

# Town of Colebrook

## Annual Town Report



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## Year Ending December 31, 2021

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## GENERAL INFORMATION FOR COLEBROOK

<b><i>Emergencies</i></b>		<b>911</b>
<b>Police Department</b>	<i>pd@colebrooknh.org</i>	237-4487
<b>Town Offices</b>	<i>http://www.colebrooknh.org</i>	237-4070
<b>Board of Selectmen</b>	<i>scollins@colebrooknh.org</i> <i>coosgardens@gmail.com</i> <i>gregplacy@gmail.com</i>	
<b>Town Manager</b>	<i>jogorman@colebrooknh.org</i>	
<b>Tax Collector</b>	<i>mfogg@colebrooknh.org</i>	
<b>Town Clerk</b>	<i>townclerk@colebrooknh.org</i>	237-5200
<b>Recreation Department</b>	<i>colebrookrecreation@gmail.com</i>	237-5086
<b>Highway Department</b>	<i>tjrossitto1962@gmail.com</i>	237-8019
<b>Water &amp; Sewer Department</b>	<i>briansullivan229@gmail.com</i>	237-5354
<b>Planning Board</b>	<i>mouellet@colebrooknh.org</i>	331-2159
<b>Library</b>	<i>colebrookpublib@gmail.com</i>	237-4808
<b>District Court &amp; Family Division</b>		1-855-212-1234
<b>Schools (SAU Offices)</b>	<i>http://www.colebrook.sau7.org</i>	237-5571
<b>US Post Office</b>		237-5761
<b>North Country Chamber of Commerce</b>	<i>http://www.chamberofthenorthcountry.com</i>	237-8939

### HOURS OF OPERATION

<b>Town Offices</b>	Monday - Friday	8:00 a.m. – 4:00 p.m.
<b>Transfer Station</b>	Tuesday, Thursday, Saturday & Sunday	9:00 a.m. – 2:00 p.m.
<b>Town Clerk</b>	Monday – Thursday	8:00 a.m. – 3:30 p.m.
	Friday	8:00 a.m. – 1:00 p.m.

### TOWN HOLIDAYS

New Year's Day	Independence Day	Thanksgiving Day
Civil Rights Day	Labor Day	the Day after Thanksgiving
President's Day	Columbus Day	Christmas Day
Memorial Day	Veterans Day	

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## ELECTED TOWN OFFICERS

### MODERATOR

Nathan Lebel 2022

### PLANNING BOARD

Sandra Riendeau 2022  
Robert Murphy 2023  
Ron Patterson 2024  
Gregory Sipple 2024

### SELECTMEN

Greg Placy 2022  
Raymond Gorman 2023  
Suzanne Collins 2024

### SUPERVISORS OF CHECKLIST

Bill Sambito 2022  
Marcel Ouellet (*appointed*) 2024  
Debra Thompson  
Resigned: 03/01/2021  
Brent Lyons 2026

### TREASURER

Alicia Boire 2023

### TOWN CLERK

Debra Thompson 2022  
Tracey McKinnon  
*Resigned: 04/30/2021*

### CEMETERY TRUSTEES

Denise VanBeuren 2022  
Jodi Smith 2022  
Julie Brunault 2023  
Terrance Rosi 2023  
Daniel Lyons 2024

### TRUSTEES OF TRUST FUNDS

Andrew Nolette 2022  
Rosemary Mulliken 2023  
Albert W. Ferns, Jr. 2024

### LIBRARY TRUSTEES

Kathy Woodard 2022  
Amy Patterson 2023  
Alicia Boire 2023  
Catherine Drucker 2024  
Mary Trask 2024

# APPOINTED TOWN OFFICERS

## TOWN MANAGER (Overseer of Welfare)

James O’Gorman, as of 11/08/2021  
Sharon Penney, Retired 06/2021

### TAX COLLECTOR

Melanie Fogg

### DEPUTY TAX COLLECTOR

Rita Hibbard

### DEPUTY TREASURER

Julie Brunault

### DEPUTY TOWN CLERK

Sheila Beauchemin

### ROAD AGENT

Anthony “TJ” Rossitto

### RECREATION DIRECTOR

Melissa Shaw

### CHIEF OF POLICE

Paul Rella

### FIRE CHIEF

David Woodard

### PUBLIC HEALTH OFFICER

Dr. Robert Soucy

### EMERGENCY MANAGEMENT

Dean Woodard-Neary, Director  
Brad Sheltry, Deputy Director

### BOARD OF ADJUSTMENTS

Joseph Anderson	2022
Samuel Bird	2023
Brian LaPerle	2023
David Thatcher	2024
Dennis Bailey	2024

### AUDITOR

Roberts & Greene, PLLC

### ASSESSORS

Brett S. Purvis & Associates Inc.

### CONSERVATION COMMISSION

James Hesselbacher	2022
Mary Ellen Hesselbacher	2022
Joseph Anderson	2023
Wayne Richards	2023
Samuel Bird	2024

### NH SCENIC HIGHWAY COMMITTEE

Gregory Sipple – Appt. 2015

### NORTH COUNTRY COUNCIL REPRESENTATIVE

Gregory Sipple – Appt. 2016

**Town Warrant  
Colebrook, New Hampshire  
The Polls will be Open from 8 AM to 6 PM**

To the Inhabitants of the Town of Colebrook, in the County of Coös, in the State of New Hampshire, qualified to vote in Town Affairs:

You are hereby notified to meet at the Colebrook School Gymnasium in said Town of Colebrook, on **Tuesday, March 8, 2022 at 7:00 PM** in the evening, to act upon the following subjects:

**Article 1:** To bring in your ballots for the selection of Town Officers to be elected by ballot for the Town of Colebrook for the ensuing year.

**Article 2:** To see if the Town will vote to raise and appropriate the sum of **\$3,023,000** for the purpose of **Improvements to the Wastewater Treatment Facility** including the influent pumping station with **\$1,213,800** of such sum to be raised through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq. as amended; to authorize the Selectmen to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; to authorize the Selectmen to apply for, obtain and accept any federal, state or other aid which may be available for said project, including, but not limited to a **\$1,000,000** combined grant from the Northern Borders Regional Commission and the U.S. Economic Development Administration, an **\$809,200** grant from the N.H. Department of Environmental Services (DES) American Rescue Plan Act (ARPA) funding, and to authorize the Selectmen to take any other action or to pass any other vote relative thereto. Notwithstanding the general obligation nature of the bonds or notes, it is the intention that debt service payments will be funded by user fees. The project is currently eligible for 15% loan forgiveness of **\$182,070** under the State Revolving Fund program. (The Selectmen do recommend passage of this article). 3/5 ballot vote required.

**Article 3:** To see if the Town will vote to raise and appropriate the sum of **\$847,000** for work on a **New Water Well Project** with **\$428,000** of such sum to be raised through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq. as amended; to authorize the Selectmen to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; to authorize the Selectmen to apply for, obtain and accept any federal, state or other aid which may be available for said project, including, but not limited to a **\$419,000** grant from the N.H. Drinking Water Ground Water Trust Fund, and to authorize the Selectmen to take any other action or to pass any other vote relative thereto. Notwithstanding the general obligation nature of the bonds or notes, it is the intention that debt service payments will be funded by user fees. (The Selectmen do recommend passage of this article.) 3/5 ballot vote required.

**Article 4:** To see if the Town will vote to raise and appropriate the sum of **\$2,627,527** for **General Government**. This article does not include special or individual articles addressed. (The Selectmen do recommend passage of this article.) Majority vote required.

Executive	\$113,080
Town Clerk, Voter Registration, Town Meeting, Elections	\$107,255
Financial Administration	\$287,815
Legal Expense	\$20,000
Planning & Zoning	\$38,450
General Government Buildings	\$90,150
Advertising and Regional Association	\$2,350
Police	\$635,870
Ambulance	\$201,180
Fire	\$15,550
Emergency Management	\$4,110
COVID-19 Expenses	\$100
Highways	\$585,105
Street Lighting	\$25,000
Transfer Station & Recycling	\$179,180
Health Administration	\$32,250
Animal Boarding	\$250
Welfare Administration	\$7,100
Parks & Recreation	\$129,120
Patriotic Purposes	\$4,200
Economic Development	\$2,400
Conservation Commission	\$300
Bond Payment and Tax Anticipation Note Interest	\$146,712
<b>Total</b>	<b>\$2,627,527</b>

**Article 5:** To see if the Town will vote to raise and appropriate the sum of **\$287,500** for the following **Capital Reserve Funds**. This appropriation shall be funded by taxation with the exception of the water and sewer short-lived assets, which will be funded by user fees. (The Selectmen do recommend passage of this article.) Majority vote required.

<b>Capital Reserve Funds</b>	
Highway Equipment	\$80,000
Emergency Management	\$2,500
Police Cruiser	\$5,000
Bridge Fund	\$75,000
Re-evaluation 2024	\$10,000
Building Repairs	\$25,000
Highway Paving	\$50,000
Water - Short Lived Assets	\$20,000
Sewer - Short Lived Assets	\$20,000
<b>Total Article 3.</b>	<b>\$287,500</b>

**Article 6:** To see if the Town will vote to raise and appropriate the sum of **\$34,300** for Assessing Services and to authorize the withdrawal of **\$6,000** from the **Digital Mapping Capital Reserve Fund** as offsetting revenue for a digitized mapping project. (The Selectmen do recommend passage of this article.) Majority vote required.

**Article 7:** To see if the Town will vote to raise and appropriate the sum of **\$129,405** for Landfill Closure Expenses and to authorize the withdrawal of **\$50,000** from the Sanitary **Landfill Closure Capital Reserve Fund** as offsetting revenue against these expenses. (The Selectmen do recommend passage of this article.) Majority vote required.

**Article 8:** To see if the Town will vote to raise and appropriate the sum of **\$55,556** for the purpose of purchasing a Police Cruiser, **\$50,000** to come from Locality Equipment Purchase Program grant funds and the balance of **\$5,556** to come from taxation. (The Selectmen do recommend passage of this article.) Majority vote required.

**Article 9:** To see if the Town will vote to raise and appropriate the sum of **\$591,495** for the **Colebrook Water Department and the Colebrook Sewer Facilities**. Said funds to be offset by user fees. (The Selectmen do recommend passage of this article.) Majority vote required.

Water	\$277,420
Sewer	\$314,075

**Article 10:** To see if the Town will vote to raise and appropriate the sum of **\$76,200** for the purchase of a Water & Sewer Department Truck with funds to come from the Water & Sewer Truck Savings Account previously established for this purpose. (The Selectmen do recommend passage of this article.) Majority vote required. No tax impact.

**Article 11:** To see if the Town will vote to raise and appropriate the sum of **\$22,700** for the purpose of funding a GIS Data Collection mapping system for sewer and storm water infrastructure. Said funds to be offset by user fees. (The Selectmen do recommend passage of this article.) Majority vote required.

**Article 12:** To see if the Town will vote to raise and appropriate the sum of **\$50,000** for the purpose of the purchase of a Portable Sewer Diesel Pump with funds to come from a Sewer Short-Lived Asset Capital Reserve Fund previously established for this type of purchase. (The Selectmen do recommend passage of this article.) Majority vote required. No tax impact.

**Article 13:** To see if the Town will vote to raise and appropriate the sum of **\$214,180** for support of the **Colebrook Public Library**, **\$193,455** to be raised through taxation and **\$20,725** is to come from other library balance on hand January 1, 2022, book sales, donations, trust funds, non-resident fees, other communities, overdue fines, book resale, copying fees, etc., such funds to be expended under the direction of the Board of Library Trustees. (The Selectmen do recommend passage of this article.) Majority vote required.

**Article 14:** To see if the Town will vote to raise and appropriate the sum of **\$5,000** to be added to the previously established **Library Building Repairs and Replacement Capital Reserve Fund** for Library Building Repairs and Replacement. (The Selectmen do recommend passage of this article.) Majority vote required.

**Article 15:** To see if the Town will vote to raise and appropriate the sum of **\$101,815** for the operation and maintenance of the **Colebrook Cemeteries**, the sum of **\$96,065** to be raised through taxation and **\$5,750** to be raised from burials, cemetery trust funds and other Colebrook Cemetery revenues. (The Selectmen do recommend passage of this article.) Majority vote required.

**Article 16:** To see if the Town will vote to raise and appropriate the sum of **\$5,000** to be added to the Colebrook **Cemetery Grounds Maintenance and Reclamation Expendable Trust Fund**. (The Selectmen do recommend passage of this article.) Majority vote required.

**Article 17:** To see if the Town will vote to raise and appropriate the sum of **\$346,700** for the **Northern Borders Dispatch Center**, with **\$171,745** to come from participating towns, and **\$174,955** to come from taxation. (The Selectmen do recommend passage of this article.) Majority vote required.

**Article 18:** To see if the Town will vote to raise and appropriate the sum of **\$2,000** for the purpose of funding **Northern Borders Dispatch Center** Trail Maintenance with **\$1,600** to come from participating towns and **\$400** to come from taxation. (The Selectmen do recommend passage of this article.) Majority vote required.

**Article 19:** To see if the Town will vote to raise and appropriate the sum of **\$23,000** for the **Northern Borders Dispatch Center Capital Reserve Fund** to be used for future replacement of dispatch equipment with **\$18,400** to come from participating towns and **\$4,600** to come from taxation. (The Selectmen do recommend passage of this article.) Majority vote required.

**Article 20:** To see if the Town will vote to raise and appropriate the sum of **\$82,535** for the **Northern Borders Dispatch Center** to complete the Cree Notch Communications Tower. Funding includes an Emergency Management Performance Grant (EMPG) of **\$35,000**, Coos County Unincorporated Places contribution of **\$17,000** and **\$30,535** from unassigned fund balance (this represents monies from the Northern Borders Savings Account). No funds will come from taxation. (The Selectmen do recommend passage of this article.) Majority vote required.

**Article 21:** To see if the Town will vote to raise and appropriate the sum of **\$105,490** for **Stonegarden Police Department Equipment and Patrol**. This amount is to be reimbursed from Grant Revenues. (The Selectmen do recommend passage of this article.) Majority vote required. No Tax Impact.

**Article 22:** To see if the Town will vote to raise and appropriate the sum of **\$2,500** for the purpose of expending the funds for a **Used Oil Grant**. This amount is to be reimbursed from the State of NH. (The Selectmen do recommend passage of this article.) Majority vote required. No tax impact.

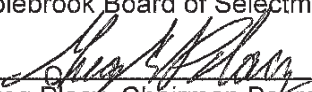
**Article 23:** To see if the Town will vote to accept the donation of a portion of a certain parcel of land currently owned by the Canaan Vt. School District located at 22 Bridge Street for the purpose of well field protection and enhanced parking adjacent to the town parking lot and Memorial lot. (The Selectmen do recommend passage of this article.)

**Article 24:** To see if the Town will vote to accept, ratify and confirm the reports of the Agents, Selectmen, Auditors and all other Town Officers.


**Article 25:** To transact any other business that may legally come before this meeting.

Given under our hands and seals this 14th day of February, 2022.

Colebrook Board of Selectmen.

  
\_\_\_\_\_  
Greg Placy, Chairman Board of Selectmen

  
\_\_\_\_\_  
Suzanne Collins, Selectman

  
\_\_\_\_\_  
Raymond Gorman, Selectman

## APPROPRIATIONS BUDGET

	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Requested	2021 to 2022 Budget Comparison
<b>Board of Selectmen</b>						
EX Salary	12,600	12,600	12,850	12,849	13,500	650
EX Recording Clerk	2,500	1,631	-	-	-	-
EX Contracted Services	2,000	2,064	2,100	761	2,100	-
EX Social Security	950	882	800	797	850	50
EX Medicare	250	206	200	186	200	-
EX Workers' Compensation	150	140	125	103	140	15
EX Enforcement Services	1,500	-	3,000	-	3,000	-
EX Training & Mileage	1,500	72	1,500	381	1,000	(500)
EX Tax Map Updates	3,500	3,150	3,500	3,275	-	(3,500)
EX Printing, Dues & Subscripti	3,250	3,210	3,250	2,626	3,250	-
EX Supplies	500	-	-	-	-	-
EX Recognition	2,000	3,713	2,000	4,221	3,000	1,000
<b>Total</b>	<b>30,700</b>	<b>27,668</b>	<b>29,325</b>	<b>25,199</b>	<b>27,040</b>	<b>(2,285)</b>
<b>Town Administration</b>						
TA Salary	78,500	73,804	75,000	49,771	65,600	(9,400)
TA Health/Dental	14,700	14,660	13,000	6,736	2,600	(10,400)
TA Social Security	4,650	4,576	4,650	3,086	4,200	(450)
TA Medicare	1,100	1,070	1,100	722	1,000	(100)
TA Retirement	8,400	8,244	9,500	5,742	9,500	-
TA Workers' Compensation	150	140	125	103	140	15
TA Training & Mileage	2,000	139	2,000	1,436	2,000	-
TA Pre-Employment	-	-	100	47	-	(100)
TA Equip Rental, Repairs, Prch	250	-	2,000	2,704	500	(1,500)
TA Print, Dues & Subscriptions	500	355	500	2,656	500	-
TA Supplies	750	222	500	674	-	(500)
<b>Total</b>	<b>111,000</b>	<b>103,210</b>	<b>108,475</b>	<b>73,677</b>	<b>86,040</b>	<b>(22,435)</b>
<b>Town Clerk</b>						
TC Salary	38,900	37,977	47,200	37,061	42,900	(4,300)
TC Deputy	13,400	14,462	15,100	20,036	16,800	1,700
TC Health/Dental	32,100	31,297	28,400	18,819	12,000	(16,400)
TC Social Security	3,300	2,710	3,850	3,433	3,700	(150)
TC Medicare	800	644	900	803	900	-
TC Retirement	4,350	4,242	6,000	5,872	6,000	-
TC Workers' Compensation	150	140	175	143	205	30
TC Software Support	1,800	2,261	4,300	3,842	4,850	550
TC Training & Mileage	500	66	750	-	600	(150)
TC Telephone	800	791	800	791	850	50
TC Equip Rental, Repairs, Prch	2,500	1,996	1,900	639	1,600	(300)
TC Print, Dues & Subscriptions	600	562	700	791	725	25
TC Supplies	1,600	1,489	2,200	2,455	2,700	500
TC Computer Hardware & Software	9,500	9,843	-	1,583	500	500
<b>Total</b>	<b>110,300</b>	<b>108,480</b>	<b>112,275</b>	<b>96,268</b>	<b>94,330</b>	<b>(17,945)</b>
<b>Voter Registration</b>						
EL Employee Wages	3,000	2,440	1,650	1,020	2,350	700
EL Social Security	200	155	100	63	150	50
EL Medicare	50	36	50	15	50	-

## APPROPRIATIONS BUDGET

	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Requested	2021 to 2022 Budget Comparison
EL Print, Dues & Subscriptions	200	57	100	56	200	100
EL Office Supplies	200	-	50	261	125	75
EL Meals & Mileage	100	66	200	-	-	(200)
<b>Total</b>	<b>3,750</b>	<b>2,754</b>	<b>2,150</b>	<b>1,415</b>	<b>2,875</b>	<b>725</b>
<b>Town Meeting &amp; Election</b>						
MTG Employee Wages	4,100	4,140	1,400	628	5,700	4,300
MTG Social Security	250	254	100	39	350	250
MTG Medicare	60	59	25	9	100	75
MTG Equip Rentals, Repairs &	500	398	400	-	400	-
MTG Town Report	2,000	1,891	2,000	2,067	2,200	200
MTG Supplies	-	-	-	-	100	100
MTG Meals & Mileage	800	1,080	200	207	1,200	1,000
<b>Total</b>	<b>7,710</b>	<b>7,822</b>	<b>4,125</b>	<b>2,950</b>	<b>10,050</b>	<b>5,925</b>
<b>General Office</b>						
GO Employee Wages	26,100	25,920	48,700	30,479	57,000	8,300
GO Health/Dental	14,700	14,660	13,900	13,202	12,000	(1,900)
GO Social Security	1,600	1,592	3,050	1,890	3,550	500
GO Medicare	400	372	700	442	850	150
GO Retirement	2,900	2,846	3,350	3,372	4,200	850
GO Workers' Compensation	150	140	175	143	140	(35)
GO Training & seminars	500	61	500	-	500	-
GO Telephone	4,500	4,393	4,500	4,413	4,500	-
GO Equip Rental, Repairs &	3,000	2,096	2,500	2,679	3,000	500
GO Unemployment	3,050	564	2,700	2,271	2,250	(450)
GO Print, Dues & Subscriptions	750	997	850	1,451	1,200	350
GO Supplies	7,000	9,422	9,000	12,809	15,000	6,000
<b>Total</b>	<b>64,650</b>	<b>63,063</b>	<b>89,925</b>	<b>73,151</b>	<b>104,190</b>	<b>14,265</b>
<b>Tax Collection / Financial Admin</b>						
TX Employee Wages	45,100	47,491	45,200	49,153	48,500	3,300
TX Contracted Services	57,400	57,756	59,600	59,448	60,600	1,000
TX Health/Dental	28,000	14,660	28,000	14,414	26,200	(1,800)
TX Social Security	2,800	2,945	2,800	2,960	3,000	200
TX Medicare	650	689	650	692	700	50
TX Retirement	5,100	5,217	5,700	6,293	6,800	1,100
TX Workers' Compensation	100	140	150	123	175	25
TX Audit Services	15,700	14,250	15,700	15,639	15,700	-
TX Training & Mileage	2,500	240	2,000	397	1,200	(800)
TX Recording, Discharge &	750	534	750	607	750	-
TX Equip Rental, Repairs & Prc	2,000	2,226	1,500	60	1,000	(500)
TX Print, Dues & Subscriptions	650	772	650	988	1,200	550
TX Supplies	5,500	4,620	5,500	4,803	-	(5,500)
TX Small Claims	-	-	-	-	-	-
<b>Total</b>	<b>166,250</b>	<b>151,540</b>	<b>168,200</b>	<b>155,577</b>	<b>165,825</b>	<b>(2,375)</b>
<b>Treasury / Trustees of Trust Funds</b>						
T Salaries	3,200	3,085	3,200	3,147	3,300	100
T Social Security	200	191	200	195	200	-
T Medicare	50	45	50	46	50	-

