessor stated he has the initial measuring and listing completed but he has a few to double check. Will be sending out notices for the call backs, which is for interior. Once that is completed, he should be able to have the numbers immediately. Right now, he is looking at the end of November for his completion.

##### **State Aid Grant Status for 2020 Utility Project Continuation**

Sharon stated it is just a heads up. Sharon stated she received a call from Shannon Larocque from DES advising her that the water and sewer utility project could be eligible for SAG funding. The town could potentially receive \$564,000 over a 20-year period. To be eligible the town needs to issue the Certificate of Substantial Completion for the project before December 31<sup>st</sup>. Shannon said it's ok that the town is working on a change order and will be doing work next year. The town needs to issue the Certificate of Substantial Completion for the project, which will start Sicard's one-year warranty period.

Greg stated the State Aid Grant is to finish the water and sewer project on Park Street.

### **Colby Street**

Ray stated that in front of the Mental Health building there is a manhole with a catch basin right in front of the driveway. The owners are worried about the pooling water around the manhole, especially with the colder temperatures approaching. The owners are worried that it will ice over and people will slip and fall.

Sharon stated she will speak to the Highway Department about the water pooling around the manhole.

Ray stated there was also a sign where people park at the mental health facilities that was damaged during an accident which Highway Department took out and left a large hole in its place. Ray would like the Highway Department to either replace the sign or fill in the hole.

### **Town Manager Update:**

#### **Floodplain Administrator Position**

Sharon stated she received notice from the Office of Strategic Initiatives about the Floodplain Administrator position. Sharon is not sure if the town already has one or not.

Greg stated that Sharon should check with Wayne Frizzell.

Sharon stated she will ask Wayne about it but Mike Ouellet had stated if there is not already an Administrator, he is willing to do it.

Ray stated if Mike wants to do it let him.

#### **Barry Conservation Camp**

Sharon stated that she received a letter requesting assistance to recruit summer help.

Reg stated to have Melissa Shaw look at the letter.

#### **Striping Question from CMA**

Greg stated he will look at it.

**Signatures Needed:** (The following documents were signed.)

**Current Use Penalty Tax Warrant – Alexis Lamontagne**

**Timber Tax Abatement – Andre Lacasse**

#### **Executive Session Request(s):**

#### **Personnel by Town Manager**

*Ray Gorman moved to enter Executive Session citing RSA 91-A;3,II(a). Greg Placy seconded. Roll Call Vote: Greg Placy “aye”, Ray Gorman “aye”.*

**Executive Session entered at 5:22 pm.**

**Public Session entered at 5:40 pm.**

**County**

Ray stated that Sue Collins worked with Eric Stohl about reducing the amounts to be paid in the County Recycling budget. The county board stated that Colebrook is doing a good job sorting plastic so now the county is putting more pressure on the other towns to do the same. There are less inmates at the county to do the work right now. Pittsburg is refusing to sort.

Sharon stated if the towns don't recycle as much as possible, the landfills will start filling up.

Melanie Mathieu stated that this coming year tax bill with the county is \$817,060 which has dropped from last year's amount of \$840,000.

**Assessor**

Ray stated that if he understands correctly, the tax bills won't be going out until mid-late December.

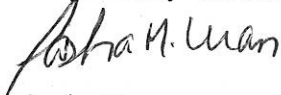
**Co-op Park**

Sharon stated they couldn't do the public hearing when they were supposed to. They were looking at the 16<sup>th</sup> of December but will have the Co-op do it on December 9.

*Ray Gorman moved to adjourn the meeting. Greg Placy seconded. Motion carries unanimously.*

**Meeting adjourned at 5:53 pm.**

Respectfully Submitted,



Sasha Uran

Recording Clerk