

Minutes
Town of Colebrook Selectboard
Work session Construction Projects RFQ's
Tuesday, February 15, 2022
12:30 P.M.
Town Conference Room

Present: Suzanne Collins, Ray Gorman, Greg Placy, Selectmen. James O'Gorman, Town Manager.

The meeting was called to order at 12:30 P.M. by Greg Placy.

Agenda Items: Review of RFQ's received for various construction projects.

As per the requirements for state funding of many of the future construction projects in the Town of Colebrook, water, wastewater, Main Street program and bridges, the Town must hire an engineering firm to oversee the work done by the contracted engineering firm for said projects to make sure that all aspects of the project are in order. The Town recently advertised in various local and state papers for such services with the deadline for qualifications to be submitted at the close of business at the Town Offices of February 2, 2022 received prop. The Town received proposals from 5 firms; Gale Associates of Bedford, N.H., Hoyle Tanner of Manchester, N.H., DuBois & King, Inc., of Gilford, N.H., HEB Engineering of North Conway, N.H., CMA Engineers, Portsmouth, N.H. Greg Placy received a copy of a sample of and evaluation form used similarly by NHDOT for evaluating the various firms in order to make a choice.

Ray Gorman stated that he felt comfortable with CMA and HEB based on the Town's past working experiences with each firm.

Sue Collins noted that in her review of the proposals that she didn't realize that Hoyle Tanner did not submit or list any experience with inspections.

Greg Placy noted that HEB didn't list any water or sewer work and should be taken out of the running for the general contractor.

Upon review of the proposals and at looking at the criteria associated with firms and their experience with local projects, Sue noted that GAYLE Engineering did most of their work in Massachusetts.

Ray Gorman noted that he was happy with the results of the Zoom meeting with the State last Friday in regarding to the additional funding that State is willing to cover in taking consideration that the estimated costs for the Main Street project are now much higher than originally proposed. Sue questioned who was going to pay for the increase costs? Greg reiterated that NHDOT said they would cover the costs.

Sue noted that if the state had had a process for double checking the work done by engineering firms a number of years ago, we wouldn't have run into the problems the Town did with the water wells north of town.

Greg Placy made a motion that the Town of Colebrook hire and accept CMA Engineering for the work associated with the roadways, water and sewer projects and that HEB would be used for the bridge projects and that the inspection process would be done visa versa between the firms based on the work on the projects. The motion was seconded by Sue Collins, without any further the discussion the vote was unanimous on this motion.

Without any further business before the board Suzanne Collins made the motion to adjourn the meeting. The motion was seconded by Ray Gorman. Without further discussion the motion passed unanimously. The board adjourned at 1:20 p.m.

The draft minutes are submitted as written by.

James H. O’Gorman
Town Manager