## APPROPRIATIONS BUDGET

	2020	2020	2021	2021	2022	2021 to 2022
	Budget	Actual	Budget	Actual	Requested	Budget Comparison
T Workers' Compensation	150	140	-	-	-	-
T Insurance	2,000	1,713	2,000	1,666	2,250	250
T Supplies - Trustees	200	-	200	42	-	(200)
<b>Total</b>	<b>5,800</b>	<b>5,174</b>	<b>5,650</b>	<b>5,096</b>	<b>5,800</b>	<b>150</b>
<b>Data Processing</b>						
DP Software Support	10,700	10,814	11,000	11,188	11,500	500
DP Maintenance & Repairs	500	-	500	-	500	-
DP Hardware Upgrades	500	-	2,000	-	-	(2,000)
<b>Total</b>	<b>11,700</b>	<b>10,814</b>	<b>13,500</b>	<b>11,188</b>	<b>12,000</b>	<b>(1,500)</b>
<b>Assessing</b>						
AS Assessing Services	20,000	20,004	20,000	20,004	20,000	-
AS Assessing Software	5,100	3,304	4,700	4,694	4,900	200
AS Tax Map Updates	-	-	-	-	3,400	3,400
AS Digitized Maps	-	-	-	-	6,000	6,000
<b>Total</b>	<b>25,100</b>	<b>23,308</b>	<b>24,700</b>	<b>24,698</b>	<b>34,300</b>	<b>9,600</b>
<b>Legal</b>						
LE Town Attorney	15,000	9,077	10,000	22,271	20,000	10,000
<b>Total</b>	<b>15,000</b>	<b>9,077</b>	<b>10,000</b>	<b>22,271</b>	<b>20,000</b>	<b>10,000</b>
<b>Planning Board</b>						
PB Salaries	3,400	2,951	3,500	3,162	3,600	100
PB Employee Wages	14,600	14,585	14,600	14,876	15,600	1,000
PB Contracted Services	-	-	-	-	10,000	10,000
PB Social Security	1,150	1,078	1,150	1,118	1,200	50
PB Medicare	275	252	275	261	300	25
PB Legal	1,500	-	1,500	2,322	1,500	-
PB Training & Mileage	250	-	250	-	250	-
PB Recording Fees	50	-	50	-	50	-
PB Equip Rental, Repairs, Prch	500	360	500	360	1,600	1,100
PB Print, Dues & Subscriptions	1,000	1,624	1,000	1,362	1,750	750
PB Supplies	1,500	1,643	1,500	1,347	1,250	(250)
<b>Total</b>	<b>24,225</b>	<b>22,493</b>	<b>24,325</b>	<b>24,808</b>	<b>37,100</b>	<b>12,775</b>
<b>Zoning Board</b>						
ZBA Employee Wages	200	146	200	-	-	(200)
ZBA Social Security	15	9	15	-	-	(15)
ZBA Medicare	5	2	5	-	-	(5)
ZBA Legal	500	-	500	6,361	500	-
ZBA Training & Mileage	500	-	500	-	500	-
ZBA Print, Dues & Subscription	250	96	230	107	200	(30)
ZBA Supplies	150	103	150	42	150	-
<b>Total</b>	<b>1,620</b>	<b>356</b>	<b>1,600</b>	<b>6,510</b>	<b>1,350</b>	<b>(250)</b>
<b>General Buildings</b>						
GB Employee wages	18,000	13,381	18,000	13,967	21,000	3,000
GB Contracted Services	-	-	-	-	-	-
GB Social Security	1,150	839	1,150	866	1,300	150
GB Medicare	250	196	250	203	300	50
GB Workers' Compensation	400	374	400	328	440	40
GB Pre-Employment	100	-	100	-	150	50

## APPROPRIATIONS BUDGET

	2020	2020	2021	2021	2022	2021 to 2022
	Budget	Actual	Budget	Actual	Requested	Budget Comparison
GB Town Hall Electric	8,500	7,531	8,000	7,737	8,000	-
GB Heating Oil	8,100	5,331	7,500	961	9,500	2,000
GB Water & Sewer	750	620	750	620	750	-
GB Equip Rental, Repairs, Prch	4,500	8,068	4,500	4,692	6,800	2,300
GB Insurance	9,600	8,224	9,600	8,083	11,210	1,610
GB Print, Dues & Subscriptions	200	98	200	50	200	-
GB Supplies	2,500	2,085	2,500	2,239	2,500	-
GB Tax Deeded Prop Expenses	-	1,310	3,000	900	3,000	-
GB Improvements	3,750	5,771	6,750	1,376	25,000	18,250
GB Side Town Hall Capital	-	-	-	-	-	-
GB Town Hall Sewer Upgrade	-	-	16,700	14,933	-	(16,700)
<b>Total</b>	<b>57,800</b>	<b>53,828</b>	<b>79,400</b>	<b>56,955</b>	<b>90,150</b>	<b>10,750</b>
<b>Advertising &amp; Regional</b>						
North Country Council	2,700	2,640	2,550	2,508	2,350	(200)
<b>Total</b>	<b>2,700</b>	<b>2,640</b>	<b>2,550</b>	<b>2,508</b>	<b>2,350</b>	<b>(200)</b>
<b>Police Department</b>						
PD Salary	69,900	67,218	83,800	83,519	72,800	(11,000)
PD Employee Wages	188,300	162,169	199,200	170,306	212,800	13,600
PD PT Employee wages	65,400	40,734	61,100	49,512	66,900	5,800
PD Overtime Wages	30,000	50,158	45,000	47,258	45,000	-
PD Resource Officer	1,000	-	-	-	-	-
PD Health/Dental	103,800	85,866	88,150	70,567	76,300	(11,850)
PD Social Security	6,000	626	8,700	1,170	8,700	-
PD Medicare	4,700	4,468	5,700	4,930	5,600	(100)
PD Retirement	73,500	79,232	79,100	73,289	84,000	4,900
PD Workers' Compensation	7,980	7,470	7,050	5,768	7,250	200
PD Software Support	1,800	2,221	300	1,741	2,500	2,200
PD Training & Mileage	1,000	1,091	1,000	1,489	1,500	500
PD Telephone	3,000	3,883	4,000	5,157	5,500	1,500
PD Pre-employment	700	219	700	-	700	-
PD Blood Test	200	112	500	95	500	-
PD Equip Rent, Repairs & Prch	8,000	8,025	11,000	15,748	8,500	(2,500)
PD Leased Equipment	1,000	953	1,000	953	1,000	-
PD Insurance	7,000	6,192	7,000	6,156	8,220	1,220
PD Print, Dues & Subscriptions	2,600	2,737	2,800	1,720	2,800	-
PD Uniforms	2,000	2,983	2,000	2,507	4,000	2,000
PD Supplies	2,000	1,596	4,500	6,249	6,500	2,000
PD Gasoline	7,500	8,313	8,000	8,022	9,500	1,500
PD Random Drug Testing	300	333	300	243	300	-
PD Information Management	3,750	3,784	7,000	8,864	5,000	(2,000)
<b>Total</b>	<b>591,430</b>	<b>540,383</b>	<b>627,900</b>	<b>565,263</b>	<b>635,870</b>	<b>7,970</b>
<b>Stonegarden / Warrant Articles</b>						
PD Stonegarden Wages	17,100	15,377	17,100	33,744	19,650	2,550
PD Stonegarden Medicare	250	215	250	466	290	40
PD Stonegarden Retirement	4,900	2,429	4,900	7,559	6,660	1,760
PD Stonegarden Equipment	-	-	-	-	75,360	75,360
PD Stonegarden Mileage	2,300	-	2,300	-	3,530	1,230

## APPROPRIATIONS BUDGET

	2020	2020	2021	2021	2022	2021 to 2022
	Budget	Actual	Budget	Actual	Requested	Budget Comparison
PD Cruiser Expense	-	-	-	-	55,556	55,556
<b>Total</b>	<b>24,550</b>	<b>18,021</b>	<b>24,550</b>	<b>41,769</b>	<b>161,046</b>	<b>136,496</b>
<b>Ambulance</b>						
AM Emergency Medical	187,350	187,314	189,600	189,596	201,180	11,580
<b>Total</b>	<b>187,350</b>	<b>187,314</b>	<b>189,600</b>	<b>189,596</b>	<b>201,180</b>	<b>11,580</b>
<b>Fire Department</b>						
FD Permits	550	506	550	492	550	-
FD Trainings	100	-	100	-	-	(100)
FD Outside Fires	10,000	13,875	14,000	5,789	15,000	1,000
<b>Total</b>	<b>10,650</b>	<b>14,381</b>	<b>14,650</b>	<b>6,281</b>	<b>15,550</b>	<b>900</b>
<b>Emergency Management</b>						
EM Employee Wages	250	537	2,500	2,500	2,600	100
EM Social Security	50	33	150	155	170	20
EM Medicare	5	8	50	36	40	(10)
EM Workers' Compensation	-	-	-	-	-	-
EM Training & Mileage	500	-	500	-	500	-
EM Equip Rental, Repairs, Prch	200	710	200	-	200	-
EM Print, Dues & Subscriptions	-	118	100	254	100	-
EM Supplies	750	231	500	149	500	-
EM Pre-Disaster Planning	8,000	4,000	-	23	-	-
<b>Total</b>	<b>9,755</b>	<b>5,637</b>	<b>4,000</b>	<b>3,117</b>	<b>4,110</b>	<b>110</b>
<b>Capital Reserve Funds</b>						
EM Capital Reserve	2,500	2,500	2,500	2,500	2,500	-
<b>Total</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>-</b>
<b>COVID Expenses</b>						
COVID FT Wages	-	19,674	5,000	23,800	-	(5,000)
COVID PT Wages	-	3,400	-	7,350	-	-
COVID Insurance	-	3,093	-	-	-	-
COVID Social Security	-	116	-	1,497	-	-
COVID Medicare	-	321	-	452	-	-
COVID Retirement	-	1,071	-	3,195	-	-
COVID Equipment Repairs &	-	18,554	1,000	-	-	(1,000)
COVID Print, Dues & Subscripti	-	493	-	-	-	-
COVID Supplies	-	2,031	-	54	100	100
<b>Total</b>	<b>-</b>	<b>48,753</b>	<b>6,000</b>	<b>36,348</b>	<b>100</b>	<b>(5,900)</b>
<b>Highway Department</b>						
HW Employee Wages	173,700	160,428	173,800	168,435	187,800	14,000
HW Overtime Wages	43,000	35,514	43,000	33,982	43,000	-
HW Contracted Services	17,700	14,536	17,700	16,004	15,000	(2,700)
HW Health/Dental	42,100	40,236	37,700	37,274	35,100	(2,600)
HW Social Security	13,450	12,103	13,450	12,517	14,600	1,150
HW Medicare	3,150	2,819	3,150	2,927	3,400	250
HW Retirement	23,000	21,522	26,500	25,270	31,400	4,900
HW Workers' Compensation	8,450	7,910	8,450	6,913	7,685	(765)
HW Training & Mileage	1,000	-	1,000	-	1,000	-
HW Telephone	1,600	1,584	1,600	1,544	1,600	-
HW Pre-Employment	500	47	500	-	300	(200)

## APPROPRIATIONS BUDGET

	2020	2020	2021	2021	2022	2021 to 2022
	Budget	Actual	Budget	Actual	Requested	Budget Comparison
HW Highway Garage Electric	4,200	4,235	4,200	3,941	4,200	-
HW Heating Fuel & Propane	8,000	4,157	7,000	2,619	8,500	1,500
HW Water & Sewer	700	620	1,000	682	1,000	-
HW Equip Rental, Repairs,	46,100	44,512	46,000	48,166	46,000	-
HW Major Equipment Repair	6,000	5,831	-	-	2,000	2,000
HW Sidewalk Repairs & Maint	10,000	10,000	10,000	10,000	15,000	5,000
HW Equipment Insurance Reimb.	-	60,275	-	13,923	-	-
HW Insurance	7,000	6,347	7,000	6,307	8,220	1,220
HW Print, Dues & Subscriptions	1,000	791	1,000	813	1,000	-
HW Uniforms	1,000	1,032	1,000	775	1,000	-
HW Supplies	36,000	32,641	36,000	37,342	36,000	-
HW Tires	8,400	9,607	3,500	3,500	7,000	3,500
HW Chloride	12,000	11,070	-	-	12,500	12,500
HW Winter Sand	24,000	13,572	24,000	17,956	20,000	(4,000)
HW Gravel	38,000	16,150	32,000	32,675	35,000	3,000
HW Salt	8,000	6,306	8,000	6,211	8,000	-
HW Colby St Stream Mitigation	5,000	4,500	250	250	500	250
HW Gasoline & diesel	36,000	25,030	36,000	26,677	34,000	(2,000)
HW Paving	-	-	4,000	4,700	4,000	-
HW CDL Testing	300	410	300	384	300	-
<b>Total</b>	<b>579,350</b>	<b>553,785</b>	<b>548,100</b>	<b>521,787</b>	<b>585,105</b>	<b>37,005</b>
<b>Highway Warrant Articles</b>						
HW Paving	130,000	105,790	61,000	69,851	-	(61,000)
HW Used Oil Grant	2,500	-	2,500	2,325	2,500	-
HW New Plow Truck	-	-	-	-	-	-
<b>Total</b>	<b>132,500</b>	<b>105,790</b>	<b>63,500</b>	<b>72,176</b>	<b>2,500</b>	<b>(61,000)</b>
<b>Street Lighting</b>						
SL Street Lights & Replacement	26,000	26,234	26,500	20,330	25,000	(1,500)
<b>Total</b>	<b>26,000</b>	<b>26,234</b>	<b>26,500</b>	<b>20,330</b>	<b>25,000</b>	<b>(1,500)</b>
<b>Transfer Station</b>						
TS Employee Wages	34,000	31,750	35,200	20,436	30,500	(4,700)
TS Health/Dental	-	18	-	-	-	-
TS Social Security	2,100	1,968	2,200	1,267	1,900	(300)
TS Medicare	500	460	500	296	450	(50)
TS Retirement	-	129	-	23	-	-
TS Workers' Compensation	1,300	1,217	1,225	1,002	1,255	30
TS Training & Mileage	500	239	500	100	500	-
TS Telephone	1,000	1,027	1,080	1,189	1,200	120
TS Pre-Employment	250	-	250	-	250	-
TS Hauling Services	32,000	34,466	34,000	36,257	41,000	7,000
TS Disposal of Shingles	4,000	5,968	6,000	3,581	9,000	3,000
TS Disposal of Tires	5,000	9,908	5,000	6,303	6,000	1,000
TS Disposal of Electronics	4,000	2,515	2,500	2,383	3,000	500
TS Transfer Station Electric	1,000	797	800	788	800	-
TS Heating Fuel & Propane	700	372	500	200	500	-
TS Equip Rental, Repairs, Main	7,000	4,458	5,000	1,397	5,000	-
TS Leased Equipment	-	-	-	-	-	-

## APPROPRIATIONS BUDGET

	<b>2020 Budget</b>	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>2021 Actual</b>	<b>2022 Requested</b>	<b>2021 to 2022 Budget Comparison</b>
TS Insurance	200	230	200	284	375	175
TS Print, Dues & Subscriptions	1,200	247	1,200	1,306	1,200	-
TS Tipping Fees	43,500	49,744	53,000	57,107	58,000	5,000
TS Uniforms	300	112	300	-	300	-
TS Supplies	1,000	364	750	617	750	-
TS Gas & Diesel	50	-	-	-	-	-
TS Gas Removal	700	767	800	1,060	1,000	200
TS Household Hazardous	4,300	-	4,300	4,899	-	(4,300)
TS Containers	-	-	9,200	9,187	-	(9,200)
<b>Total</b>	<b>144,600</b>	<b>146,756</b>	<b>164,505</b>	<b>149,682</b>	<b>162,980</b>	<b>(1,525)</b>
<b>Landfill Closure</b>						
LF Employee Wages	35,400	32,535	35,400	36,645	38,800	3,400
LF Contracted Services	5,400	4,800	10,900	4,800	6,900	(4,000)
LF Health/Dental	2,000	2,000	2,000	2,000	2,000	-
LF Social Security	2,200	2,141	2,350	2,396	2,500	150
LF Medicare	525	501	550	560	600	50
LF Retirement	4,000	3,762	4,500	4,851	5,500	1,000
LF Workers' Compensation	650	608	600	491	630	30
LF Training & Mileage	100	238	100	282	300	200
LF Electricity	7,200	6,424	6,500	6,892	6,500	-
LF Heating fuel	3,500	2,619	3,000	4,521	5,000	2,000
LF Equip Rental, Repairs, Prch	7,000	5,694	10,000	23,404	10,000	-
LF Property Insurance	400	343	400	302	375	(25)
LF Landfill Annual Report	4,700	3,850	3,500	-	3,500	-
LF Print, Dues & Subscriptions	100	514	300	113	100	(200)
LF Uniforms	200	-	200	-	200	-
LF Groundwater Monitoring	28,000	33,550	31,850	33,487	31,500	(350)
LF Supplies	1,500	458	750	320	500	(250)
LF Gravel	-	-	4,000	-	4,000	-
LF Gas & Diesel	3,750	3,287	3,750	4,317	4,500	750
LF Extraction Well	15,000	14,937	-	-	6,000	6,000
<b>Total</b>	<b>121,625</b>	<b>118,261</b>	<b>120,650</b>	<b>125,381</b>	<b>129,405</b>	<b>8,755</b>
<b>Recycling</b>						
RC Inter Payment to County	12,100	12,055	15,850	15,836	16,200	350
<b>Total</b>	<b>12,100</b>	<b>12,055</b>	<b>15,850</b>	<b>15,836</b>	<b>16,200</b>	<b>350</b>
<b>Health Agencies</b>						
HE Vershire	1,000	1,000	1,000	1,000	1,000	-
HE Community Action	2,150	2,150	5,750	5,750	5,350	(400)
HE Transportation Program	1,500	1,500	-	-	-	-
HE Senior Meals	3,000	3,000	-	-	-	-
HE CASA	1,000	1,000	1,000	1,000	1,000	-
HE Food Pantry	1,500	1,500	1,500	1,500	1,500	-
HE Red Cross	500	500	500	500	500	-
HE Helping Hands Inc.	1,000	1,000	1,000	1,000	1,000	-
HE CAP Homeless Intervention	700	700	-	-	-	-
HE Caleb Caregivers	-	-	-	-	2,000	2,000
HE Mental Health	2,400	2,400	2,400	2,400	2,400	-

## APPROPRIATIONS BUDGET

	2020	2020	2021	2021	2022	2021 to 2022
	Budget	Actual	Budget	Actual	Requested	Budget Comparison
HE Emergency Service	7,600	7,600	7,600	7,600	7,600	-
HE Community Health/Hospice	9,000	9,000	9,000	9,000	9,000	-
HE Health Officer	900	900	900	900	900	-
<b>Total</b>	<b>32,250</b>	<b>32,250</b>	<b>30,650</b>	<b>30,650</b>	<b>32,250</b>	<b>1,600</b>
<b>Animal Control</b>						
AC Animal Boarding	250	-	250	250	250	-
<b>Total</b>	<b>250</b>	<b>-</b>	<b>250</b>	<b>250</b>	<b>250</b>	<b>-</b>
<b>General Assistance</b>						
GA Wages	-	2,593	-	-	-	-
GA Contracted Services	1,500	-	-	-	-	-
GA Social Security	-	161	-	-	-	-
GA Medicare	-	38	-	-	-	-
GA Training & Mileage	-	-	-	25	-	-
GA Pre-Employment	-	47	-	-	-	-
GA Electric	400	102	400	-	400	-
GA Rentals	2,500	900	1,500	500	1,500	-
GA Heating Fuel	500	205	500	201	700	200
GA Board & Care	2,000	1,613	3,000	5,158	3,000	-
GA Meals	50	-	-	55	-	-
GA Burials	1,500	-	1,500	-	1,500	-
<b>Total</b>	<b>8,450</b>	<b>5,659</b>	<b>6,900</b>	<b>5,939</b>	<b>7,100</b>	<b>200</b>
<b>Parks &amp; Recreation</b>						
REC Salary	47,150	46,191	47,200	47,829	50,300	3,100
REC Employee wages	34,000	26,541	34,000	35,437	36,000	2,000
REC Health/Dental	32,100	32,016	28,400	29,000	26,200	(2,200)
REC Social Security	5,050	4,016	5,050	4,772	5,350	300
REC Medicare	1,200	939	1,200	1,116	1,250	50
REC Retirement	5,300	5,187	6,000	6,283	7,100	1,100
REC Workers' Compensation	2,450	2,293	2,450	2,005	2,100	(350)
REC Training & Mileage	5	-	5	-	5	-
REC Telephone	800	791	800	791	800	-
REC Print, Dues & Subscription	5	-	5	-	5	-
REC Supplies	5	-	5	-	5	-
REC Adult Programs	5	-	5	-	5	-
<b>Total</b>	<b>128,070</b>	<b>117,974</b>	<b>125,120</b>	<b>127,233</b>	<b>129,120</b>	<b>4,000</b>
<b>Patriotic Purposes</b>						
PAT Memorial Day	1,200	1,200	1,200	1,200	1,200	-
PAT Fourth of July	-	-	3,000	3,000	3,000	-
250th Celebration	-	3,125	-	-	-	-
<b>Total</b>	<b>1,200</b>	<b>4,325</b>	<b>4,200</b>	<b>4,200</b>	<b>4,200</b>	<b>-</b>
<b>Economic Development</b>						
ED Main Street-CDDA	8,600	-	-	-	-	-
ED Colebrook Homepage	1,200	854	1,200	802	1,200	-
ED North Country Chamber of	1,200	1,200	1,200	1,200	1,200	-
<b>Total</b>	<b>11,000</b>	<b>2,054</b>	<b>2,400</b>	<b>2,002</b>	<b>2,400</b>	<b>-</b>

## APPROPRIATIONS BUDGET

	2020	2020	2021	2021	2022	2021 to 2022
	Budget	Actual	Budget	Actual	Requested	Budget Comparison
<b>Conservation Commission</b>						
CO Membership Dues	300	275	300	275	300	-
<b>Total</b>	<b>300</b>	<b>275</b>	<b>300</b>	<b>275</b>	<b>300</b>	<b>-</b>
<b>Debt Service</b>						
DS Debt Service Principal	71,113	71,112	73,100	73,082	75,105	2,005
DS Debt Service Interest	70,600	70,600	68,650	68,630	66,607	(2,043)
DS Debt Service TAN Interest	5,000	6,276	5,000	-	5,000	-
DS Abatement Interest Paid	-	519	-	-	-	-
<b>Total</b>	<b>146,713</b>	<b>148,507</b>	<b>146,750</b>	<b>141,712</b>	<b>146,712</b>	<b>(38)</b>
<b>Capital Reserve Funds</b>						
CR Equipment Purchase	-	-	80,000	80,000	80,000	-
CR Police Cruiser	-	-	15,000	15,000	5,000	(10,000)
CR 250th Anniversary in 2020	-	-	-	-	-	-
CR Bridge Fund	-	-	75,000	75,000	75,000	-
CR Revaluation Monies	-	-	10,000	10,000	10,000	-
CR GB Repairs Capital	-	-	10,000	10,000	25,000	15,000
CR Highway Paving	-	-	50,000	50,000	50,000	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>240,000</b>	<b>240,000</b>	<b>245,000</b>	<b>5,000</b>
<b>Water</b>						
WA Salaries	55,200	52,878	44,300	44,917	46,900	2,600
WA Employee Wages	14,550	13,651	12,500	8,317	14,600	2,100
WA Project Wages	-	-	-	3,249	-	-
WA Overtime Wages	2,000	869	1,600	1,302	1,600	-
WA Contracted Services	15,000	9,892	12,000	4,397	12,000	-
WA Health/Dental	16,500	15,066	15,000	10,031	11,000	(4,000)
WA Social Security	4,300	4,227	3,650	3,629	3,900	250
WA Medicare	1,050	989	850	849	900	50
WA Retirement	8,000	7,510	7,400	7,110	10,900	3,500
WA Workers' Compensation	1,650	1,544	1,075	880	1,220	145
WA Audit	2,500	1,421	2,500	2,490	2,500	-
WA Engineering	-	-	3,200	-	2,000	(1,200)
WA Legal Expense	50,000	36,854	10,000	3,325	5,000	(5,000)
WA Software Support	5,600	5,377	5,200	5,284	5,700	500
WA Training & Mileage	3,000	627	3,000	1,127	3,000	-
WA Telephone	500	541	550	853	900	350
WA Pre-Employment	100	-	100	134	100	-
WA Insurance	2,400	2,056	2,400	1,963	2,615	215
WA Unemployment	225	40	200	168	185	(15)
WA Print, Dues & Subscriptions	1,000	725	1,000	762	1,000	-
WA Supplies	750	937	750	128	500	(250)
WA Consortium Services	100	155	200	250	200	-
WA Bond Payment (ARRA)	60,100	60,106	60,100	60,106	60,100	-
WO Flushing Program	50	-	50	-	50	-
WO Leak Detection	50	-	50	-	50	-
WO Electricity	40,000	31,077	35,000	28,825	35,000	-
WO Heating Fuel	100	75	100	-	-	(100)
WO Equip Rental, Repairs,	19,000	17,256	30,000	27,924	25,000	(5,000)

## APPROPRIATIONS BUDGET

	2020	2020	2021	2021	2022	2021 to 2022
	Budget	Actual	Budget	Actual	Requested	Budget Comparison
WO Meters & Equipment	21,000	578	1,000	1,598	1,000	-
WO Uniforms	500	75	500	70	500	-
WO Analysis	3,000	3,310	4,000	2,307	3,000	(1,000)
WO Chemicals & Op Supplies	2,000	1,412	2,000	263	2,000	-
WO Gas & Oil	1,500	906	1,200	1,115	1,500	300
WO Pumping Station	10,000	40	10,000	-	10,000	-
<b>Total</b>	<b>341,725</b>	<b>270,194</b>	<b>271,475</b>	<b>223,373</b>	<b>264,920</b>	<b>(6,555)</b>
<b>Capital Assets</b>						
WO Truck Purchase	-	-	-	-	38,100	38,100
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>38,100</b>	<b>38,100</b>
<b>Capital Reserve Funds</b>						
CR Short Lived Asset 2016	20,000	20,000	20,000	20,000	20,000	-
Water & Sewer Truck	-	-	12,500	12,500	12,500	-
<b>Total</b>	<b>20,000</b>	<b>20,000</b>	<b>32,500</b>	<b>32,500</b>	<b>32,500</b>	<b>-</b>
<b>Sewer</b>						
SO Salaries	55,200	53,294	66,450	67,305	70,300	3,850
SO Employee Wages	14,550	13,371	18,800	12,251	21,900	3,100
SO Overtime Wages	200	909	2,400	1,947	2,400	-
SO Contracted Services	40,000	48,207	40,000	25,955	32,000	(8,000)
SO Health/Dental	16,500	15,093	22,400	13,789	16,500	(5,900)
SO Social Security	4,300	4,238	5,450	5,107	5,950	500
SO Medicare	1,050	991	1,300	1,194	1,400	100
SO Retirement	8,000	7,530	11,050	9,941	13,300	2,250
SO Workers' Compensation	1,750	1,638	1,600	1,308	1,320	(280)
SO Auditing Services	2,500	1,421	2,500	2,490	2,500	-
SO Engineering	-	-	11,800	-	11,800	-
SO Software Support	5,600	5,377	5,600	5,284	5,700	100
SO Training & Mileage	2,000	189	2,000	-	2,000	-
SO Telephone	550	541	550	853	900	350
SO Pre-Employment	100	-	100	134	100	-
SO Electric	40,000	40,016	60,000	27,943	50,000	(10,000)
SO Propane & Diesel	500	385	500	-	500	-
SO Equip Rental, Repairs, Prch	50,000	11,142	50,000	16,422	32,000	(18,000)
SO New Equipment Purchase	20,000	21,531	-	-	11,550	11,550
SO Insurance	1,600	1,371	1,600	1,360	1,870	270
SO Unemployment Insurance	225	40	225	189	185	(40)
SO Printing, Dues, Subscription	1,500	1,583	1,500	1,391	1,000	(500)
SO Uniforms	500	75	500	70	500	-
SO Outside Lab Testing	2,500	4,187	5,000	4,623	5,000	-
SO Supplies	5,000	3,597	4,000	1,142	4,000	-
SO Gravel	5,000	-	5,000	-	5,000	-
SO Gas & Oil	1,500	898	1,200	1,185	1,500	300
SO Immunizations	200	-	200	-	200	-
SO Consortium Services	100	155	200	250	200	-
<b>Total</b>	<b>280,925</b>	<b>237,779</b>	<b>321,925</b>	<b>202,133</b>	<b>301,575</b>	<b>(20,350)</b>
<b>Capital Assets</b>						
SO GIS Data Upgrade	-	-	-	-	22,700	22,700

## APPROPRIATIONS BUDGET

	2020	2020	2021	2021	2022	2021 to 2022
	Budget	Actual	Budget	Actual	Requested	Budget Comparison
SO Portable Sewer Pump	-	-	-	-	50,000	50,000
SO Truck Purchase	-	-	-	-	38,100	38,100
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>110,800</b>	<b>110,800</b>
<b>Capital Reserve Funds</b>						
CR Short Lived Assets 2016	20,000	20,000	20,000	20,000	20,000	-
Water & Sewer Truck	-	-	12,500	12,500	12,500	-
<b>Total</b>	<b>20,000</b>	<b>20,000</b>	<b>32,500</b>	<b>32,500</b>	<b>32,500</b>	<b>-</b>
<b>Library</b>						
<i>Appropriated Expense</i>						
LA Employee Wages	87,000	75,650	86,400	79,310	97,600	11,200
LA Health/Dental	29,700	29,643	26,300	24,620	24,300	(2,000)
LA Social Security	5,400	4,676	5,400	4,897	6,050	650
LA Medicare	1,275	1,093	1,300	1,145	1,400	100
LA Retirement	7,550	6,166	7,550	7,428	10,100	2,550
LA Workers' Compensation	200	187	150	123	150	-
LA Auditing	4,000	3,582	3,250	3,237	3,250	-
LA Pre-Employment	-	-	250	-	250	-
LA Heating Oil and Fuel	-	-	-	-	12,000	12,000
LA Property Insurance	1,650	1,413	1,500	1,378	1,870	370
LA Unemployment	275	49	275	231	225	(50)
LA Appropriation	47,510	(5,870)	48,260	35,196	36,260	(12,000)
LA Building Cap Reserve	5,000	5,000	5,000	5,000	5,000	-
LA Trustees Expenses	19,650	-	20,725	-	20,725	-
<b>Total</b>	<b>209,210</b>	<b>121,589</b>	<b>206,360</b>	<b>162,565</b>	<b>219,180</b>	<b>12,820</b>
<b>Cemetery</b>						
CE Employee Wages	15,000	10,293	17,000	11,785	17,300	300
CE Social Security	950	638	1,050	731	1,100	50
CE Medicare	225	149	250	171	250	-
CE Workers' Compensation	480	449	500	409	475	(25)
CE Trees & Shrubs	350	333	350	341	350	-
CE Auditing	200	196	200	199	200	-
CE Legal Fees	150	-	150	175	150	-
CE Pre-employment	-	-	250	-	250	-
CE Electric	300	227	300	155	300	-
CE Water	250	301	400	265	300	(100)
CE Equip Rent, Repairs & Prch	6,000	1,459	6,000	6,167	5,000	(1,000)
CE Property Insurance	100	86	100	113	50	(50)
CE Unemployment	50	8	50	42	40	(10)
CE Printing, Dues & Subscripti	350	344	350	113	350	-
CE Supplies	750	506	750	588	750	-
CE Gas	200	21	200	20	200	-
CE Opening of Graves	1,000	1,950	2,500	1,350	2,500	-
CE Contracted Services	52,500	52,144	52,500	46,400	52,500	-
CE Capital Improvements	12,000	11,262	10,000	5,488	12,000	2,000
CE Expendable Trust Fund	5,000	5,000	5,000	5,000	5,000	-
CE Monuments	6,500	-	6,500	-	6,500	-
CE St. Brendans	1,000	1,000	1,000	1,000	1,000	-

## APPROPRIATIONS BUDGET

	2020	2020	2021	2021	2022	2021 to 2022
	Budget	Actual	Budget	Actual	Requested	Budget Comparison
CE Memorials	250	-	250	-	250	-
Prior year encumbered funds	-	-	-	-	-	-
<b>Total</b>	<b>103,605</b>	<b>86,366</b>	<b>105,650</b>	<b>80,512</b>	<b>106,815</b>	<b>1,165</b>
<b>Dispatch</b>						
DP Employee Wages	157,600	152,006	148,900	146,448	161,400	12,500
DP Part time wages & training	34,700	24,115	36,000	32,846	37,500	1,500
DP Overtime Wages	4,000	4,213	3,500	23,518	5,000	1,500
DP Health/Dental	54,800	49,926	40,900	33,244	43,150	2,250
DP Social Security	12,200	11,160	11,500	12,720	12,650	1,150
DP Medicare	2,900	2,610	2,700	2,975	3,000	300
DP Retirement System	18,800	17,374	19,400	21,831	23,800	4,400
DP Workers' Compensation	250	309	350	286	350	-
DP Auditing	2,200	2,130	1,700	1,693	1,700	-
DP Legal	500	-	500	-	500	-
DP Training & Mileage	2,000	155	2,000	57	2,000	-
DP Telephone	1,850	1,808	1,850	1,808	1,850	-
DP Pre-employment	400	-	400	550	400	-
DP Equip Rental, Repairs & Prc	2,500	826	2,500	1,471	2,000	(500)
DP Insurance	350	261	300	246	300	-
DP Unemployment	1,100	115	800	673	800	-
DP Print, Dues & Subscriptions	400	1,070	1,000	1,667	1,000	-
DP Special Use Permits	2,900	2,000	2,000	2,000	2,000	-
DP Supplies	1,200	1,484	1,000	499	1,000	-
DP Consortium	250	313	200	372	500	300
DP Annual Maint Agree	17,000	17,000	17,500	17,500	17,500	-
DP Grant writing Admin	500	-	500	-	500	-
DP Rent	9,600	9,600	10,000	10,000	10,000	-
DP Payroll	1,100	1,100	2,000	2,000	2,000	-
DP Benefits Admin	3,700	3,700	3,500	3,500	3,500	-
DP Ben Young Tower	1,800	1,800	2,000	1,800	2,300	300
DP Software Support	7,000	7,839	12,000	7,697	10,000	(2,000)
DP Trail Expenses	-	3,750	-	-	-	-
DP Equipment Lease	8,335	8,334	-	-	-	-
DP Cree Notch Tower	-	-	-	-	82,535	82,535
DP Trail Maintenance Funding	2,000	2,000	2,000	2,000	2,000	-
DP Console & Antenna	-	89,165	-	-	-	-
DP Equipment Capital Reserve	14,665	14,665	23,000	23,000	23,000	-
<b>Total</b>	<b>366,600</b>	<b>430,828</b>	<b>350,000</b>	<b>352,401</b>	<b>454,235</b>	<b>104,235</b>
<b>Recreation State Revolving</b>						
REC Special Activities	-	5,269	-	18,936	-	-
RSR Expense	-	7,384	-	6,171	-	-
<b>Total</b>	<b>-</b>	<b>12,653</b>	<b>-</b>	<b>25,107</b>	<b>-</b>	<b>-</b>
<b>Grants</b>						
Main Street Project Admin	-	2,500	-	-	-	-
APP Engineering	-	-	-	97,382	-	-
Sewer Treatment Plant	-	-	3,000,000	-	-	(3,000,000)
Water Well Project	-	-	550,000	91,937	847,000	297,000

## APPROPRIATIONS BUDGET

	2020	2020	2021	2021	2022	2021 to 2022
	Budget	Actual	Budget	Actual	Requested	Budget Comparison
River Walk Grant	-	1,808	-	94	-	-
Pre-Disaster Planning	-	3,600	-	200	-	-
CMA - USDA - Contract	-	125,104	-	-	-	-
TAP Construction Contract	-	556	-	33	-	-
TAP Engineering Contract	-	79,898	-	30,580	-	-
JP Sicard-USDA-Contract Amt	-	706,291	-	-	-	-
Beyond ROW Grant	-	139,781	-	-	-	-
Beyond ROW CRF	-	28,887	-	-	-	-
Riverwalk Payroll	-	8,242	-	4,495	-	-
Riverwalk FICA	-	511	-	279	-	-
Riverwalk Medicare	-	120	-	65	-	-
NH Empower Youth Tilly Cafe	-	10,966	-	-	-	-
CHC Water Main Grant	-	-	500,000	-	-	(500,000)
Search Grant	-	-	30,000	-	-	(30,000)
Bear Rock Bridge	-	48,168	-	9,133	-	-
Harvey Swell Bridge	-	-	-	-	-	-
NH DWGWT Main St / Mtr	-	214,737	-	149,522	-	-
Main St / Mtr Project Town exp	-	-	-	-	-	-
Northern Borders Grant	-	91,809	-	-	1,000,000	1,000,000
CDBG Planning Grant	25,000	10,902	-	11,704	-	-
ARPA-Town Funds	-	-	-	26,516	-	-
ARPA-County Funds	-	-	-	712	-	-
Lagoon Project	-	-	-	-	2,023,000	2,023,000
<b>Total</b>	<b>25,000</b>	<b>1,473,880</b>	<b>4,080,000</b>	<b>422,652</b>	<b>3,870,000</b>	<b>(210,000)</b>
<b>Police Special Detail</b>						
Police Detail Wages	-	17,718	-	17,916	-	-
Police Social Security	-	-	-	-	-	-
PSD Medicare	-	242	-	248	-	-
PSD Retirement	-	3,450	-	4,076	-	-
PSD Equip Rental, Repairs, Prc	-	-	-	-	-	-
PSD Uniforms	-	-	-	2,953	-	-
<b>Total</b>	<b>-</b>	<b>21,410</b>	<b>-</b>	<b>25,193</b>	<b>-</b>	<b>-</b>
<b>Grand Totals</b>	<b>4,176,013</b>	<b>5,377,840</b>	<b>8,441,485</b>	<b>4,443,534</b>	<b>8,632,903</b>	<b>191,418</b>
<b>Other Library Expenses (Paid directly by the Library)</b>						
Adult Books	5,000	4,511	5,000	4,697	5,000	-
Adult Programs	500	25	-	-	-	-
Building and Equipment Repairs	6,500	502	3,500	980	3,500	-
Children's Books	3,000	3,034	3,000	2,945	3,000	-
Children's Programs	1,000	590	1,000	600	1,000	-
Computer, Supplies and Repairs	3,300	2,575	3,300	2,575	3,300	-
Electric	5,000	3,790	5,000	4,173	5,000	-
Legal Fees	1,000	-	1,000	-	1,000	-
Maintenance	3,000	1,257	3,000	1,370	3,000	-
Media and Tapes	1,200	1,099	1,200	912	1,200	-
Newspaper Notices	550	199	550	486	550	-
Postage	200	194	200	210	200	-

## APPROPRIATIONS BUDGET

	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>	<b>2021 to 2022</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Requested</b>	<b>Budget Comparison</b>
Sewer	380	380	380	380	380	-
Supplies	1,000	1,550	1,500	1,012	1,500	-
Telephone Internet	2,000	2,061	5,000	2,252	5,000	-
Training and Seminars	1,500	677	1,500	423	1,500	-
Water	380	240	380	240	380	-
<i>Trustee Expenses</i>						-
Adult Books	4,250	947	4,250	1,115	4,250	-
Adult Periodicals	700	-	700	154	700	-
Adult Programs	-	-	500	-	500	-
Auditing	750	750	750	750	750	-
Children's Books	2,500	496	2,500	555	2,500	-
Children's Periodicals	125	-	125	-	125	-
Children's Programs	750	1,753	750	1,871	750	-
Copier Expenses	400	610	400	375	400	-
Genealogy	500	200	500	200	500	-
Media and Tapes	200	195	200	43	200	-
Miscellaneous	-	74	-	113	-	-
Other Trustee Expense	6,937	17,651	10,500	3,503	10,500	-
Postage	200	123	200	108	200	-
Replacement Books	100	50	100	48	100	-
Resale Purchases	500	226	100	976	100	-
Tillotson Grant	2,488	-	-	-	-	-
<b>Total:</b>	<b>55,910</b>	<b>45,759</b>	<b>57,085</b>	<b>33,063</b>	<b>57,085</b>	<b>-</b>

## REVENUE BUDGET

	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Requested	2021 to 2022 Budget Comparison
<b>Revenue from Taxes</b>						
Property Taxes - Current Year	2,147,707	2,139,234	2,367,866	2,056,438	2,459,463	91,597
Land Use Taxes - Current Year	11,833	11,833	7,000	5,250	7,000	-
Excavation Tax	256	256	300	393	300	-
Yield Tax - Current Year	10,820	10,821	7,500	13,573	7,500	-
Payment in Lieu of Taxes	28,900	28,455	30,000	26,611	30,000	-
Interest and Penalties	80,000	88,750	73,000	92,092	80,000	7,000
<b>Total</b>	<b>2,279,516</b>	<b>2,279,349</b>	<b>2,485,666</b>	<b>2,194,357</b>	<b>2,584,263</b>	<b>98,597</b>
<b>Motor Vehicles</b>						
Motor Vehicle Permit Fees	430,000	475,920	475,000	541,225	510,000	35,000
<b>Total</b>	<b>430,000</b>	<b>475,920</b>	<b>475,000</b>	<b>541,225</b>	<b>510,000</b>	<b>35,000</b>
<b>Building Permits</b>						
Building Permits	2,000	11,826	2,500	3,554	3,000	500
<b>Total</b>	<b>2,000</b>	<b>11,826</b>	<b>2,500</b>	<b>3,554</b>	<b>3,000</b>	<b>500</b>
<b>Other Licenses &amp; Fees</b>						
Town Clerk Monies	11,000	9,548	10,000	11,553	12,000	2,000
<b>Total</b>	<b>11,000</b>	<b>9,548</b>	<b>10,000</b>	<b>11,553</b>	<b>12,000</b>	<b>2,000</b>
<b>Federal Funds</b>						
Other Federal Funds	-	-	-	355	-	-
NH Locality Equipment PP	-	-	-	-	50,000	50,000
StoneGarden	24,550	(324)	24,550	49,410	105,490	80,940
COVID Reimbursements	-	66,090	-	38,210	-	-
<b>Total</b>	<b>24,550</b>	<b>65,766</b>	<b>24,550</b>	<b>87,975</b>	<b>155,490</b>	<b>130,940</b>
<b>Other Governments</b>						
NH - Shared Revenue	49,827	49,827	-	-	-	-
Room & Meals Tax	117,550	117,550	118,000	171,059	171,050	53,050
Highway Block Grant	94,495	94,484	90,000	92,151	92,000	2,000
In lieu of Railroad Tax	409	410	400	320	300	(100)
Diamond Pond Road	4,250	4,250	4,200	4,250	4,250	50
Emergency Plans Reimbursements	4,000	-	-	7,800	-	-
Used Oil Grant	-	-	2,500	2,228	2,500	-
<b>Total</b>	<b>270,531</b>	<b>266,521</b>	<b>215,100</b>	<b>277,808</b>	<b>270,100</b>	<b>55,000</b>
<b>Income from Departments</b>						
TA Discounts Fr Retailers	500	1,200	500	529	500	-
TA Income From Dispatch	4,800	4,800	5,500	5,500	5,500	-
TA Insurance Claim	-	63,258	-	12,155	-	-
TA Misc. Sales	500	6,475	100	47,762	100	-
PB Application Fees	2,500	3,537	2,500	4,451	3,000	500
ZBA Application Fees	-	-	-	308	-	-
PD Police Revenues	1,750	2,141	1,500	835	1,000	(500)
PD Restitution	400	1,805	500	644	500	-
PD Resource Officer	1,000	-	-	-	-	-
FD Fire Dept Reimbursements	6,000	4,193	7,000	5,135	-	(7,000)
HW Highway Income	800	1,170	1,500	8,661	8,000	6,500
REC Recreation Dept Income	13,000	6,142	5,000	17,142	11,000	6,000
TS Demo	8,500	13,009	9,000	11,977	9,000	-
TS Tire Permits	3,000	3,967	4,200	7,449	6,000	1,800
TS Freon Removal	1,000	1,514	1,000	1,590	1,250	250
TS Shingles	1,750	3,405	2,500	2,145	2,000	(500)
TS Propane Tanks	50	79	50	9	50	-
TS Electronic Permits	1,750	2,207	2,000	2,142	2,000	-
TS Fluorescent Bulbs	300	441	300	300	300	-
TS Scrap Metal	2,500	3,879	2,000	7,181	5,000	3,000
TS Household Waste	-	-	-	116	-	-
<b>Total</b>	<b>50,100</b>	<b>123,222</b>	<b>45,150</b>	<b>136,031</b>	<b>55,200</b>	<b>10,050</b>

## REVENUE BUDGET

	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Requested	2021 to 2022 Budget Comparison
<b>General Buildings</b>						
GB Rental Payments	35,400	35,336	34,900	34,645	35,100	200
<b>Total</b>	<b>35,400</b>	<b>35,336</b>	<b>34,900</b>	<b>34,645</b>	<b>35,100</b>	<b>200</b>
<b>Sale of Town Property</b>						
Sale of Town Property	500	500	64,500	99,798	500	(64,000)
<b>Total</b>	<b>500</b>	<b>500</b>	<b>64,500</b>	<b>99,798</b>	<b>500</b>	<b>(64,000)</b>
<b>Miscellaneous Income</b>						
Bank Interest	-	23	-	2,155	-	-
Private Grants	-	190	-	392	-	-
Miscellaneous Interest & Penal	-	180	100	26	100	-
Health member refunds	-	830	-	33,983	-	-
<b>Total</b>	<b>-</b>	<b>1,223</b>	<b>100</b>	<b>36,556</b>	<b>100</b>	<b>-</b>
<b>Capital Reserves</b>						
Capital Reserve (Revenue In)	195,000	161,275	136,900	142,634	56,000	(80,900)
<b>Total</b>	<b>195,000</b>	<b>161,275</b>	<b>136,900</b>	<b>142,634</b>	<b>56,000</b>	<b>(80,900)</b>
<b>Water</b>						
Bank Interest	1,000	456	250	(118)	100	(150)
Water Use Charges	358,225	236,979	299,725	257,245	293,320	(6,405)
Water Interest	2,500	4,397	3,000	3,940	3,000	-
Water Insurance reimbursement	-	131	-	-	-	-
Water Misc. revenue	-	2,086	1,000	2,610	1,000	-
Capital Reserve Revenue In	-	-	-	-	38,100	38,100
<b>Total</b>	<b>361,725</b>	<b>244,049</b>	<b>303,975</b>	<b>263,677</b>	<b>335,520</b>	<b>31,545</b>
<b>Sewer</b>						
Other State Revenues	-	19,810	19,810	13,207	13,200	(6,610)
Bank Interest	-	355	100	(120)	-	(100)
Sewer Use Charges	270,925	337,850	314,515	357,964	328,575	14,060
Sewer Use Interest	5,000	7,251	5,000	6,946	5,000	-
Sewer Insurance reimbursement	-	131	-	-	-	-
Sewer Misc	5,000	19,188	15,000	12,546	10,000	(5,000)
Sewer Grant Revenue	-	3,253	-	-	-	-
Capital Reserve Revenue In	20,000	-	-	-	88,100	88,100
<b>Total</b>	<b>300,925</b>	<b>387,838</b>	<b>354,425</b>	<b>390,543</b>	<b>444,875</b>	<b>90,450</b>
<b>Library</b>						
Town Appropriations	19,650	-	20,725	-	20,725	-
<b>Total</b>	<b>19,650</b>	<b>-</b>	<b>20,725</b>	<b>-</b>	<b>20,725</b>	<b>-</b>
<b>Cemetery</b>						
Cemetery Revenues	5,000	8,130	5,000	6,440	5,000	-
Trust Fund Monies	3,000	-	750	-	750	-
<b>Total</b>	<b>8,000</b>	<b>8,130</b>	<b>5,750</b>	<b>6,440</b>	<b>5,750</b>	<b>-</b>
<b>Dispatch</b>						
DP Federal Grant	-	-	-	50,000	35,000	35,000
DP County Grant	-	-	-	-	17,000	17,000
DP Transfer from savings	-	-	-	-	30,535	30,535
Dispatch Operations	184,305	184,305	182,244	182,244	191,745	9,501
DP Bank Interest	-	177	-	10	-	-
Trans from Gen Fund	-	2,000	-	2,000	-	-
<b>Total</b>	<b>184,305</b>	<b>186,482</b>	<b>182,244</b>	<b>234,254</b>	<b>274,280</b>	<b>92,036</b>
<b>Recreation Revolving</b>						
RSR Rec Donations & Fund	-	25,561	-	6,874	-	-
SRS Rec User Fees	-	4,685	-	13,260	-	-
<b>Total</b>	<b>-</b>	<b>30,246</b>	<b>-</b>	<b>20,134</b>	<b>-</b>	<b>-</b>
<b>Grants</b>						
River Walk Grant	-	11,349	-	10,800	-	-
UNH Comm & Economic Profile	-	-	-	-	-	-

**REVENUE BUDGET**

	<b>2020 Budget</b>	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>2021 Actual</b>	<b>2022 Requested</b>	<b>2021 to 2022 Budget Comparison</b>
Pre-Disaster Planning	-	-	-	-	-	-
CDBG Planning Grant	25,000	5,617	-	18,166	-	-
NH Empower Youth Grant	-	11,000	-	-	-	-
CDBG CHC Water Main Grant	-	-	500,000	-	-	(500,000)
Search Grant	-	-	30,000	-	-	(30,000)
ARPA-Colebrook	-	-	-	111,913	-	-
ARPA-Coos County	-	-	-	-	-	-
ARPA-State of NH DES	-	-	-	-	-	-
USDA Swr Trtmt Plant	-	-	3,000,000	-	-	(3,000,000)
Main Street State Tap	-	851,203	-	-	-	-
Main Street Local Tap	-	-	-	-	-	-
Main Street Capital Reserve	-	-	-	-	-	-
Main Street USDA	-	-	-	-	-	-
Main Street DWGWTF	-	-	-	-	-	-
TAP State & Federal TAP Funds	-	-	-	-	-	-
TAP State DOT Roadway	-	58,657	-	20,773	-	-
TAP Main Street CRF	-	-	-	-	-	-
Beyond ROW CRF	-	206,945	-	-	-	-
DWGWTF Water Wells	-	-	-	-	419,000	419,000
Water Well Settlement	-	-	550,000	550,000	-	(550,000)
Water Wells Loan/Grant	-	-	-	-	428,000	428,000
APP Revenue	-	-	-	45,000	-	-
Transfers from CRF / ETF	-	-	-	-	-	-
Northern Borders Grant	-	118,196	-	46,382	-	-
Used Oil Grant	-	-	-	-	-	-
MTBE Revenue	-	285,308	-	362,176	-	-
NBRC/EDA Lagoon grant	-	-	-	-	1,000,000	1,000,000
Lagoon Bond Proceeds	-	-	-	-	2,023,000	2,023,000
WW Pump Stn Bond Proceeds	-	-	-	-	-	-
<b>Total</b>	<b>25,000</b>	<b>1,548,275</b>	<b>4,080,000</b>	<b>1,165,210</b>	<b>3,870,000</b>	<b>(210,000)</b>
<b>Police Special Detail</b>						
Federal Revenues	-	-	-	-	-	-
Private Revenues	-	29,501	-	31,628	-	-
Bank Interest	-	26	-	10	-	-
<b>Total</b>	<b>-</b>	<b>29,527</b>	<b>-</b>	<b>31,638</b>	<b>-</b>	<b>-</b>
<b>Grand Total</b>	<b>4,198,202</b>	<b>5,865,033</b>	<b>8,441,485</b>	<b>5,678,032</b>	<b>8,632,903</b>	<b>191,418</b>
<b>Library (Other Internal Revenue)</b>						
Book Sales	1,210	348	1,210	271	1,210	-
Copying Fees	800	262	800	381	800	-
Donations	745	963	820	1,855	820	-
Interest and Penalties	-	-	-	2	-	-
Miscellaneous	-	245	-	5	-	-
Non-Resident Fees	780	370	780	624	780	-
Other Communities	3,735	3,735	3,735	3,535	3,735	-
Overdue Fees	850	167	850	372	850	-
Replacement Books	100	277	100	101	100	-
Resale Sales	500	130	500	1,144	500	-
Trust Fund Income	930	907	930	912	930	-
Trustee Income - Other	10,000	8,370	10,500	14,831	10,500	-
<b>Total</b>	<b>19,650</b>	<b>15,774</b>	<b>20,225</b>	<b>24,033</b>	<b>20,225</b>	<b>-</b>

**Official Town Minutes**  
**March 9<sup>th</sup>, 2021**  
**Colebrook, New Hampshire**

Moderator Nathan Lebel called the meeting to order at 7pm with the Pledge of Allegiance. He advised those attending (approximately 80), to check in with the Supervisors of the Checklist to obtain a voting card. He reminded attendees with questions to please step up to the microphones, state their name and to address their questions or comments to the front of the meeting.

Before commencing the business portion of the meeting, Suzanne Collins spoke on behalf of The Board of Selectmen to share the many changes happening within Colebrook's Town Government. The Board of Selectmen also wanted to thank the elected and appointed officials below for their years of service to Colebrook's Town Government.

- Ronald Patterson – Moderator
- Neal Brown – Assistant and Moderator
- Tracey McKinnon – Town Clerk
- Kelly LaPerle – Trustee of the Trust Funds
- Greg Sipple – Planning Board
- John Jolles – Planning Board
- Debra Thompson - Supervisor of the Checklist
- Stephen Cass – Chief of Police
- Brett Brooks – Fire Chief
- Wayne Frizzell – Emergency Management Director

Mrs. Collins continued that the following individuals, businesses, and non-profits should be recognized for their selfless dedication to the Town of Colebrook and who quietly gave their time behind the scenes during this past year of COVID.

- The NH Food Bank that has held much needed Food Distributions in town as well as Helping Hands and the Food Pantry.
- The NH National Guard.
- Dean Woodard-Neary and the Emergency Response Team including key member Edward Lavery, Chief Medical Officer at UCVH and the Incident Command for NCH.
- The health care workers and first responders throughout our region who continue to go above and beyond during the COVID Pandemic.
- UCVH who built a great facility for north country residents to get tested and vaccinated.
- The Chamber of Commerce who distributed PPE and kept businesses informed of grant and loan opportunities.
- LaPerle's IGA and Don Noyes Chevrolet who delivered groceries especially to the elderly during the early days of COVID.
- John Shatney who has contributed his time and donated equipment to enhance the sound system within the Colebrook Academy and Elementary Schools Gymnasium; Justin Falconer, Chris Paquette of the SAU technology team; Mike Gilbert and his team of custodians for Town

Meeting set up keeping us socially distanced and sitting on sanitized chairs and bleachers.

- Phil & Bridget Freudenberger who revitalized the landscaping in the Memorial Lot and Ron Patterson for keeping it mowed.
- Our town employees who are classified as “essential workers”.

The annual Citizen of the Year Award was awarded to David Collins. Mrs. Collins noted “although David is not a resident of Colebrook, he knows our Town and its history better than perhaps all of us. His passion and knowledge continue to be shared in weekly historical pieces in the Colebrook Chronicle.” His mother, Aline Collins, accepted the award in his absence.

Ray Gorman presented Jessica Falconer with Colebrook’s First “Young” Citizen of the Year Award. The Board of Selectmen selected Miss Falconer as she has spent numerous hours working in service organizations to improve Colebrook and approaches even the most tedious tasks with a positive attitude. Congratulations, Jessica!

**Article 1:** To bring in your ballots for the selection of Town Officers to be elected by ballot for the Town of Colebrook for the ensuing year.

- Moderator: TBD
- Selectman: Suzanne Collins
- Trustee of the Trust Funds: Albert Ferns, Jr.
- Cemetery Trustee: Daniel R. Lyons
- Library Trustee: Catherine Drucker  
Mary Trask
- Planning Board: Ronald Patterson  
Greg Sipple

**Article 2:** Ray Gorman made the motion, seconded by Greg Placy, to raise and appropriate the sum of Two million five hundred sixty-three thousand nine hundred seventy-five dollars (**\$2,563,975**) for **General Government**. He explained this article does not include special or individual articles addressed. After brief discussion the motion passed with an affirmation show of voting cards.

Executive	\$137,800
Town Clerk, Voter Registration, Town Meeting, Elections	\$118,550
Financial Administration	\$277,275
Revaluation of Property	\$24,700
Legal Expense	\$10,000
Planning & Zoning	\$25,925
General Government Buildings	\$62,700
Advertising and Regional Association	\$2,550
Police	\$627,900
Ambulance	\$189,600

Fire	\$14,650
Emergency Management	\$4,000
COVID-19 Expenses	\$6,000
Highways	\$548,100
Street Lighting	\$26,500
Transfer Station & Recycling	\$171,155
Health Administration	\$30,650
Animal Boarding	\$250
Welfare Administration	\$6,900
Parks & Recreation	\$125,120
Patriotic Purposes	\$4,200
Economic Development	\$2,400
Conservation Commission	\$300
Bond Payment and Tax Anticipation Note Interest	\$146,750
<b>Total Article 2.</b>	<b>\$2,563,975</b>

**Article 3:** Greg Placy made the motion, seconded by Suzanne Collins, to raise and appropriate the sum of Two hundred eighty-two thousand five hundred dollars (**\$282,500**) for the following **Capital Reserve Funds**. This appropriation shall be funded by taxation with the exception of the water and sewer short-lived assets, which will be funded by user fees. The motion passed with an affirmation show of voting cards.

<b>Capital Reserve Funds</b>	
Highway Equipment	\$80,000
Emergency Management	\$2,500
Police Cruiser	\$15,000
Bridge Fund	\$75,000
Re-evaluation 2024	\$10,000
Building Repairs	\$10,000
Highway Paving	\$50,000
Water - Short Lived Assets	\$20,000
Sewer - Short Lived Assets	\$20,000
<b>Total Article 3.</b>	<b>\$282,500</b>

Article 4: Greg Placy made the motion, seconded by Ray Gorman, to raise and appropriate the sum of Sixty-one thousand dollars (\$61,000) for the purpose of paving sections of Piper Hill Road and South Hill Road and to authorize the withdrawal of Sixty-one thousand dollars (\$61,000) from the Highway Paving Capital Reserve Fund previously established for paving. The motion passed with an affirmation show of voting cards.

**Article 5:** Greg Placy made the motion, seconded by Suzanne Collins, to raise and appropriate the sum of One hundred twenty thousand six hundred fifty dollars (**\$120,650**) for Landfill Closure Expenses and to authorize the withdrawal of Fifty thousand dollars (**\$50,000**) from the Sanitary **Landfill Closure Capital Reserve Fund** as offsetting revenue against these expenses. The motion passed with an affirmation show of voting cards.

**Article 6:** Greg Placy made the motion, seconded by Suzanne Collins, to raise and appropriate the sum of Sixteen thousand seven hundred dollars (**\$16,700**) for the purpose of repairs to the Town Hall's sewer line and to authorize withdrawal of Sixteen thousand seven hundred dollars (**\$16,700**) from the Town Building Capital Reserve Fund previously established for building repairs. The motion passed with an affirmation show of voting cards.

**Article 7:** Ray Gorman made the motion, seconded by Suzanne Collins, to raise and appropriate the sum of Nine thousand two hundred dollars (**\$9,200**) for the purpose of purchasing a Transfer Station Container and to authorize withdrawal of Nine thousand two hundred dollars (**\$9,200**) from the Transfer Station Equipment Capital Reserve Fund previously established for replacement of transfer station equipment. After light discussion, the motion passed with an affirmation show of voting cards.

**Article 8:** Suzanne Collins made the motion, seconded by Greg Placy, to raise and appropriate the sum of Six hundred eighteen thousand four hundred dollars (**\$618,400**) for the **Colebrook Water Department and the Colebrook Sewer Facilities**. After a brief discussion, the motion passed with an affirmation show of voting cards.

<b>Water</b>	<b>\$283,975</b>
<b>Sewer</b>	<b>\$334,425</b>

**Article 9:** Ray Gorman made the motion, seconded by Suzanne Collins, to raise and appropriate the sum of Two hundred one thousand three hundred sixty dollars (**\$201,360**) for support of the **Colebrook Public Library**. One hundred eighty thousand six hundred thirty-five dollars (\$180,635) to be raised through taxation and Twenty thousand seven hundred twenty-five dollars (\$20,725) is to come from other library balance on hand January 1, 2021, book sales, donations, trust funds, non-resident fees, other communities, overdue fines, book resale, copying fees, etc., such funds to be expended under the direction of the Board of Library Trustees. The motion passed with an affirmation show of voting cards.

**Article 10:** Ray Gorman made the motion, seconded by Suzanne Collins, to raise and appropriate the sum of Five thousand dollars (**\$5,000**) to be added to the previously established **Library Building Repairs and Replacement Capital Reserve Fund** for Library Building Repairs and Replacement motion passed with an affirmation show of voting cards.

**Article 11:** Suzanne Collins made the motion, seconded by Greg Placy, to raise and appropriate the sum of One hundred thousand six hundred fifty dollars (**\$100,650**) for the operation and maintenance of the **Colebrook Cemeteries**, the sum of Ninety-four thousand nine hundred dollars (**\$94,900**) to be raised through taxation and Five thousand seven hundred fifty dollars (**\$5,750**) to be raised from burials, cemetery trust

funds and other Colebrook Cemetery revenues. The motion passed with an affirmation show of voting cards.

**Article 12:** Suzanne Collins made the motion, seconded by Greg Placy, to raise and appropriate the sum of Five thousand dollars (**\$5,000**) to be added to the Colebrook Cemetery Grounds Maintenance and Reclamation Expendable Trust Fund. The motion passed with an affirmation show of voting cards.

**Article 13:** Ray Gorman made the motion, seconded by Suzanne Collins, to raise and appropriate the sum of Three hundred twenty-five thousand dollars (**\$325,000**) for the Northern Borders Dispatch Center, one hundred sixty-two thousand two hundred forty-four dollars (**\$162,244**) to come from participating towns, and One hundred sixty-two thousand seven hundred fifty-six dollars (**\$162,756**) to come from taxation. The motion passed with an affirmation show of voting cards.

**Article 14:** Ray Gorman made the motion, seconded by Suzanne Collins, to raise and appropriate the sum of Two thousand dollars (**\$2,000**) for the purpose of funding Northern Borders Dispatch Center Trail Maintenance. One thousand six hundred dollars (**\$1,600**) to come from participating towns and Four hundred dollars (**\$400**) to come from taxation. The motion passed with an affirmation show of voting cards.

**Article 15:** Ray Gorman made the motion, seconded by Suzanne Collins, to raise and appropriate the sum of Twenty-three thousand dollars (**\$23,000**) for the Northern Borders Dispatch Center Capital Reserve Fund to be used for future replacement of dispatch equipment. Eighteen thousand four hundred dollars (**\$18,400**) to come from participating towns and Four thousand six hundred dollars (**\$4,600**) to come from taxation. The motion passed with an affirmation show of voting cards.

**Article 16:** Suzanne Collins made the motion, seconded by Greg Placy, to raise and appropriate the sum of Twenty-four thousand five hundred fifty dollars (**\$24,550**) for Stonegarden Police Department Equipment and Patrol. This amount is to be reimbursed from Grant Revenues. The motion passed with an affirmation show of voting cards.

**Article 17:** Greg Placy made the motion, seconded by Suzanne Collins, to raise and appropriate the sum of Two thousand five hundred dollars (**\$2,500**) for the purpose of expending the funds for a Used Oil Grant. This amount is to be reimbursed from the State of NH. The motion passed with an affirmation show of voting cards.

**Article 18:** Ray Gorman made the motion, seconded by Suzanne Collins, to raise and appropriate Five hundred thousand dollars (**\$500,000**) for a Community Development Block Grant for upgrades to the water distribution system at the Colebrook Homeowners Cooperative located off Couture Street. This amount will be reimbursed from grant revenues. The motion passed with an affirmation show of voting cards.

**Article 19:** Greg Placy made the motion, seconded by Suzanne Collins, to raise and appropriate Thirty thousand dollars (**\$30,000**) for a SEARCH (*Special Evaluation Assistance for Rural Communities and Households*) Grant from USDA Rural Development and expend grant funds for the purpose of evaluating the town's water and wastewater needs relating to the American Performance Polymers (APP) expansion. This amount will be

reimbursed from grant revenues. The motion passed with an affirmation show of voting cards.

**Article 20.** Greg Placy made the motion, seconded by Ray Gorman, to raise and appropriate Five hundred fifty thousand dollars (**\$550,000**) for work on a new water well project. Said funds will come from the settlement of a lawsuit over failed water wells. This amount is to be reimbursed from the State of NH. At the request of Chairman, Greg Placy, Attorney Jonathan Frizzell provided an update on the litigation over the development of new wells north of the village. The motion passed with an affirmation show of voting cards.

**Article 21.** Greg Placy made the motion, seconded by Suzanne Collins, to raise and appropriate the sum of Three Million Dollars (**\$3,000,000**) for the purpose of upgrading the wastewater treatment facility. Said funds will come from federal, state, and private sources. This special warrant article will be non-lapsing per RSA 32:7, VI and will not lapse until 12/31/2026, or the project is completed, whichever is sooner. This amount is to be reimbursed from the State of NH. Greg Placy mentioned as the Town continues to look at necessary upgrades, we know that we need more dollars. This allows us to accept up to \$3,000,000 in funds that will not come from taxes. The motion passed with an affirmation show of voting cards.

**Article 22.** Ray Gorman made the motion, seconded by Suzanne Collins, to see if the Town will vote to discontinue the **250<sup>th</sup> Anniversary Celebration Fund and the Colby Street Ditching Fund**. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the town's general fund. The motion passed with an affirmation show of voting cards.

**Article 23:** Suzanne Collins made the motion to accept, ratify, and confirm the reports of the Agents, Selectmen, Auditors, and all other Town Officers. The motion was seconded by Greg Placy. The motion passed with an affirmation show of voting cards.

**Article 24:** Greg Placy made the motion to transact any other business that may legally come before this meeting. Ray Gorman seconded the motion. The motion passed with an affirmation show of voting cards.

There being no further discussion, the Moderator, Nathan Lebel, adjourned the meeting at 8:38pm.

Respectfully submitted,



Tracey A. McKinnon  
Town Clerk

## **SELECTMEN'S REPORT 2021 – THE YEAR IN REVIEW**

We usually end our annual report by thanking our employees, volunteers and consultants. This year, more than ever, we owe a great deal of gratitude to these exceptional folks who have kept the Town of Colebrook moving in the right direction – forward! We also want to acknowledge the support Colebrook is receiving from our U.S. Senators Shaheen and Hassan, Congresswoman Annie Kuster and their local staff members. NH Senator Erin Hennessey, Councilor Joe Kenney, Beno Lamontagne and our state representatives Thompson and Dostie (recently resigned) have also provided their support to Colebrook in our quest to get all the outside help we can muster.

It was a busy and challenging year and we are happy to report that we ended the year financially sound. We were able to contribute a part of our 2020 fund balance to reduce the town (municipal) portion of tax bills that went out in December.

Much of our work has been devoted to water and sewer issues – some related to changes in federal and state statutes, some related to much needed improvements to water and sewer infrastructure and some as a result of a new large employer in town – American Performance Polymers (APP). We feel very fortunate that APP chose Colebrook. We are hopeful that their presence here will help raise the standard of living for everyone living here and doing business here.

In April the Board received a \$550,000 settlement in the case that involved the failure of the wells installed north of town. We wish to acknowledge our counsel, Attorney Jonathan Frizzell and his team for bringing us closure on this long-standing lawsuit. The NH Department of Environmental Services has been trying for years to require Colebrook to have an alternative ground water source other than our production wells located off Bridge Street behind the municipal parking lot. Last summer we hired expert hydrologists – Emery & Garrett – to determine if the north end wells could be salvaged. Drilling at that site confirmed our worst nightmare that good quality production wells on that parcel are not feasible. During the summer and fall, work continued on finding alternate sites and several local landowners graciously allowed our consultants to explore for a water source on their land. This project will continue in the spring. Our consulting engineers at CMA helped us to procure a grant/loan package of \$1,397,000 from the NH Drinking Water Ground Water Trust Fund. In addition to the settlement funds, we received grant funding of \$419,000 and we will need a loan totaling \$428,000. An article in the warrant addresses the specifics of this funding package. The Selectmen's goal is for this to be the last time Colebrook ever has to go looking for a water source again.

Other water department related issues that we addressed included completion of new water lines and service lines on Park Street. Additionally, the Board and Water & Sewer Department personnel have spent a considerable amount of time and effort with the Colebrook Homeowners Cooperative. The mobile home park had major leaks amounting to 30,000 gallons a day. They have managed to make repairs to remedy half of that amount. Two years ago, the Town obtained a \$25,000 Community Development Block Grant (CDBG) to prepare an engineering study of the park which resulted in what we knew – their water system needs replacement. In December the Town was notified that another \$500,000 in CDGB funds is forthcoming for remediation work. The park and its consultants, the NH

Community Loan Fund, are applying for other funds to make much needed upgrades and eliminate these large water losses.

The arrival of APP has required us to focus a lot of attention on our Waste Water Treatment Plant. The lagoons have not been dredged for decades which results in their not operating at capacity. Some storm drains empty into the sewer system further exacerbating the capacity limitations by adding gravel to the bottom. Excavating the sludge and its disposal is a costly undertaking compared to years ago when towns just spread the sludge on nearby fields. Chemicals that are likely in the sludge are now strictly regulated. The lagoon project is a high priority. Our engineers at CMA helped the town put together a successful application for funds to help us move forward on this project. Without grant funds there is no possible way that the users of the sewer system could ever afford to undertake this \$3,000,000 + project. We have been awarded a combination grant of \$1,000,000 from the Northern Borders Commission & the U.S. Economic Development Administration. NH DES will pony up close to another million dollars through the American Rescue Plan Act (ARPA) and a certain amount of borrowing will be needed. APP for its part is installing costly infrastructure to recycle much of the water it uses in the manufacturing process. For much of this year the Selectmen have attended APP/Town bi-weekly meetings with teams of engineers and stakeholders.

In March we began talking about nitrogen loads and the amount of nitrogen in the treated effluent being discharged from the Waste Water Treatment facility into the Connecticut River. In June the U.S. EPA required the town to apply for an "Individual Permit" (as opposed to our Publicly Owned General Permit) for our Waste Water Treatment Facility. Through the combined efforts of Sewer Superintendent Brian Sullivan, CMA Engineer Paul Schmidt and even some experts from the NH Department of Environmental Services, Colebrook delivered to the EPA in Boston a very complex application for this permit. Colebrook recently learned that we have received a temporary reprieve and we will proceed to monitor nitrogen loads under the guidance of our engineers, NH DES and the EPA.

Concurrently with our involvement with APP, water and sewer issues, chasing after grants, we accomplished a great deal in 2021.

- We recruited and hired a new Town Manager. After receiving Sharon Penney's resignation, we began a lengthy recruitment process. We were pleased to welcome James O'Gorman on November 8<sup>th</sup> and we are enjoying working with James for the benefit of Colebrook;
- We wished Chief Cass a happy retirement and appointed Paul Rella as Colebrook's new Police Chief;
- After receiving a resignation notice from Town Clerk Tracy McKinnon, we appointed Deb Thompson first as Deputy Clerk and then as Town Clerk;
- We paved portions of South Hill Road and Piper Hill Road;
- We paved a new sidewalk the length of Park Street;
- We granted an easement deed on South Hill Road to the NH Bureau of Trails on October 12;
- We developed an ATV/OHRV Ordinance and held two public hearings. The ordinance was approved by the Board on January 10, 2022;
- We applied for and received an ARPA grant from Coös County to upgrade the Edwards Street Pump Station;

- We held a listening session with Main Street businesses as we continue to work with NH Department of Transportation and our engineers to get to a final design on the Streetscape with a goal to complete this project in 2023;
- We installed a new monitoring well at the Landfill as required by NH DES;
- We have devoted time to collecting delinquent taxes and returning properties to the tax rolls;
- We tracked our finances throughout the year, prepared a 2022 budget and warrant; and
- We continue to discuss issues such as workforce housing, underutilized housing and the housing inventory within our borders.

All this AND inflation AND supply shortages - all happening during a pandemic!

We look forward to a healthy and productive year ahead as we continue to serve this fantastic community.

Respectfully submitted,

Greg Placy, Chairman  
Selectman

Ray Gorman, Vice-Chair  
Selectman

Suzanne Collins  
Selectman

## TOWN MANAGER'S REPORT

Change is inevitable in life and is a constant. The Town of Colebrook certainly has had a lot of changes recently and has many more to go. As everyone knows, the impact COVID has had on our daily life is a prime example on how much can change and what we must do to adapt towards change. Also, there is change in Town Managers.

As you know, the Town has a number of projects in the works. Unfortunately, not all things go as quickly as we would like them to. But things are in the works. For Example:

**New Water Wells:** Recently, the Town has received approval of additional monies from the state Drinking Water Fund of \$419,000 to assist with the cost upgrades. If we receive the approval of the residents, we have received some federal and state funding to help find new water sources for the town. Preliminary test wells are scheduled to be drilled, and a final site determined to move forward with this project.

**Bear Rock Bridge:** This project is to replace the culverts with new system. This is scheduled to hopefully be done by late 2022 and no later than fall of 2023.

**Mainstreet Project:** Residents and businesses are still waiting for word on this much anticipated change. This project calls for the full reconstruction of Main Street/Route 3 roadway (3,200 ft), including a drainage system replacement. Replace and expand all sidewalk networks (4,800 lf) with concrete sidewalks, ramps and granite curbing. This will improve pedestrian safety with critical bump-outs, improved crosswalks and provide ADA compliant ramps, include bicycle accommodations, improve, formalize and standardize parking, relocate overhead utilities to west side of Main Street and provide for future landscape opportunities. Here is a history of the project to date:

TAP Application Submittal	September 2014
Scope & Fee Authorized	October 2019
Engineering Study Completed	March 2021
Engineering Study Submitted	April 2021
Engineering Study Approved/ Preliminary Design Authorized	September 2021
Updated Budgeting Analysis	October 2021
Construction (Pending NHDOT)	Summer 2023 estimated

### Town Offices

Over the last few years, the Town Offices has had new siding and a cupola installed along with new front steps that are heated in winter. This year we are hoping to have new and more efficient windows installed and are looking at replacing the furnace.

Internally, staff are trying to work on a better record retention process. This year we hope (with budget approval) of starting to have some land records scanned and available on-line for residents. We will also need to look at starting to have more documents scanned for future retention because we are running out of room in keeping hard copies. New Hampshire, like most states, have regulations on how long certain records must be maintained. Quite a few documents must be kept permanently and can be voluminous.

I've enjoyed my welcome here by the Selectboard and the townspeople since I started in November. I love the variety of work each day with each new challenge. My 27 years of local government experience has been wonderful, and I can't imagine a better job than public service. The staff here are dedicated and professional and take their jobs seriously. I will endeavor to make sure I have a presence here in town and be more visible. My door is always open. I may not be able to address all your concerns but will certainly try to do my best in helping to make Colebrook a better community.

Thank you.

James H. O'Gorman  
Town Manager

## TOWN CLERK'S REPORT

In the process of becoming the Town Clerk I can truly say it has been quite a journey. With much to learn, I cannot thank Sheila Beauchemin enough for her patience, understanding, wisdom and dedication. I hope to do you proud Sheila!

As shown by the breakdown below, the revenue received in the Town Clerk's office has increased over last years. As in the past, the largest portion of the increase can be attributed to motor vehicle fee, along with request for vital records.

Revenues turned over to the Treasurer during 2021:

Motor Vehicle Registrations (3,302)	\$566,575.27
Dog Licenses (405)	\$2,426.00
Fines Incurred for Licensing Late	\$159.00
State Vital Record Fees	\$4,763.00
Fees for Abstract Records, Unincorporated Townships Transactions, UCC Fees, Voter Check List	\$7,869.96
Boat Registrations	\$2,710.19
Bad Check Collection Fees (1)	\$25.00
Total Turned Over to Treasurer:	\$584,528.42

\*Of the total turned over to the Treasurer, \$803.00 is paid to the Department of Agriculture for Animal Control per RSA 466:4. The full amount of \$4,763.00 collected for State Vital Record fee is also remitted to the New Hampshire Department of State.

Respectfully submitted,

Debra Thompson  
Colebrook Town Clerk

## TREASURER'S REPORT

Although 2021 brought continued challenges in my role as treasurer for the Town of Colebrook, it also brought many rewards. We reached our goal of establishing multiple banking relationship partnerships that allowed us:

- to increase our revenue potential through better interest rates on deposits
- more flexible borrowing terms to deal with varying revenue and expenditure flows
- to continue our banking relationships with local banks
- more flexible cash management options for office personnel in order to maintain safety protocols

Staff changes brought increased challenges for us but with the dedication of current staff and the board of selectmen, we were able to continue with the financial operations of the town while new staff was hired.

This annual town report contains a complete record of the detailed financial transactions for the Town of Colebrook in:

- Bank account balances
- Loan schedule reports
- General budget of revenues and expenditures
- Budget reports for special projects
- Trustee account balances
- Auditor's report

If additional information or explanation is necessary, please do not hesitate to contact me and I will do my best to answer your questions or concerns.

As always, I would like to extend a huge thank you to Gaetane Boire, the treasurer for the Colebrook School District, for her cooperation and coordination with the town on financial matters. Finally, I wish to thank Julie Brunault for her continued willingness to serve as deputy treasurer.

Respectfully,

Alicia Boire, Treasurer  
Town of Colebrook

## TAX COLLECTOR'S REPORT

<b>DEBITS</b>				
	<b><u>2021</u></b>	<b><u>2020</u></b>	<b><u>2019</u></b>	<b><u>Prior</u></b>
Uncollected taxes beginning of year				
Property Taxes		417,636.68	(0.05)	2,440.75
Land Use Change		4,350.00		
Yield Taxes		703.44		
Utility Charges		90,848.83	18,292.93	953.52
Interest & penalties			(1.25)	30.15
Prepayments		(1,142.93)		
Taxes committed this year				
Property Taxes	5,740,180.00			
Land Use Change	7,850.00			
Yield Taxes	13,573.23			
Excavation Tax @ \$.02/yd	392.86			
Utility Charges	477,802.91	161,019.23		
Other Charges	1,440.00	480.00		
Overpayment refunds				
Property Taxes	5,503.00	4,553.35		
Utilities	146.41			
Interest & penalties on delinquent tax	2,972.09	29,333.65	2,278.89	
<b>TOTAL DEBITS</b>	<b><u>6,249,860.50</u></b>	<b><u>707,782.25</u></b>	<b><u>20,570.52</u></b>	<b><u>3,424.42</u></b>

<b>CREDITS</b>				
	<b><u>2021</u></b>	<b><u>2020</u></b>	<b><u>2019</u></b>	<b><u>Prior</u></b>
Remitted to treasurer				
Property taxes	4,206,553.85	288,801.51		
Land Use Change	7,610.00	1,750.00		
Yield Taxes	13,276.52	703.44		
Interest (include lien conversion)	2,972.09	29,305.37	2,278.89	
Excavation Tax @ \$.02/yd	392.86			
Utility Charges	375,641.86	184,557.65	5,584.61	
Conversion to Lien (principal only)		163,314.79	4,374.62	
Other Charges	1,380.00	480.00		
Abatements made				
Property Taxes	18,656.00	27,622.00		
Land Use Change		2,600.00		
Yield Taxes				
Utility Charges	9,697.46	20,181.31	8,466.88	
Current levy dedeed				
Uncollected taxes end of year				
Property Taxes	1,520,473.15	1,254.62	-	2,470.90
Land Use Change	240.00			
Yield Taxes	296.71			
Excavation Tax @ \$.02/yd	-			
Utility Charges	92,670.00	21,097.11	(134.48)	953.52
Penalty Charges/Interest		-		
Prepayments		(33,885.55)		
Other Charges	-	-		-
<b>TOTAL CREDITS</b>	<b><u>6,249,860.50</u></b>	<b><u>707,782.25</u></b>	<b><u>20,570.52</u></b>	<b><u>3,424.42</u></b>

## TAX COLLECTOR'S REPORT

<b>LIEN DEBITS</b>				
	<u><b>2020</b></u>	<u><b>2019</b></u>	<u><b>2018</b></u>	<u><b>Prior</b></u>
Unredeemed Liens Beg of Year		214,903.79	143,434.69	54,530.81
Liens Executed During Fiscal Year	185,044.50			
Interest & Costs Charged	1,889.95	13,076.08	41,126.09	11,009.84
<b>TOTAL DEBITS</b>	<b>186,934.45</b>	<b>227,979.87</b>	<b>184,560.78</b>	<b>65,540.65</b>

<b>LIEN CREDITS</b>				
	<u><b>2020</b></u>	<u><b>2019</b></u>	<u><b>2018</b></u>	<u><b>Prior</b></u>
Redemptions	49,194.94	100,508.58	113,366.29	18,974.62
Interest & Costs Collected	1,816.95	13,896.06	41,244.84	11,464.14
Abatements of Unredeemed Liens				
Liens Deeded to Municipality				
Unredeemed Liens Balance	135,922.56	113,575.23	29,949.65	35,101.89
<b>TOTAL CREDITS</b>	<b>186,934.45</b>	<b>227,979.87</b>	<b>184,560.78</b>	<b>65,540.65</b>

Respectfully submitted by,  
 Melanie Fogg  
 Certified Tax Collector

## POLICE DEPARTMENT REPORT

I first want to congratulate Colebrook Police Chief Stephen Cass on his retirement from the police department on March 01, 2021. Chief Cass started at the department as a part time officer in 1997. Shortly thereafter he became a full-time officer and ultimately became the Chief of Police serving in that capacity for over 17 years. Congratulations Chief Cass.

The year 2022 is here and your police department looks forward to serving the citizens and visitors of Colebrook with the highest standards possible. Our goal is to make Colebrook a safe place for our families and the people who visit our great and unique town. The police department receives numerous calls and tips from the community relating to suspicious persons, criminal activity, impaired drivers, and drug dealing just to name a few. Please continue to call dispatch and the police department to forward these suspicions to us. The community is truly our eyes and ears and reporting these suspicions will help the police department accomplish our goal of making Colebrook safer for everyone. As you may be aware, as a police department, we cannot solve every case or fix every problem we encounter, however, my motto is "make the situation better." If we can make the situation better, we have accomplished something.

Our area is affected by the sharp increase of the deadly drugs known as fentanyl and methamphetamines. These drugs kill indiscriminately and can affect all of us in one way or another. The Colebrook Police Department has a zero-tolerance policy when it comes to illegal drug use. I have taken steps to combat this issue by partnering with outside agencies who are assisting in drug investigations to utilize every available resource to help stem the flow of these illegal substances. Please call 1-800-NAB-DOPE (1-800-622-3673) to give an anonymous tip about any drug activity.

We welcome back Officer Joshua Lindor from serving our country in Africa for the past year with the Vermont National Guard. Officer Lindor will be attending the upcoming police academy in February which is 16 weeks long.

The police department also hired four new part-time police officers: Lieutenant Charles Boutot, a retired New Hampshire State Trooper; as the new court prosecutor. Officer Zachary Bishop who is currently a full-time officer for the town of Groveton; Officer Vinny Scarnici who has worked for the town of Pittsburg as a part-time officer; and Officer Jacques Pelletier who is currently working for the town of Stark as a part-time officer. I welcome all four officers to the Colebrook Police Department.

I also want to welcome James O'Gorman to Colebrook as our new Town Manager. The police department is looking forward to working with him as it relates to policing the town.

Respectfully,

Paul M. Rella  
Chief of Police

## **WATER AND SEWER DEPARTMENT REPORT**

Two thousand twenty-one saw the continuation of the water and sewer project, with water work on Route 145 and replacement of valves, pipes, and hydrants on Corliss Lane. The department has been busy planning for needed upgrades to the sewer and water systems to accommodate increased demands on the system by local industry.

The new water meter system is coming online, albeit slowly, due to a delay in parts, shipments, and several system glitches.

We thank the people of the Town for their patience as we work through these issues. Thanks also to the highway department for assistance during our various projects both planned and emergency.

Finally, thank you to the Selectboard for ensuring that the Department has the support and supplies necessary to provide the best possible services to our patrons.

Brian Sullivan  
Water/Sewer Superintendent

## HIGHWAY DEPARTMENT REPORT

In 2021, with the fight against COVID-19 continuing from last year and these trying times, we were still very productive. We accomplished many of the necessary road projects that were planned for 2021. These projects were important for maintaining the safety of our town roads.

### **Examples of work included:**

- Preparing part of Piper Hill Road and part of South Hill Road for paving. This includes cutting down trees and removal of tree stumps to widen the road.
- Replaced 4 culverts
- Ditched both sides of the roads
- Added 2,000 yards of gravel
- Put 200 yards of rip rap along sides of newly paved road

### **Additional town work included:**

- Hauled 3,300 yards of winter sand
- Put down 500 ton of stone for mud season
- Added 3,200 ton of gravel in necessary places
- All town gravel roads were graded, rock-raked, and received applications of calcium chloride two to three times.
- Year-round maintenance and repairs to town trucks, plow and other equipment.
- Cleaning and disinfecting of town garage and equipment.

I would like to sincerely thank my crew for all their time and dedication they put into their work every day, which sometimes is not only the day but through the long nights. I greatly appreciate them. Also, I would like to thank the Water and Sewer Department for helping with manpower when needed.

Sincerely,

Anthony "TJ" Rossitto  
Road Agent

## PLANNING BOARD REPORT

In 2021 the Planning Board issued 58 Zoning Ordinance Certificates of Compliance, which is up 52% over 2020. Thirteen were for new homes or camp construction. The majority of the remainder were for additions, sheds, and garages.

The Planning Board continues to try to make the permitting process as simple, easy and streamlined as possible.

The Board is looking at the Town's regulations and ordinances trying to keep them current with the times. The Board continues to work on short term rental regulations as this has become a major issue in other communities. We hope to be prepared for any major changes in the area or to assist in attracting and facilitating new businesses. The Planning Board is updating the Town Master Plan to be prepared for new industries, infrastructure improvements and to help in obtaining grants.

There was a significant rise in violations in 2021. A lot of violations are pertaining to campers placed on properties with no permit approvals. If you aren't sure a permit is needed, just call and someone will answer your questions and if needed, assist you in the permit process.

If you have an idea for a project or business, bring it to the Board and they will assess and guide you through the conceptual idea all the way to the final plan. The Board is there to work *for* you. There are no permit fees associated with a conceptual plan.

There are openings on the Board as alternate members, we welcome anyone interested in serving. It is always interesting and a good form of civic duty.

Board meetings are held on the first Monday of the month at 6:00 in the courtroom at the Town Hall. Everyone is invited and encouraged to attend.

Respectfully,

Mike Ouellet  
Planning Board Administrator

### Statistics for 2021:

	<u>Permits Issued</u>
Certificates of Compliance Issued	58
Certificates of Compliance Extended	1
Sign Permits Issued	7
Driveway Permits Issued	6
Site Plans Approved	14
Subdivisions Approved	5
Boundary-Line Adjustments Approved	3

## RECREATION DEPARTMENT REPORT

The Recreation Department continued to provide a variety of programs during the 2021 year. The year started with kids returning to in-person school after several weeks of remote learning. We began offering small scale programs such as films, snowshoe hikes, and sledding events. The goal was to keep the kids programs as safe as possible and do what we could to make sure the school remained open. The Recreation Department having access to the Tillotson Center assisted in the ability to offer safe programs.

The planning for summer programs began in March. The Department put into place many of the best practices that had been advised by state and local officials. With safety protocols in place, we were able to offer:

- Eight weeks of day camp for 70 local children using three different locations in town, remaining in cohorts, and focusing on local field trips.
- The return of the Sticks for Kids Golf camp which was hosted by the Colebrook Country Club for 25 children with all volunteer coaches from the community.
- The North Country Dance Academy was able to host a session of Dance Camp.
- Singing Camp which was held once a week four weeks in a row for a dozen participants working on music knowledge, tempo, and singing ability.
- The return of Drama Camp with the production of Moana being the first since December of 2019.
- Recreation League Soccer for 65 area children

With an increase of in-person programs in 2021 the recreation department was able to return the expected revenue asked of the department. Most of the programs that had been done in the past returned this year as well and several of the programs that were created during the Covid year returned for 2021. A few of the programs that returned were:

- Halloween on the Riverwalk- Once again we worked with the Colebrook Public Library and the Colebrook Kiwanis to provide a Halloween themed lit walking path. This year included spots for trick and treating with costumed volunteers along the path as well as a campfire with s'mores from Kiwanian Earl Bunnell. This year 104 people were able to walk the Halloween riverwalk.
- The Recreation Soccer League Program- The Pre-k through 6th grade soccer program returned offering four weeks of intra-squad games on the three age appropriate fields at the Colebrook School ballfields. In 2021 the travel team returned with local games as well as taking part in the Under the Lights Jamboree in Littleton and winning the Halloween Cup Tournament in Franconia.
- Christmas Holiday programs- Several of the programs previously offered through the 12 Acts of Christmas returned including the Holiday Cards, Wreath Giving Day, Cookies from Claus, Senior Secret Santa, Candy Cane Hunt, and Gingerbread House building. We also added "Cookie & A Concert" by having the Colebrook Academy chorus do a small concert for the community just prior to the holiday vacation.

The support that has been shown to the Recreation Department by parents, groups, and businesses has often left me speechless over the course of this pandemic. With all the help we

were able to give all drama campers access to a digital theater subscription, offer scholarships to multiple area children for summer programs, and provide reusable water bottles to all summer participants. All the support, supplies, and assistance is greatly appreciated.

Looking at 2022 the Department will continue to assess the community situation and work to provide safe programs for all. To stay up-to-date on all programs including The Colebrook Adventure Program, special events, and upcoming summer programs, check our website at [www.colebrookrecreation.weebly.com](http://www.colebrookrecreation.weebly.com).

Respectfully submitted,  
Melissa Shaw  
Colebrook Recreation Director  
603-237-5086  
colebrookrecreation@gmail.com

## PUBLIC LIBRARY REPORT

Another year of covid but learning to live with it increased our circulation and patron visits. Although we aren't back to pre-covid, circulation was up 17% over last year and patron visits were up 58%. (It is great seeing old friends and welcoming new ones). New Hampshire Downloadable Books usage jumped 23%. The library website had 887 views and our Facebook page reached 7668 people.

The library received numerous grants throughout the year. The Institute of Museum and Library Science through the America Rescue Plan Act awarded each library in the state with funds to help libraries cope with covid work arounds. Colebrook Public Library received \$ 2931.00. We purchased a tent, outside rugs, tables, chairs and a voice amplifier and mike so we could hold our storyhours and other programs outside during the summer and people could use our WiFi. We also replaced our old copier with a multifunction copier. Five Stem kits were purchased for various ages.

We received a Summer Learning Grant of \$500, Tillotson North Country Foundation Grant for \$900, and a Clif Summer Reading Grant which paid for an entertainer and books to give away. We had the Squam Lakes Science Center and Steve and Marty provided musical entertainment for our finale.

Summer Reading was a challenge. Melissa Hall used the River and Story walk as much as possible. She also set up Stem stations on nice days on the library lawn for passive programs. Our performers performed outside or in the Tillotson Center where people could socially distance.

The Annual Booksale was cancelled for the second year in a row, stay tuned in 2022 for great book buys.

The library placed "A Little Free Library" at Colebrook Homeowner Cooperative for children unable to get to the library. This was a community effort, Ducret's Sporting Goods and Ledgewater Lumber donated materials and local teacher Tom Allin built it.

We said goodbye to Chris Lank, Elise Fuller and Melissa Hall and hello to Jake Topliffe, who splits his time between the Adult and Children's rooms and Kaitlin Wood. Kaitlin was hired to replace Melissa as the Children's Librarian.

Kaitlin jumped right in with monthly passive programming, an archeology program, Skywalker, a therapy dog, visited students as part of the 'Gizomo 4 Mental health" program.

Jake started Guitar Hero (for older and younger patrons) and Pokemon Clubs after school.

Thank-you to my staff, Kathy, Kaitlin, and Jake for doing a good job during difficult times. My Trustees, Kathi Woodard, Amy Patterson, Mary Trask, Catherine Drucker, Alicia Boire and alternate, Terry Rosi for their support.

Here's hoping 2022 will be better than the last two years.

Sincerely,

Julie Colby, Director

## CEMETERY TRUSTEES' ANNUAL REPORT

The year 2021 was a productive year for the Colebrook Cemetery Trustees consisting of Chairman Danny Lyons, Terrence Rosi, Julie Brunault, Jodi Smith and Denise Van Beuren. The Colebrook Village Cemetery opened on May 15<sup>th</sup> and closed on November 15<sup>th</sup>. The Board held their May meeting at the Village Cemetery and viewed the new additional racks that were purchased and installed to hold caskets in the tomb allowing additional storage area. A new mechanical lift was purchased to facilitate lifting onto the shelving.

Our Sexton Sheila Parkhurst has recorded 9 full casket burials and 24 urn burials along with the sale of 15 lots for the year. Cathy Felch and David Bunnell helped whenever needed. A new 30" x 36" laminated poster map of the cemetery sections is displayed behind the tomb. Our Sexton has marked reflective markers indicating sections around the Village Cemetery.

We developed one new road for future paving this year within the Colebrook Village Cemetery and we completed the landscaping of the front main entrance. The repainting of the front metal fence was a main priority this past year and this was successfully completed in October. The old main entrance inside pillars were removed in order to widen the road. Boire Property Maintenance has continued with keeping our Town of Colebrook Cemeteries well-manicured.

We completed the updated revisions to our bylaws and those were passed by the Board. We are looking forward to continuing the improvements of our cemeteries for 2022.

Respectfully Submitted,

Jodi L. Smith  
Cemetery Trustee/Secretary



**INDEPENDENT AUDITOR'S REPORT**

To the Town Manager and Members of the Board of Selectmen  
Town of Colebrook  
Colebrook, New Hampshire

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Colebrook, as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to the financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Colebrook, as of December 31, 2020, and the respective changes in financial position, and, where applicable, cash flows thereof, and budgetary comparisons for the major governmental funds, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Emphasis of Matter***

***Change in Accounting Principle***

As discussed in Note I.B.5. to the financial statements, in the year ended December 31, 2020, the Town adopted new accounting guidance regarding the accounting and reporting for Fiduciary Funds. Our opinion is not modified with respect to this matter.

**Other Matters**

*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3 through 8 and the pension and OPEB information on pages 46 through 49 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on this information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Colebrook's basic financial statements. The combining nonmajor governmental and individual general fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is also not a required part of the basic financial statements.

The combining nonmajor governmental and individual general fund schedules and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor governmental and individual general fund schedules and schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

**Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated December 30, 2021 on our consideration of the Town of Colebrook's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the Town of Colebrook's internal control over financial reporting and compliance.

*Roberts & Heene, PLLC*

Concord, New Hampshire  
December 30, 2021



# Roberts & Greene, PLLC

## **INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Town Manager and Members of the Board of Selectmen  
Town of Colebrook  
Colebrook, New Hampshire

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Colebrook, as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the Town of Colebrook's basic financial statements, and have issued our report thereon dated December 30, 2021.

### **Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Town's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Colebrook's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Town of Colebrook's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

December 30, 2021

*Roberts & Greene, PLLC*

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603-856-8005 ■ 603-856-8431 (fax)  
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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR THE MAJOR PROGRAM  
AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

To the Town Manager and Members of the Board of Selectmen  
Town of Colebrook  
Colebrook, New Hampshire

**Report on Compliance for the Major Federal Program**

We have audited the Town of Colebrook's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on the Town of Colebrook's major federal program for the year ended December 31, 2020. The Town's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

***Management's Responsibility***

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

***Auditor's Responsibility***

Our responsibility is to express an opinion on compliance for the Town of Colebrook's major federal program based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Town's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for the major federal program. However, our audit does not provide a legal determination of the Town of Colebrook's compliance.

***Basis for Qualified Opinion on the Major Federal Program***

As described in the accompanying schedule of findings and questioned costs, the Town of Colebrook did not comply with the requirements of the Uniform Guidance for its major program as described in finding 2020-001. Compliance with such requirements is necessary, in our opinion, for the Town of Colebrook to comply with the requirements applicable to that program.

***Qualified Opinion on the Major Federal Program***

In our opinion, except for the noncompliance described in the preceding paragraph, the Town of Colebrook, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended December 31, 2020.

**Other Matters**

The Town of Colebrook's response to the noncompliance finding identified in our audit is described in the accompanying schedule of findings and questioned costs. The Town of Colebrook's response was not subjected to the auditing procedures applied in the audit of compliance, and accordingly, we express no opinion on the response.

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR THE MAJOR PROGRAM  
AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

**Report on Internal Control over Compliance**

Management of the Town of Colebrook is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Town's internal control over compliance with the types of requirements that could have a direct and material effect on the major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for the major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

December 30, 2021

*Roberts & Greene, PLLC*

## Bank Accounts for The Town of Colebrook

### Town Funds

General Fund Bangor Account		General Fund Mascoma Account	
Beginning Balance	1,557,714.93	Beginning Balance	-
YTD Revenues	9,493,718.07	YTD Revenues	2,904,141.25
YTD Expenditures	(9,860,306.19)	YTD Expenditures	(1,505,430.15)
<b>Ending Balance</b>	<b>1,191,126.81</b>	<b>Ending Balance</b>	<b>1,398,711.10</b>
<b>Recreation Revolving Fund</b>		<b>River Walk</b>	
Beginning Balance	32,452.71	Beginning Balance	12,740.60
Deposits Made	7,818.00	Interest Earned	8.37
Withdrawals	(10,359.67)	Deposits Made	392.00
<b>Ending Balance</b>	<b>29,911.04</b>	Withdrawals	(93.75)
		<b>Ending Balance</b>	<b>13,047.22</b>
<b>Police Detail State Revolving Fund</b>			
Beginning Balance	20,055.95		
Transfers in	-		
Interest Earned	10.03		
<b>Ending Balance</b>	<b>20,065.98</b>		

### NHPDIP Funds

Water & Sewer Truck Fund		Dispatch Fund	
Beginning Balance	42,677.51	Beginning Balance NHPDIP	44,178.40
Deposits Made	25,000.00	Transfers in	-
Interest Earned	0.84	Interest Earned	0.80
<b>Ending Balance</b>	<b>67,678.35</b>	Withdrawals	-
		<b>Ending Balance</b>	<b>44,179.20</b>
<b>Water Fund</b>		<b>Sewer Fund</b>	
Beginning Balance	51,859.71	Beginning Balance	38,372.41
Deposits Made	-	Transfers in	-
Interest Earned	0.94	Interest Earned	0.70
<b>Ending Balance</b>	<b>51,860.65</b>	<b>Ending Balance</b>	<b>38,373.11</b>
<b>Dispatch Trail Maintenance</b>			
Beginning Balance	2,360.40		
Deposits Made	2,000.00		
Interest Earned	0.04		
Withdrawals	-		
<b>Ending Balance</b>	<b>4,360.44</b>		

### Town Trustee Accounts

Sanitary Landfill Closure Fund		Equipment Highway Fund	
Beginning Balance	486,633.62	Beginning Balance	153,666.17
Interest Earned	4,216.90	Deposits Made	80,000.00
Withdrawals	(50,000.00)	Interest Earned	1,880.02
<b>Ending Balance</b>	<b>440,850.52</b>	Withdrawals	-
		<b>Ending Balance</b>	<b>235,546.19</b>

**Town Trustee Accounts continued**

	<b>Cruiser Fund</b>		<b>Bridge Fund</b>
Beginning Balance	39,032.13	Beginning Balance	142,385.99
Deposits Made	15,000.00	Deposits Made	75,000.00
Interest Earned	471.51	Interest Earned	1,722.70
Withdrawals	-	Withdrawals	-
<b>Ending Balance</b>	<b>54,503.64</b>	<b>Ending Balance</b>	<b>219,108.69</b>
	<b>Property Reassessment</b>	Beginning Balance	760,410.29
Beginning Balance	23,887.38	Interest Earned	8,744.50
Deposits Made	10,000.00	Withdrawals	-
Interest Earned	180.87	<b>Ending Balance</b>	<b>769,154.79</b>
Withdrawals	-		
<b>Ending Balance</b>	<b>34,068.25</b>		
	<b>Digital Mapping</b>	Beginning Balance	169,462.25
Beginning Balance	22,031.54	Deposits Made	50,000.00
Interest Earned	265.03	Interest Earned	2,075.62
<b>Ending Balance</b>	<b>22,296.57</b>	Withdrawals	(61,000.00)
		<b>Ending Balance</b>	<b>160,537.87</b>
	<b>Transfer Station Equipment</b>	Beginning Balance	81,880.37
Beginning Balance	10,656.07	Deposits Made	20,000.00
Interest Earned	127.89	Interest Earned	204.13
Withdrawals	(9,187.00)	<b>Ending Balance</b>	<b>102,084.50</b>
<b>Ending Balance</b>	<b>1,596.96</b>		
	<b>Town Building</b>	Beginning Balance	7,280.34
Beginning Balance	27,333.55	Interest Earned	74.08
Deposits Made	10,000.00	Withdrawals	(7,354.42)
Interest Earned	328.32	<b>Ending Balance</b>	-
Withdrawals	(14,933.29)		
<b>Ending Balance</b>	<b>22,728.58</b>		
	<b>Disaster Management</b>	Beginning Balance	81,880.37
Beginning Balance	41,026.83	Deposits Made	20,000.00
Interest Earned	23.83	Interest Earned	204.13
<b>Ending Balance</b>	<b>41,050.66</b>	<b>Ending Balance</b>	<b>102,084.50</b>
	<b>Northern Borders Dispatch Center</b>	Beginning Balance	5,046.27
Beginning Balance	26,684.37	Deposits Made	2,500.00
Deposits Made	23,000.00	Interest Earned	93.12
Interest Earned	498.26	<b>Ending Balance</b>	<b>7,639.39</b>
<b>Ending Balance</b>	<b>50,182.63</b>		
		<b>Emergency Management</b>	
		Beginning Balance	5,046.27
		Deposits Made	2,500.00
		Interest Earned	93.12
		<b>Ending Balance</b>	<b>7,639.39</b>
		<b>Colby Street Ditching</b>	
		Beginning Balance	158.00
		Interest Earned	1.12
		Withdrawals	(159.12)
		<b>Ending Balance</b>	-

**Library Trust Accounts**

<b>Non-Appropriated Fund</b>		<b>Building Maint &amp; Repairs Savings</b>	
Beginning Balance	16,496.10	Beginning Balance	2,384.27
Petty Cash	(50.00)	Interest	1.20
Income/Deposits	13,588.70	<b>Ending Balance</b>	<b>2,385.47</b>
Interest	1.88		
Expenses	<u>(9,167.17)</u>		
<b>Ending Balance</b>	<b>20,869.51</b>		
		<b>Technology Fund (CD)</b>	
		Beginning Balance	2,741.89
		Interest	9.60
		<b>Ending Balance</b>	<b>2,751.49</b>
		<b>Helen Hulse Memorial Fund</b>	
		Beginning Balance	5,132.41
		Interest	10.27
		<b>Ending Balance</b>	<b>5,142.68</b>
		<b>Janice Davis Memorial Fund</b>	
		Beginning Balance	9,314.36
		Interest	23.29
		<b>Ending Balance</b>	<b>9,337.65</b>
		<b>Memorial Savings</b>	
Beginning Balance	845.24		
Income/Deposits	1,155.00		
Interest	0.51		
Dr. Gifford Book Sales	175.00		
<b>Ending Balance</b>	<b>2,175.75</b>		
		<b>Statement Savings Account</b>	
Beginning Balance	6,693.33		
Interest	0.67		
<b>Ending Balance</b>	<b>6,694.00</b>		
		<b>Young Adult Program Fund</b>	
Beginning Balance	9,250.40		
Interest	4.26		
Expenses	-		
<b>Ending Balance</b>	<b>9,254.66</b>		

**Library Accounts Held by Trustee of Trust Funds**

<b>LJ Cree Sr</b>		<b>IOOF Library Trust</b>	
Beginning Balance	20,242.02	Beginning Balance	9,114.29
Interest	243.33	Interest	57.46
Withdrawals	(242.02)	Withdrawals	-
<b>Ending Balance</b>	<b>20,243.33</b>	<b>Ending Balance</b>	<b>9,171.75</b>
		<b>Memorial Trust</b>	
		Beginning Balance	65,888.35
		Transfers from Memorial Savings	-
		Interest	-
		Withdrawals	-
		<b>Ending Balance</b>	<b>65,888.35</b>
		<b>Building Repairs Capital Reserve</b>	
Beginning Balance	33,549.58		
New funds	5,000.00		
Interest	262.88		
<b>Ending Balance</b>	<b>38,812.46</b>		
		<b>Mary Walker/Rolfe</b>	
		Beginning Balance	1,170.01
		Interest	13.71
		<b>Ending Balance</b>	<b>1,183.72</b>
		<b>Nancy Dodge Memorial Fund</b>	
New Funds	45,521.94		
Interest	411.54		
<b>Ending Balance</b>	<b>45,933.48</b>		

**Cemetery Trust Accounts**

<b>General Cemetery Fund</b>		<b>Cemetery Fence Maintenance</b>	
Beginning Balance	6,962.33	Beginning Balance	5,355.38
Interest Earned	123.23	Interest Earned	33.76
Withdrawals	-	Withdrawals	-
<b>Ending Balance</b>	<b>7,085.56</b>	<b>Ending Balance</b>	<b>5,389.14</b>
<b>A Harding &amp; L Woodard Fund</b>		<b>Cemetery Maintenance &amp; Reclamation</b>	
Beginning Balance	1,012.08	Beginning Balance	118,309.68
Interest Earned	12.18	Deposits Made	5,000.00
Withdrawals	-	Interest Earned	1,846.52
<b>Ending Balance</b>	<b>1,024.26</b>	<b>Ending Balance</b>	<b>125,156.20</b>
<b>Minetta Tibbets</b>		<b>Nellie &amp; Elizabeth Young Fund</b>	
Beginning Balance	948.47	Beginning Balance	8,096.61
Interest Earned	0.55	Interest Earned	97.40
Withdrawals	-	Withdrawals	-
<b>Ending Balance</b>	<b>949.02</b>	<b>Ending Balance</b>	<b>8,194.01</b>
<b>Abner &amp; Laura Bean</b>		<b>Leonard/Forristoll</b>	
Beginning Balance	29,160.38	Beginning Balance	2,125.36
Interest Earned	16.93	Interest Earned	25.57
Withdrawals	-	Withdrawals	-
<b>Ending Balance</b>	<b>29,177.31</b>	<b>Ending Balance</b>	<b>2,150.93</b>
<b>Perm Cemetery Trust</b>		<b>Cemetery Expendable Trust Fund</b>	
Beginning Balance	247,484.49	Beginning Balance	4,920.35
New funds	-	Deposits Made	5,150.00
Interest Earned	1,846.70	Interest Earned	4.70
Withdrawals	-	Withdrawals	-
<b>Ending Balance</b>	<b>249,331.19</b>	<b>Ending Balance</b>	<b>10,075.05</b>
<b>Tibbetts Memorial Trust Fund</b>			
Beginning Balance	15,181.11		
Interest Earned	182.62		
<b>Ending Balance</b>	<b>15,363.73</b>		

## New Hampshire Department of Environmental Services

### ARRA Drinking Water SRF Loan Schedule

Lendor:	NH DES	Total Disbursements:	1,885,049.21
Project No:	0481010 ARRA	Principal forgiven:	930,167.34
Term:	20 Years	Interest Rate:	2.720%

	Scheduled Payment Date	Principal payment	Interest payment	Total payment	Loan balance
	<b>Paid to Date:</b>	<b>390,016.39</b>	<b>235,012.61</b>	<b>623,706.00</b>	
11	12/1/2022	44,741.91	15,364.34	60,106.25	520,123.57
12	12/1/2023	45,958.89	14,147.36	60,106.25	474,164.68
13	12/1/2024	47,208.97	12,897.28	60,106.25	426,955.71
14	12/1/2025	48,493.06	11,613.19	60,106.25	378,462.65
15	12/1/2026	49,812.07	10,294.18	60,106.25	328,650.58
16	12/1/2027	51,166.96	8,939.29	60,106.25	277,483.62
17	12/1/2028	52,558.70	7,547.55	60,106.25	224,924.92
18	12/1/2029	53,988.29	6,117.96	60,106.25	170,936.63
19	12/1/2030	55,456.78	4,649.47	60,106.25	115,479.85
20	12/1/2031	56,965.20	3,141.05	60,106.25	58,514.65
21	12/1/2032	58,514.65	1,591.60	60,106.25	-
	<b>Remaining payments:</b>	<b>564,865.48</b>	<b>96,303.27</b>	<b>661,168.75</b>	

## United States Department of Agriculture

### Main Street Loan Schedule

Lendor:	USDA	Total Disbursements:	\$ 3,825,765.84
Term:	27 Years	Interest Rate:	2.75%

Payment Date	Loan balance	Principal payment	Interest payment	Total payment
	<b>Paid to Date:</b>	<b>\$ 247,286.88</b>	<b>\$ 248,705.12</b>	<b>\$ 495,992.00</b>
2022	2,654,105.00	75,105.21	66,606.79	141,712.00
2023	2,578,999.79	77,184.80	64,527.20	141,712.00
2024	2,501,814.98	79,321.98	62,390.02	141,712.00
2025	2,654,106.00	81,518.33	60,193.67	141,712.00
2026	2,572,587.67	83,775.50	57,936.50	141,712.00
2027	2,488,812.17	86,095.16	55,616.84	141,712.00
2028	2,654,107.00	88,479.06	53,232.94	141,712.00
2029	2,565,627.94	90,928.96	50,783.04	141,712.00
2030	2,474,698.99	93,446.70	48,265.30	141,712.00
2031	2,654,108.00	96,034.15	45,677.85	141,712.00
2032	2,558,073.85	98,693.24	43,018.76	141,712.00
2033	2,459,380.61	101,425.97	40,286.03	141,712.00
2034	2,654,109.00	104,234.36	37,477.64	141,712.00
2035	2,549,874.64	107,120.51	34,591.49	141,712.00
2036	2,442,754.14	110,086.57	31,625.43	141,712.00
2037	2,654,110.00	113,134.77	28,577.23	141,712.00
2038	2,540,975.23	116,267.36	25,444.64	141,712.00
2039	2,424,707.87	119,486.70	22,225.30	141,712.00
2040	2,654,111.00	122,795.17	18,916.83	141,712.00
2041	2,531,315.83	126,195.26	15,516.74	141,712.00
2042	2,405,120.57	129,689.48	12,022.52	141,712.00
2043	2,654,112.00	133,280.46	8,431.54	141,712.00
2044	2,520,831.54	136,970.88	4,741.12	141,712.00
2045	2,383,860.66	69,443.00	954.84	70,397.84
	<b>Remaining Payments:</b>	<b>\$ 2,440,713.58</b>	<b>\$ 889,060.26</b>	<b>\$ 3,329,773.84</b>

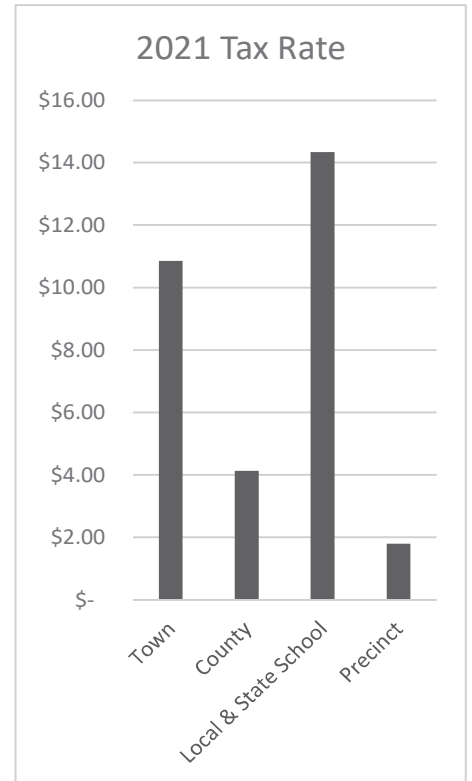
## MAIN STREET PROJECT AND WATER INFRASTRUCTURE GRANT FUNDING

Warrant article 2 of the 2015 Town Meeting authorized \$6,500,000 for the reconstruction of Main Street from the intersection of South Main Street to the base of Cooper Hill. Funding for this project was split between \$3,000,000 from the issuance of bonds or notes, \$2,700,000 from State and Federal grants, and \$800,000 from the Main Street Capital Reserve Fund. Additionally, the Town received a \$400,000 grant from the Norther Borders Commission and a \$1,150,000 grant from the NH Drinking Water and Groundwater Trust Fund. The following summarizes the activity through December 31, 2021.

	<b>Expenditures</b>		<b>Revenues</b>
<b>Prior Years Activity</b>		<b>Prior Years Activity</b>	
Engineering	1,301,342	Bond Proceeds	2,687,999
Construction	4,706,616	Grant Funds	3,286,660
Meters	353,829		206,945
Legal	8,932	<b>Total Prior Years</b>	<b>6,181,604</b>
Advertising	696		
Easements	500		
Traffic Count	3,177		
Energy Audit	7,180		
Administrative	5,159		
Interest on Short-term Financing	32,042		
Miscellaneous	49		
<b>Total Prior Years Activity</b>	<b>6,419,522</b>		
 <b>Current Year Activity</b>		 <b>Current Year Activity</b>	
Engineering	30,580	Grant Funds	429,330
Construction	-	Capital Reserve Funds	-
Meters	149,522	<b>Total Current Year</b>	<b>429,330</b>
Administrative	33		
<b>Total Current Year Activity</b>	<b>180,135</b>		

## 2021 Tax Rate Calculation

	Tax Effort	Tax Rate
Appropriations	8,441,485	
Less Revenues	(6,142,518)	
Less Use of Fund Balance	(272,000)	
Add Overlay	20,124	
War Service Credits	20,275	
<b>Net Town Appropriation</b>	<b>2,067,366</b>	
<i>Approved Town Tax Rate</i>		\$ 10.85
Due to County	786,204	
<b>Approved County Tax Effort</b>	<b>786,204</b>	
<i>Approved County Tax Rate</i>		\$ 4.13
Net Local School Budget	4,783,921	
Less Adequate Education Grant	(2,088,316)	
State Education Taxes	(319,560)	
<b>Approved School Tax Effort</b>	<b>2,376,045</b>	
<i>Approved Local School Tax Rate</i>		\$ 12.48
Net Valuation without Utilities	171,604,527	
<b>State Education Tax</b>	<b>319,560</b>	
<i>Approved State School Tax Rate</i>		\$ 1.86
<b><i>Out of Precinct Rate</i></b>		<b>\$ 29.32</b>
<b>Colebrook Village Fire Precinct</b>		
Fire Precinct Valuation	86,475,251	
Net Appropriation	155,655	
<b>Tax Commitment</b>	<b>155,655</b>	
<i>Approved Village District Tax Rate</i>		1.80
<b><i>Total In Precinct Rate</i></b>		<b>\$ 31.12</b>
<b>Gross Tax Amount</b>	<b>5,704,830</b>	
Less Tax Credits:	(20,275)	
Late Inventory Penalties:	-	
<b>Net Tax Amount to Collect</b>	<b>5,684,555</b>	



### Summary of Valuations

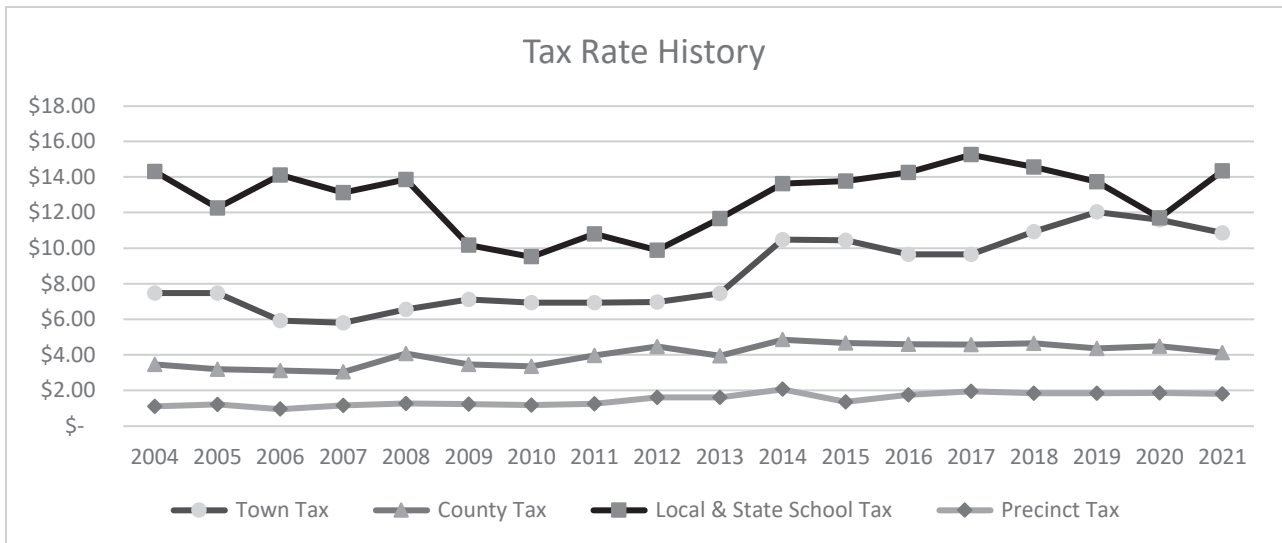
Lands	39,527,977
Buildings	132,311,550
Utilities	18,854,000
<b>Total Valuation</b>	<b>190,693,527</b>
Exemptions off Valuation	(235,000)
<b>Net Valuation</b>	<b>190,458,527</b>

## Tax Rate History

<b>Tax Rates For:</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>
Town Tax	\$ 7.47	\$ 7.47	\$ 5.93	\$ 5.80	\$ 6.56	\$ 7.12
County Tax	3.46	3.18	3.11	3.04	4.07	3.45
Local & State School Tax	14.32	12.26	14.12	13.12	13.87	10.18
<b>Subtotal Tax Rates</b>	<b>\$ 25.25</b>	<b>\$ 22.91</b>	<b>\$ 23.16</b>	<b>\$ 21.96</b>	<b>\$ 24.50</b>	<b>\$ 20.75</b>
Precinct Tax	1.10	1.20	0.95	1.15	1.26	1.22
<b>Total Tax Rates</b>	<b>\$ 26.35</b>	<b>\$ 24.11</b>	<b>\$ 24.11</b>	<b>\$ 23.11</b>	<b>\$ 25.76</b>	<b>\$ 21.97</b>

<b>Tax Rates For:</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>
Town Tax	\$ 6.93	\$ 6.93	\$ 6.96	\$ 7.45	\$ 10.47	\$ 10.44
County Tax	3.35	3.96	4.46	3.95	4.86	4.67
Local & State School Tax	9.52	10.81	9.89	11.67	13.62	13.78
<b>Subtotal Tax Rates</b>	<b>\$ 19.80</b>	<b>\$ 21.70</b>	<b>\$ 21.31</b>	<b>\$ 23.07</b>	<b>\$ 28.95</b>	<b>\$ 28.89</b>
Precinct Tax	1.18	1.25	1.60	1.60	2.07	1.36
<b>Total Tax Rates</b>	<b>\$ 20.98</b>	<b>\$ 22.95</b>	<b>\$ 22.91</b>	<b>\$ 24.67</b>	<b>\$ 31.02</b>	<b>\$ 30.25</b>

<b>Tax Rates For:</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Town Tax	\$ 9.65	\$ 9.65	\$ 10.93	\$ 12.04	\$ 11.60	\$ 10.85
County Tax	4.60	4.58	4.64	4.36	4.48	4.13
Local & State School Tax	14.26	15.26	14.56	13.73	11.70	14.34
<b>Subtotal Tax Rates</b>	<b>\$ 28.51</b>	<b>\$ 29.49</b>	<b>\$ 30.13</b>	<b>\$ 30.13</b>	<b>\$ 27.78</b>	<b>\$ 29.32</b>
Precinct Tax	1.74	1.95	1.83	1.83	1.86	1.80
<b>Total Tax Rates</b>	<b>\$ 30.25</b>	<b>\$ 31.44</b>	<b>\$ 31.96</b>	<b>\$ 31.96</b>	<b>\$ 29.64</b>	<b>\$ 31.12</b>



## ABATEMENT LIST

Name	Property Tax	Name	Property Tax
AHEAD	25,260.00	Hibbard, Casey	1,617.00
Congregational Church	5,782.00	Lipiro, Sam	2,197.00
Greenman, Joseph	2,362.00	Pelletier, Michael	3,326.00
HCSS on the Hill LLC	2,208.00	Weir, Jay	3,526.00
<b>Total Property Abated</b>			<b>46,278.00</b>

Name	Current Use Penalty
Letourneau, Maxime	2,600.00
<b>Total Current Use Penalty Abated</b>	<b>2,600.00</b>

Name	Sewer	Name	Sewer
Arndt, Robert	190.00	Hurlbert, Helen	160.00
Beaton, Brian	131.28	Jeffers, Angella	149.73
Biron, Michael	95.00	Kennett, Jules	172.64
Boucher, Richard	212.56	Merril, Kim	938.46
Carney, Zaberie	95.00	Mills, Arlene	95.00
Champagne, Gilles	20.33	Potter, Philip	224.66
Colebrook Homeowners Cooperative	14,058.71	Smallidge, D. Scott	95.00
Gleason, Dawn	204.95	White, John	290.32
Grady, Shannon	293.77	White, Scott	95.00
Howland Jr., Andrew	178.11		
<b>Total Sewer Abated</b>			<b>17,700.52</b>

Name	Water	Name	Water
Beaton, Brian	82.70	Hurlbert, Helen	120.00
Boucher, Richard	133.90	Jeffers, Angella	96.61
Boudle Jr., Clifton	2,649.82	Merrill, Kim	600.00
Carney, Zaberie	60.00	Mills, Arlene	60.00
Champagne, Gilles	12.65	Potter, Philip	141.52
Colebrook Homeowners Cooperative	15,959.03	Smallidge, D. Scott	60.00
Gleason, Dawn	129.11	White, John	182.55
Grady, Shannon	185.05	White, Scott	60.00
Howland Jr., Andrew	112.19		
<b>Total Water Abated</b>			<b>20,645.13</b>

## CHARITABLE & NOT FOR PROFIT LISTING

Name	Valuation	Name	Valuation
45th Parallel Emerg. Medical	404,000.00	Methodist Church	513,600.00
American Legion Post # 62	131,800.00	Mohawk Grange	87,100.00
Canaan School District	22,500.00	North Country Community Recreation Center	653,000.00
Colebrook Community Child Care	128,100.00	Shallow River Properties	413,900.00
Community Baptist Church	338,800.00	St. Brendan's Church	493,100.00
Congregational Church	528,500.00	St. Stephen's Mission Episcopal	183,800.00
Coos Animal Sanctuary, Inc	117,400.00	Tillotson Center, Inc	408,200.00
Coos Economic Development	184,200.00	Tri County Community Action	103,900.00
Helping Hands North, Inc.	134,800.00	UCVH	4,035,500.00
Indian Stream Health Center	1,261,100.00		
Jehovah Witness	316,900.00		
<b>Subtotal</b>	<b>3,568,100.00</b>	<b>Subtotal</b>	<b>6,892,100.00</b>
<b>Total</b>			<b>\$ 10,460,200.00</b>

*Taxes for the Charitable & Not For Profit Listing*                      \$    306,693.06  
*Based on the 2021 Tax Rate Out of Precinct*

## TOWN PROPERTY INVENTORY

Map/Lot	Description	Acres	Land Value	Bldg. Value	Total Value
102-019	L/B Route 3 Cemetery	44.00	27,600	17,300	44,900
103-030	L/B Edwards Street Pump House	0.07	5,600	-	5,600
104-001	L/B Sewer Lagoons	22.00	22,500	2,500	25,000
104-006	L/B Main Street Pump House	0.05	4,800	1,900	6,700
105-015	L/O Bill Bromage Drive	0.09	1,900	-	1,900
106-013	L/B 34 Transfer Street	7.80	25,600	230,700	256,300
106-022-0PUMP	L/O 70 Bridge Street	-	-	14,000	14,000
106-038	L/B 16 Municipal Drive	1.90	22,700	32,000	54,700
106-048	L/O Lynch Drive	0.52	13,900	-	13,900
109-002	L/B 126 Main Street	0.29	43,300	564,400	607,700
109-025	L/B 18 Pleasant Street	0.38	28,700	218,500	247,200
109-205	L/B 17 Bridge Street	0.28	25,700	398,100	423,800
112-002	L/B 107 Reservoir Drive	6.17	24,800	1,080,000	1,104,800
212-002	L/B 221 Tr. LGL Memorial Hwy	101.00	90,000	31,300	121,300
214-008	L/O South Hill Road	105.00	99,300	900	100,200
225-007	L/O Reed Road	0.25	1,400	-	1,400
234-019	L/O Reed Road Cemetery	1.70	21,400	-	21,400
244-046	L/O Route 26	0.06	1,300	-	1,300
246-026	L/B 88 Skyline Drive	74.00	108,000	63,200	171,200
250-006	L/O Columbia Road	0.52	7,800	-	7,800
250-010	L/B 158 Skyline Drive	23.00	114,100	50,400	164,500
251-013	L/O Titus Hill Cemetery	0.36	10,000	-	10,000
254-008	L/O Josie Road (Road)	0.26	-	-	-
<b>Totals:</b>		<b>389.70</b>	<b>700,400</b>	<b>2,705,200</b>	<b>3,405,600</b>

## **NORTHERN BORDERS DISPATCH**

**17 BRIDGE ST.**

**COLEBROOK, NH 03576**

**(603) 237-4487**

**Fax: (603) 237-9852**

**Email: [dispatch@colebrooknh.org](mailto:dispatch@colebrooknh.org)**

# 911



Northern Borders Dispatch Center was awarded another grant from New Hampshire Emergency Management (Homeland) at the end of November. This grant will be what we need to get the new site on Cree Notch up and running. All the equipment has been ordered and some of the equipment has been received. The rest is set to be delivered between January and February. The only thing that we will have to wait for is the Shelter which has an estimated delivery date of April.

The year 2021 was a difficult year for many people again. Dispatch had a total of 8,826 calls which is small increase in calls from 2020. There also was 6 months that we were short staffed. I really appreciate the staff that stepped up to help keep the dispatch office running 24/7.

Going forward, it is vital that homes and businesses be properly numbered so emergency personnel can easily locate a property. It could save a life.

I would like to thank the staff at Northern Borders Dispatch for their continued hard work, selflessness and dedication. Without all of you, Northern Borders wouldn't be what it is today.

I would also like to extend gratitude to our police, fire and ambulance departments as well as the Border Patrol, State Police and Fish & Game for their service to our community.

Sincerely,

Becky Robinson  
NBD Administrator/ Supervisor



## EMERGENCY MANAGEMENT REPORT

In 2021 the Office of Emergency Management (OEM) worked with our partners to prepare, respond, and recover from the disasters that effect the citizens of Colebrook and the North Country.

For the second year COVID-19 has loomed over us. The OEM worked tirelessly at the beginning of 2021 as a part of the North Country Public Health Network Unified Command Staff, who were responsible for setting up Vaccine locations for first responders in Coos and Northern Grafton County. We also worked diligently with our community partners meeting weekly via zoom to discuss the communities response to COVID-19 and vaccine distribution. A big thank you goes out to 45<sup>th</sup> Parallel EMS and UCVH for all their time and dedication performing COVID testing and vaccine clinics over the last year.

During 2021 the OEM worked with our first responder agencies to prepare and respond to several severe weather events that affected our community.

Myself and Deputy EMD Brad Sheltry would like to thank the men and women of Colebrook Police, Colebrook Fire, 45<sup>th</sup> Parallel, and Colebrook Dispatch for their continued dedication to our community. Finally, we would like to thank the Board of Selectman and citizens of Colebrook for allowing us to service our community for another year as we plan, prepare, respond, and recover from disasters.

Respectfully Submitted,

Dean Woodard-Neary  
Emergency Management Director

45<sup>th</sup> Parallel Emergency Medical Services  
2021 Annual Report



Proudly serving the Communities of:  
Canaan, Clarksville, Colebrook, Columbia, Dixville, Lemington,  
Norton, Pittsburg, Stewartstown, and the United Towns and  
Gores

January 2022

### A Note from the Chief

It is a pleasure to present the 2021 Annual Report for the 45<sup>th</sup> Parallel Emergency Medical Services. It has been an honor and a pleasure to serve this community for another year. The ongoing Covid-19 pandemic continues to present new challenges in healthcare and the field of EMS. Nationwide staffing shortages and rapidly rising inflation that affects operational costs continue to strain the healthcare system. The 45<sup>th</sup> Parallel EMS has only continued to operate and grow during this time thanks to the dedication and hard work of our employees, and the overwhelming community support we receive.

2021 was a busy year for the 45<sup>th</sup> Parallel EMS, with a 13% increase in total call volume from 2020. A total of 1,272 ambulance calls were handled by our staff. This is an 11% increase in 911 emergency responses, and a 33% increase in interfacility transports between hospitals for advanced or specialty medical care. The ongoing Covid-19 pandemic has drastically reduced bed availability at tertiary care centers such as Dartmouth Hitchcock Medical Center. As a result, many interfacility transports have been pushed to hospitals further away. It is now becoming routine to transport patients as far away as Boston or Springfield, Massachusetts, Portland or Bangor, Maine, or Burlington, Vermont. We have even received requests to transport patients to Connecticut, Rhode Island, and New York.

Over the past 3 budget years, our Board of Directors, administrators, and staff have managed to keep budget increases to a minimum, averaging a 1% increase in requested appropriations from our core towns. We have also increased our efforts to seek other sources of revenue to offset costs. This effort includes expanding our interfacility transport business to a larger number of facilities, improving revenues from patient billing. Despite these efforts, the current economic climate and inflation has caused some significant increases in expenses. From fuel prices to the cost of medical supplies and insurances, all operational costs have gone up. As a result, this year's budget includes a 10% increase in our appropriation request. We understand that these are difficult financial times for everyone. Our staff and our Board of Directors will continue to work diligently to keep further cost increases to a minimum, and seek additional alternative methods of funding.

Thank you for your continued support of the 45<sup>th</sup> Parallel EMS. For more information on our CPR, First Aid and Stop the Bleed classes, Public Access Defibrillator Program, 911 sign campaign, or to learn how you can get involved, please contact us at (603) 237-5593, or feel free to stop by our station at 46 Ramsey Road, Colebrook, NH 03576.

Respectfully submitted,



Nathan J. Borland, NRP, CICP  
Chief Executive Officer  
45<sup>th</sup> Parallel EMS

## Introduction

The 45<sup>th</sup> Parallel EMS is a 501-C-3 nonprofit corporation that was founded in 2008 to provide emergency medical services to Beecher Falls, Canaan, Clarksville, Colebrook, Columbia, Dixville, Lemington, Norton, Pittsburg, Stewartstown, and the United Towns and Gores. The agency started as a mix of volunteer and paid staff and has steadily grown over the years. The 45<sup>th</sup> Parallel EMS is now a full-time paramedic level service, offering the highest available Advanced Life Support services to the member towns, and critical care transport services between local hospitals and larger specialty care and trauma centers.

The 45<sup>th</sup> Parallel EMS has a Medical Resource Hospital Agreement (MHRA) with Upper Connecticut Valley Hospital in Colebrook, NH, and a transport contract with North Country Hospital in Newport, VT. The 45<sup>th</sup> Parallel EMS also provides interfacility transport services to Androscoggin Valley Hospital, Cottage Hospital, Littleton Regional Hospital, Memorial Hospital, Northeastern Vermont Regional Hospital, Speare Memorial Hospital and Weeks Medical Center.

## 2021 Ambulance Activity

- 911 Responses 719
- Interfacility Transport Responses 553
- Total Call Volume 1272

## Responses by Town

Town	2020 Call Volume	2021 Call Volume	% Change since 2020
Canaan	45	66	46.67%
Clarksville	30	25	-16.67%
Colebrook	278	302	8.63%
Columbia	62	61	-1.61%
Dixville	6	1	-83.33%
Lemington	9	15	66.67%
Norton	21	18	-14.29%
Pittsburg	84	116	38.10%
Stewartstown	113	69	-38.94%
UTG	3	5	66.67%

## Equipment

The 45<sup>th</sup> Parallel EMS currently owns and operates a fleet of 5 ambulances:

- **45A1** – 2012 AEV type III Ford E450
- **45A2** – 2017 AEV Type 1 F-550 4x4
- **45A3** – 2015 AEV Type 1 F-550 4x4
- **45A4** – 2016 AEV Type 1 F-550 4x4
- **45A5** – 2020 Demers Type II Ford Transit

## Personnel

The 45<sup>th</sup> Parallel EMS strives to provide the highest quality of patient care possible. Maintaining a highly educated, skilled and competent staff are critical to our mission. We currently employ:

- 8 Emergency Medical Technicians (EMT)
- 2 Advanced Emergency Medical Technicians (AEMT)
- 7 Nationally Registered Paramedics (NRP).
  - All paramedics have completed either the Certified Intensive Care Provider (CICP) program, or the CCEMT-P Critical Care Paramedic class.

Due to significant shortages in EMS staffing nationwide, we have expanded our search for employees beyond the local community. As a result of these efforts, the 45<sup>th</sup> Parallel EMS has recruited talented and highly qualified staffing from all over New England. At the time of this writing, approximately 40% of our staff commutes long distances to provide care to the community. The average commute time is one hour and 15 minutes. Without these providers, we would not be able to offer adequate services. The members of the 45<sup>th</sup> Parallel EMS would like to extend the invitation to any community members that may be interested in learning about EMS and helping the community.

## Community Education and Involvement

The 45<sup>th</sup> Parallel EMS offers CPR and First Aid training through the American Heart Association. Classes are available for healthcare workers, daycare providers, and community members. In addition to Basic Life Support (BLS) classes, the 45<sup>th</sup> Parallel EMS now has instructors trained to teach Advanced Cardiac Life Support (ACLS), Pediatric Advanced Life Support (PALS), and International Trauma Life Support (ITLS). For more information on these classes, please contact or visit our station.

The 45<sup>th</sup> Parallel EMS continues to work with area schools and law enforcement agencies to provide “Stop the Bleed” classes to healthcare professionals and community members. Stop the Bleed is intended to cultivate grassroots efforts that encourage bystanders to become trained, equipped, and empowered to help in a bleeding emergency before professional help arrives.

## Public Access Defibrillators

The 45<sup>th</sup> Parallel EMS maintains Public Access Defibrillators in local businesses, schools, public buildings and churches. As part of an Emergency Response Plan, the importance of Public Access Defibrillators cannot be stressed enough.

- Defibrillation within three minutes of sudden cardiac arrest increases the chances of survival to 70 percent. Shock within one minute of collapse raises the survival rate to 90 percent.
- Calling 911 is necessary, but the wait for first responders can take too long. The national average call-to-shock time is nine minutes.
- OSHA now recommends AEDs in the workplace, and recent legislation requires many workplaces to provide them.

The 45<sup>th</sup> Parallel EMS would like to extend our thanks to **Bangor Savings Bank** for providing a grant to help maintain this program.

### **911 Signs**

Being able to easily identify the address of the incident is of vital importance in an emergency. Having a reflective 911 sign that is clearly visible from the road helps improve our ability to respond. The 45<sup>th</sup> Parallel EMS can provide you with a 6" x 18" reflective sign to mark your address. These signs are sold by donation, and readily available at our station.

### **Board of Directors**

As a non-profit organization, the 45<sup>th</sup> Parallel EMS is governed by a Board of Directors. Members are appointed from every town, fire department and Upper Connecticut Valley Hospital. The Board of Directors meets 6 times a year to oversee the business operation of the company. The board currently has openings for two "at large members". These positions are perfect for community members that are interested in getting involved.

Edward Laverty, Chairman  
Steve Young, Vice Chairman  
Greg Placy, 2<sup>nd</sup> Vice Chair  
Michel Dionne, Treasurer  
Mike Collins, Secretary  
Anthony Soldo (alternate rep)  
Arnold Gray  
Barbara Nolan  
Dan Keenan  
David White  
Dwayne Covell  
Earl Bunnell  
Jennifer Fish  
Richard Judd  
Robert Couture  
Scott Colby

Upper Connecticut Valley Hospital  
Beecher Falls Volunteer Fire Department  
Town of Colebrook  
Town of Clarksville  
Town of Columbia  
United Towns and Gores  
Pittsburg Fire Department  
United Towns and Gores  
Town of Norton  
Town of Lemington  
Town of Stewartstown  
Colebrook Fire Department  
Town of Dixville  
Town of Pittsburg  
Town of Canaan  
Upper Connecticut Valley Hospital

STATE OF NEW HAMPSHIRE  
Executive Council

JOSEPH D. KENNEY  
EXECUTIVE COUNCILOR  
DISTRICT ONE



STATE HOUSE ROOM 207  
107 NORTH MAIN STREET  
CONCORD, NH 03301  
(603) 271-3632

As we wrap up the 2021 year and move onto 2022, we again find ourselves in a COVID-19 environment and the appearance of a new virus strain called Omicron. Our Governor, Commissioners and Executive Council have continued to support the necessary resources to assist public health in combatting the pandemic: vaccines, vaccine sites, testing kits, health care workforce and stipends. We have lost loved ones, key members of our communities, but we continue to press forward with our best efforts and thank the people who are on the front lines.

While much of our attention has been on the pandemic, we know the opioid threat is still real, and that there is a need for further funding for drug prevention, treatment, and recovery programs. NH has lost a lot of its healthcare and small business workforce. As a state, we need more employment recruitment, housing and childcare opportunities. Our mental health system needs our continued support. State travel and tourism has been strong as people continue to recreate outdoors and enjoy NH.

Between January to December 2021, the Executive Council has conducted 25 separate public hearings to include the following: 1 Supreme Court (Chief Justice); 4 Superior Court; 13 Circuit Court; Attorney General; 3 Public Utility Commissioner; Department of Energy Commissioner, Department of Banking Commissioner. The total contract items approved were approximately 2000 to include late items during 24 meetings of which one was canceled. Of the 271 confirmations of board and commissions, 58 were from District 1.

The Governor's Advisory Commission on Intermodal Transportation (GACIT) completed its work on The Ten-Year Transportation Improvement Draft Plan (The Ten Year Plan), working with the NHDOT and the Regional Planning Commissions while conducting 22 statewide public hearings. The Ten Year Plan now goes before the Governor for his review and then it will be presented to the Legislature for hearings and comments prior to the Governor's signature in June of 2022. GACIT took into consideration the passage of the Infrastructure Investment and Jobs Act (IIJA) by Congress to modify The Ten Year Plan. GACIT directed \$242 million in additional new federal funds for bridges (\$22 million total/\$45 million per year) and electric vehicles charging (\$17 million) as part of the IIJA. Fifteen percent (\$6.75 million annually) of the bridge funds will be allocated to the municipal bridge program, and the remainder to existing bridge projects to free up funds that have greater spending flexibility. Contact William Watson at NHDOT for any additional details at 271-3344.

Economic Development is always a top priority for my District 1 office, and I shall continue to work with community and business leaders to assist in the creation of jobs and economic opportunity. Some of District 1 action this year has included: the sale of the Shelburne Rest Stop, the demolition of Westboro Yard in Lebanon, the brokerage contract to sell the Laconia State Property, the start of the Pathway Project in North Conway, securing the area liquor licenses in Pittsburg and Errol, funding for New Durham Fish Hatchery Study, and funding to improve the Ray Burton Fire and EMS Academy in Bethlehem. Additionally, we in state government have an additional \$22.5 million going to our state park system to restore and improve capital infrastructure to include Mount Washington work.

The Governor and Council are always looking for volunteers to serve on the dozens of state boards and commissions. If you are interested, please send your resume to Governor Chris Sununu, State House, 107 North Main Street, Concord, NH 03301 attention Jonathan Melanson, Director of Appointments/Liaison or call at (603) 271-2121. A complete list of all state boards and commissions are available at the NH Secretary of State website: [www.sos.nh.gov/redbook/index.htm](http://www.sos.nh.gov/redbook/index.htm)

My office is open to receive state constitutions, tourist maps, consumer handbooks, etc. I periodically email my weekly schedule and Wrap Up Newsletter. If you would like to be included on this list, contact me at [joseph.d.kenney@nh.gov](mailto:joseph.d.kenney@nh.gov). I also have an internship program for college students. My office number is 271-3632. Please stay in touch.

Serving you, Executive Councilor Joe Kenney, District 1

Entire Counties of Coos and Grafton, the incorporated place of Hale's Location, the towns of Albany, Alton, Andover, Bartlett, Brookfield, Center Harbor, Chatham, Conway, Cornish, Croydon, Danbury, Eaton, Effingham, Freedom, Gilford, Grantham, Hart's Location, Hill, Jackson, Madison, Meredith, Middleton, Milton, Moultonborough, New Durham, New Hampton, New London, Newport, Ossipee, Plainfield, Sanbornton, Sandwich, Springfield, Sunapee, Tamworth, Tilton, Tuftonboro, Wakefield, Wilmot, and Wolfeboro, and the cities of Claremont and Laconia.

## New Hampshire State Senate District 1 Report Senator Erin Hennessey



Dear Constituent:

I am grateful for the privilege of representing you in Concord as your North Country Senator. An important part of my role is to report on my official activities and related developments, so I'm pleased to have this opportunity to share with you the following information.

In my first year as your Senator, and as a member of the Senate Education, Finance, and Ways and Means Committees, I championed initiatives important to the people and towns of the North Country. I was the prime sponsor of Senate legislation, ultimately enacted into law, that ensures school districts will not see a drop in education money because of a drop in enrollment due to the pandemic, while at the same time, increasing education funding by \$35M to the schools that need it the most. Additionally, I worked with my Senate colleagues to send 45% more meals and rooms tax revenue back to our towns, reduce the cost of training programs for our local firefighters, and ensure we fully fund programs to meet the needs of NH's most vulnerable.

The COVID-19 pandemic continues to underscore the need for enhanced broadband service, especially in our area. This past year, I worked with several of my colleagues in establishing a new initiative to assist towns with the financing of broadband projects by providing matching grants to cover up to 50 percent of the related costs.

In 2022, I will continue to serve as a strong, effective voice for our important and unique needs of the North Country, and I will remain a steadfast opponent of any efforts to downshift costs from the state to local communities. I will continue to focus on strengthening our economy, expanding education funding, expanding the supply of workforce housing to meet the needs of my constituents and North Country Employers, and address your needs in terms of both policymaking and constituent service. I will continue to work closely with the Governor to ensure COVID-related federal funding is allocated in a prioritized manner that is responsive to the challenges faced by the people and the communities of the North Country.

Again, thank you for entrusting me as your New Hampshire Senator. I am honored to serve you and our region. Please continue to ask me questions when you see me at your Select Board Meeting, at local events, or call or email me.

Sincerely,  
Erin Hennessey  
State Senator, District 1  
Erin.Hennessey@leg.state.nh.us  
(603) 271-4151



# North Country Home Health & Hospice Agency

## 2021 Annual Report - Town of Colebrook

North Country Home Health & Hospice Agency provides quality services that include Hospice, Home Health, Palliative, and Long-term care. Within these services we also provide nursing, rehabilitation, social services, and homemaking in 51 towns, covering all of Coos County and northern Grafton County and we've just expanded our territory south to Plymouth, NH. In 2021, for the Town of Colebrook, we provided Home Health services to 151 patients, cared for 52 patients on Hospice and 11 patients on Long Term Care.

Hospice Care focuses on quality of life and provides support to the patient and their caregivers in achieving their goals and wishes. Our compassionate team, made up of physicians, nurse practitioners, nurses, social workers, home health aides, spiritual counselors, and volunteers, work with the patient to achieve their goal. Services provided to the patient and their caregivers include: management of pain and symptoms, assisting patients with the emotional, spiritual and psychosocial aspects of dying, and provides needed medications, medical equipment and medical supplies. Also included is family/ caregiver education on the provision of care and short-term inpatient treatment for management of symptoms that cannot be managed in the home environment or is needed for caregiver respite. Bereavement counseling for surviving family members and friends is also provided. An individual electing hospice care is not giving up on living, rather, making the decision to focus on quality of life. Hospice care provides a high level of quality medical care with a different focus from the traditional medical model.

Home Health Care is critical to serving the growing health care needs of this community. Our skilled clinical team can monitor health problems and provide disease management within the comfort of the home setting, which helps prevent more costly health care such as hospitalization and long-term institutional care. Our focus is to get patients back to their baseline utilizing our nursing team and therapists. Over the past year the demand on the hospitals has been so great that we have functioned at a higher capacity in order to provide decompression for the hospitals to free up much needed beds. This has led to an increased acuity of Home Health patients that we have never experienced before.

Long-Term Care provides home health aide, homemaking and companion services to those who are unable to perform essential activities of daily living such as bathing, dressing, meal preparation and household tasks independently. The primary reason for these services is to support individuals who have physical, medical, or mental limitations and cannot perform these basic needs any longer on their own. These services play a critical role in assisting the elderly and disabled to remain in their own homes and to avoid re-admissions to the hospital and to prevent long-term institutionalization.

Our Palliative Care Program is a new program that started as a pilot in 2019. The program started with 5 patients and has grown to now include 65 active patients. Our Palliative Care program is primarily home based; meaning, that our APRN and Social Workers visit patients in their homes to discuss their serious illness, advanced care planning, code status, goals and wishes and most of all- what is important to them. The target patient is anyone with a serious illness, it does not have to be terminal like Hospice requires. The scope of patients is broad and we have found that Palliative Care services are much needed, especially in our service territories. NCHHA provides Home Health services to patients that are recovering from an illness and are expected to get better and we provide Hospice services to patients with a terminal illness; but there is a gap in between these two programs and Palliative Care provides a bridge for the patients that have a serious illness, but are not ready for Hospice services yet.

North Country Home Health & Hospice Agency and our Board of Directors are extremely grateful to the Town of Colebrook for its continued support of our agency. This allows us to fulfill our mission to provide services to all individuals regardless of their ability to pay. North Country Home Health & Hospice Agency is committed to providing services in Colebrook to support clients and their families to remain in the comfort of their homes, in a safe and supportive environment, and to improve overall health outcomes in the community.

Respectfully,

Courtney Piana, Community Relations & Development Coordinator

## BIRTHS

Registered in the Town of Colebrook for the year ending December 31, 2021

\*Please Note: RSA's for Vital Records States Mother's Name Only, Not Maiden Name

<u>Date</u>	<u>Place</u>	<u>Name of Child</u>	<u>Name of Father</u>	<u>Mother's Name</u>
<u>February</u>				
4	Berlin	Aliana Ryan Chateaufeuf	Jason Chateaufeuf	Destiny LeBlanc
27	Littleton	Hadley Trace Hawes-Cooney	Creed Hawes-Cooney	Emily Hawes-Cooney
<u>April</u>				
16	Colebrook	Alexander Phoenix Ismael Tillotson		Marie-Soleil Fortier-Gueymard
29	Berlin	Rori Kathleen Lamontagne	Trevor Lamontagne	Angel Bryant
<u>August</u>				
5	Littleton	Ella Rose Kennett	Jacob Kennett	Victoria Kennett
<u>September</u>				
15	Berlin	Killian Orion Madrox Barclay	Nathaniel Barclay	Heather Roberson
29	Berlin	Axton Leandre Breault	Timothy McCoy	Laura Breault
<u>October</u>				
7	Littleton	Chole Michelle Clark	Chad Clark	Rachel Griffin
<u>November</u>				
1	Littleton	Chesni Rae Cash Riley	Dylan Riley	Chandla Cooney

## MARRIAGES

Registered in the Town of Colebrook for the Year Ending December 31, 2021

<u>Date of Marriage</u>	<u>Name of Bride &amp; Groom</u>	<u>Residence of Each at Time of Marriage</u>
<u>January</u>		
1	Elysia A. Korbet Kyle E. Leigh	Colebrook, NH Colebrook, NH
<u>March</u>		
24	Elizabeth A. Rothfuss Glenn E. Davis	Colebrook, NH Colebrook, NH
<u>April</u>		
8	Jared T. Orben Brenda L. Marsh	Colebrook, NH Colebrook, NH
23	Leah M. Vaillant Guillaume Landry	Colebrook, NH Colebrook, NH
24	Harold English Waneta B. Judkins	Colebrook, NH Colebrook, NH
<u>June</u>		
14	Malik S. McKinnon Cali J. Lawson	Colebrook, NH North Stratford, NH
16	Molly J. Graves Louis A. Boudreau	Colebrook, NH Colebrook, NH
20	Donald G. Beloin Donna L. Fleury	Colebrook, NH Keene, NH
<u>August</u>		
28	Ryan M. Call Emalie A. Colborn	Colebrook, NH Colebrook, NH
28	Trevor O. Covell Brandi Leigh R. Lambert	Colebrook, NH Colebrook, NH
<u>September</u>		
11	Lucas P. DeBlois Morgan H. Oakes	Colebrook, NH Colebrook, NH
<u>December</u>		
13	Timothy J. Harrison Savannah L. Mundell	Colebrook, NH Colebrook, NH

## DEATHS

Registered in the Town of Colebrook for the Year Ending December 31, 2021

<u>Date</u>	<u>Place of Death</u>	<u>Decedent's Name</u>	<u>Father's Name</u>	<u>Mother's Maiden Name</u>
January				
5	Colebrook	George Murray	Livain Murray	Doris Roberge
15	Lancaster	Darlene J. Kenney	Emery Cameron, Sr.	Lorraine Lizotte
February				
20	Colebrook	Frederick William King, Sr.	Rupert King	Marguerite Snow
March				
5	Colebrook	Marie Lisette Smith	Denis Caouette	M. Annette Laroche
20	Lebanon	Crystal Ann Osgood	Glenville Osgood	Ann Grogon
May				
3	Colebrook	Leslie M. Gearwar	George Friend	Laura Forrest
28	West Stewartstown	Graham B. Watson	Edward Watson	Nancy Brewer
July				
3	Colebrook	Peggy Sue Smith	Wesley Brown	Judith Fellows
August				
11	West Stewartstown	Lenord Erwin Egan	Elroy Egan	Ola Wells
14	Colebrook	Taryn Elizabeth Stoll	Russell Stoll	Linda Phillips
17	Colebrook	Shirley Oscar Cameron	John Cameron	Myrel Mickelboro
23	Colebrook	Wilfred Joseph Gaudette	Dennis Gaudette	Mary Potter
24	Colebrook	Lyman Purrington	Wilmer Purrington	Rachel Clark
September				
11	Colebrook	William Lionel Guay	Alex Guay	Mary Champagne
24	Lebanon	Carol Ann Sipple	John Wilhelm	Mary Baker
October				
1	Colebrook	Margaret E. Mahnke	Emery Fletcher	Mildred (Unknown)
16	Colebrook	David Edwin Lewis	Charles Lewis, Sr.	Sophia Slowick
24	Manchester	Verna Mae Barthelmess	Paul Collette	Geraldine Houston
November				
14	Colebrook	Myron John Strickland, Jr.	Mryon Strickland, Sr.	Alice Francis
December				
5	Berlin	Robert Rollin Hodge	Rollin Hodge	Doris Wright

# Fire Precinct Report

Annual Report of the Colebrook Village Fire Precinct  
For the year ended December 31, 2021

## Precinct Officers

### Moderator

Ronald Patterson

### Clerk

Andrew Nolette

### Treasurer

Suzanne Gray

### Auditor

John Falconer

## Fire Wardens

David Woodard	Term Expires 2022
Wayne Frizzell	Term Expires 2023
Earl Bunnell	Term Expires 2024

## Members of the Colebrook Fire Department

### Chief

David R. Woodard

### First Assistant

Bradley Woodard

### Second Assistant Chief

Earl Bunnell

### Engine No. 1

Jeremy Crawford, Capt.  
Andrew Nolette, Lt.  
Carter Chapple  
Michael Collins  
Cody Riff  
Russell Woodard

### Tanker No. 1

Ken Knapper, Capt.  
Dan Lyons, Lt.  
Brian Burrill  
Zeb Brigham  
Aidan Lawton  
Ryan Ouimette

### Quint 6/Rescue 1

Jason Rella, Capt.  
Dean Woodard-Neary, Lt.  
Ben Adair  
Zacharie Covill  
Murray Duke  
Wayne Frizzell  
E. H. Roy

### Engine No. 3

Arthur Beauchemin, Capt.  
Chris Thivierge, Lt.  
Brandon Crawford  
Ben Kosalek  
Nathan Lyons

Fire Precinct Warrant – 2022

STATE OF NEW HAMPSHIRE, County of Coos, to the inhabitants of the Colebrook Village Fire Precinct, qualified to vote on Precinct affairs: you are hereby notified to meet at the Fire Station in said Precinct on March 22<sup>nd</sup>, at 7:00 o'clock in the evening, to act upon the following articles:

- ARTICLE 1: To choose by ballot a Moderator for the ensuing year.
- ARTICLE 2: To choose by ballot a Treasurer for the ensuing year.
- ARTICLE 3: To choose by ballot a Clerk for the ensuing year.
- ARTICLE 4: To choose by ballot a Fire Commissioner for the ensuing three years.
- ARTICLE 5: To choose all other officers and agents for the ensuing year or to authorize the Fire Commissioners to appoint the same.
- ARTICLE 6: To see if the Precinct will vote to raise and appropriate the sum of \$527,049 for the purchase of a Custom Pumper/Rescue apparatus for the Colebrook Fire Department. To authorize the issuance of not more than \$260,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the Commissioners to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and \$267,049 to come from the Equipment Capital Reserve Fund. (The Commissioners recommend this appropriation) (3/5 ballot vote required)
- ARTICLE 7: To see if the Precinct will vote to raise and appropriate the sum of \$79,000 for General Government for the year 2022.
- ARTICLE 8: To see if the Precinct will vote to raise and appropriate the sum of \$50,000 for outside fire services to be reimbursed by charging for services for the year 2022.
- ARTICLE 9: To see if the Precinct will vote to raise and appropriate the sum of \$43,163.05 for debt service for the year 2022.
- ARTICLE 10: To see if the Precinct will vote to raise and appropriate the sum of \$70,000 to transfer to the Equipment Capital Reserve Trust Fund. (The Commissioners recommend this article)
- ARTICLE 11: To see if the Precinct will vote to raise and appropriate the sum of \$70,000 for the purchase of a Utility apparatus for the Colebrook Fire Department. To authorize the Commissioners to withdraw said amount from the Equipment Capital Reserve Fund. This appropriation is contingent on passage of Article #6. (The Commissioners recommend this appropriation) (No Tax Impact)
- ARTICLE 12: To see if the Precinct will vote to raise and appropriate \$58,023 for the purchase of new Portable Radios \$55,385 to come from a FEMA grant and \$2,638 to come from the Equipment Capital Reserve Fund. This appropriation is contingent on receipt of the grant. (The Commissioners recommend this article)

- ARTICLE 13: To see if the Precinct will vote to authorize the Commissioners to borrow money to defray the expenses of the Precinct in anticipation of taxes, for the ensuing year.
- ARTICLE 14: To see if the Precinct will vote to accept and approve the reports of the Fire Commissioners, Treasurer, and Auditors as printed in the Annual Report of the Town of Colebrook for the year ending December 31, 2021.
- ARTICLE 15: To transact any other business that may legally come before this meeting.

Given under our hands at said, Colebrook, N. H. this 28<sup>th</sup>, day of January, 2022



Earl Bunnell, Term Expires 2024



Wayne Frizzell, Term Expires 2023



David R. Woodard, Term Expires 2022

## COLEBROOK FIRE PRECINCT

FY 2021

### List of Precinct Property

2,000 ft. Of 13/4 Hose	\$ 4,000.00
3,000 ft. of 4" Hose & Fittings	18,000.00
3,600 ft. of 11/2 " Hose	2,400.00
6,000 ft. of 21/2" Hose	6,000.00
75 ft. Aerial Ladder & 200 ft. of Ladder	125,000.00
SCBA Air Compressor	40,000.00
Communication Equipment	85,000.00
Engine Number 1	340,000.00
Engine Number 3	25,000.00
Fire Station and Lot	225,000.00
Generator	25,000.00
Ice Rescue Boat	3,500.00
Jaws of Life & Accessories	25,000.00
Misc. Equipment & Supplies	124,000.00
Rescue Sled & ARGO/Trailer/ATV	25,000.00
Rescue Truck	110,000.00
Tank Truck Number 1	206,000.00
<b>Total Property</b>	<b>\$ 1,388,900.00</b>

### Summary of Receipts

Bangor Savings Account Interest	25.00
Beauchemin, Keith & Sheila (Memorial Bill Hermann)	100.00
Coos County	2,558.00
Cross, Bradley & Stephanie	250.00
Edward Paradiso (Sale of SCBA compressor)	485.00
H.O. Bouchard	628.00
State of NH- Smith Restitution	309.45
Town of Bloomfield, Vermont	4,673.80
Town of Canaan, Vermont	2,371.00
Town of Colebrook Outside Fires	7,008.80
Town of Colebrook Raised by Taxes	155,655.00
Town of Columbia, New Hampshire	9,473.00
Town of Lemington, Vermont	4,137.00
Town of Stewartstown	4,821.60
<b>Total Receipts</b>	<b>\$192,495.65</b>

**Care of the Fire Station**  
(amount raised \$23,000.00)

Brooks, Brett (Plowing)	\$	570.00
C. Bean Transport		5,421.50
CN Brown		41.27
Consolidated Communications		1,711.17
Eversource		2,016.38
Green Insurance Assoc.		3,006.00
John Jolles		1,800.00
Mohawk Plumbing & Heating		1,064.00
Northern Human Services		360.00
P. A Hicks & Sons		115.65
Primex		15,200.13
Town of Colebrook Water & Sewer		860.00
Treasurer State of NH		100.00
Yetti Yard Man		725.00
Zizza Lock & Security		125.00
<b>Total</b>	<b>\$</b>	<b>33,116.10</b>

**Equipment & Supplies**  
(amount raised \$17,000.00)

Ben's Uniforms	\$	4,540.92
Bunnell, Earl		433.49
Coos Auto Supply		77.44
Fire Tech & Safety		9,186.85
Impact Fire		376.90
Industrial Protection		930.00
Ossipee Mountain Electronics		128.05
Penguin Management		1,128.00
Woodard-Neary, Dean		219.00
<b>Total</b>	<b>\$</b>	<b>17,020.65</b>

**Precinct Charges**  
(amount raised \$21,000.00)

Basket of Stitches	\$	85.00
Beauchemin, Arthur		50.00
Ben's Uniforms		115.00
Bunnell, Earl		94.56
Bunnell, Pam		23.60
Colebrook Copy Center		135.70
Fire Tech Safety		30.00
Frizzell, Wayne		32.97
Hills Signs		215.00
Knapper, Ken		74.00
Lancaster Fair Assoc.		50.00
Laperle's IGA		968.30

**Precinct Charges (Cont'd)**

NCFMAD	250.00
News & Sentinel	165.00
NH State Firemen's Assoc.	728.00
Ossippee Mountain	93.45
P.A. Hicks & Sons	71.30
Patterson, Ronald	25.00
Treasurer State of NH	104.31
US Postal Service	235.00
Woodard, Bradley	75.00
Woodard-Neary, Dean	316.90
<b>Total</b>	<b>\$ 3,938.09</b>

**Additional Precinct Charges  
Gas-Oil-Repairs**

*These items are listed separately because they were repaid to the precinct for fires outside of the Precinct*

Bunnell, Earl	\$ 59.75
Coos Auto Supply	450.37
Dingees Machines	1,831.72
Lemieux Garage	25.86
Lewis & Woodard	2,360.00
P.A. Hicks & Sons	56.68
Treasurer State of NH DOT	1,482.00
<b>Total</b>	<b>\$ 6,266.38</b>

**Payroll of Firemen & Precinct Officers  
(amount raised \$22,000.00)**

Colebrook Fire Assoc.	\$ 270.00
Colebrook Fire District	23,845.25
Colebrook Fire Department	3,000.00
<b>Total</b>	<b>\$ 27,115.25</b>

**Payments on Notes**

Bangor Savings Bank-Engine 1	\$ 29,462.19
Bangor Savings Bank-Tanker 1	14,150.20
<b>Total</b>	<b>\$ 43,612.39</b>

**Capital Reserve**

SCBA/SCBA Equipment & Filling Station	\$ 15,000.00
Trustee of Trust Funds Equipment Fund	55,000.00
<b>Total</b>	<b>\$ 70,000.00</b>

**Miscellaneous Expenses**

Knapper, Ken	\$ 75.00
Woodard-Neary, Dean	175.00
<b>Total</b>	<b>\$ 250.00</b>

**Total of Expenses: \$ 201,318.86**

## Capital Reserve Fund

### Article 15 of the March 25, 1986 Precinct Meeting

It was voted to authorize the Wardens to close the present truck savings account established pursuant to Article 14 of the Warrant for the annual fire precinct meeting of March 29, 1932 by authorizing the Wardens to close out said account and establish a trust fund there from; this trust shall be an expendable trust established to New Hampshire revised statues annotated 31:19a, and the Wardens were appointed as agents to expend sums from the trust fund when an appropriation exists.

Beginning Balance 2021	\$ 213,275.92
Deposits 2021	\$ 55,000.00
Interest Earned 2021	<u>\$ 3,023.42</u>
<b>Ending Balance 2021</b>	<b><u><u>\$ 271,299.34</u></u></b>

### Article 11 of the March 28, 2017 Precinct Meeting

It was voted to raise and appropriate the sum of \$15,000.00 for the creation of a Capital Reserve Fund entitled SCBA/SCBA Filling Station Fund and to name the Commissioners agents to expend.

Beginning Balance 2021	\$20,201.21
Deposits 2021	\$15,000.00
Interest Earned 2021	<u>\$365.87</u>
<b>Ending Balance 2021</b>	<b><u><u>\$35,567.08</u></u></b>

### Summary of Payment for the Year Ending 2021

	Raised	Spent
Starting Balance	\$ 60,556.81	
Care of the Fire Station	23,000.00	33,116.10
Equipment & Supplies	17,000.00	17,020.65
Payroll-Precinct, Fires & Officers	22,000.00	27,115.25
Precinct Charges	21,000.00	3,983.09
Gas-Oil Repairs		6,266.38
Misc. Expense		250.00
Capital Reserve	55,000.00	55,000.00
SCBA/SCBA Capital Reserve Fund	15,000.00	15,000.00
Outside Fires	50,000.00	
Payment Engine 1 & Tanker #1	<u>43,612.39</u>	<u>43,612.39</u>
<b>Total</b>	<b><u>\$ 246,612.39</u></b>	<b><u><u>\$ 201,363.86</u></u></b>
Less 2021 Ending Balance	<u>\$ (51,733.60)</u>	
<b>Total</b>	<b><u><u>\$ 194,878.79</u></u></b>	

## Proposed Budget for 2022

General Government		\$ 79,000.00
Care of the Fire Station	\$ 21,000.00	
Equipment & Supplies	16,000.00	
Payroll	22,000.00	
Precinct Charges	20,000.00	
Payment on Engine 1		27,933.39
Payment on Tanker		14,150.20
Capital Reserve Fund		70,000.00
<b>Total Proposed Budget</b>		<b>191,083.59</b>
Less Ending Balance 2021		\$ (51,733.60)
<b>Amount to be Raised by Taxes</b>		<b>\$ 139,349.99</b>

The estimated amount of money needed for 2022 is \$139,349.99 as compared to the figure of \$ 139,555.57 for 2021. Actual Budget is \$205.58 less than last year.

