

Colebrook Select Board
Selectmen Meeting Minutes
August 26, 2024

Selectboard Members: Greg Placy, Sue Collins, and Ray Gorman

Staff: Tim Stevens and Heidi Lawton

Roll Call & Pledge of Allegiance

Hearing of the Public:

- A. None

Regular Agenda:

- A. Review and approval of Minutes of 8/12/24. Sue made a motion to approve the minutes of 8/12/24, Ray seconded. Motion passed.
- B. Review and Sign Payroll and Disbursement Manifests: The Selectmen reviewed completed payrolls and disbursement manifests and signed them.
- C. Town Manager's Report

-Trout Unlimited: Invoice has been sent for \$20,498.00 to Trout Unlimited for the Bear Rock Bridge Project. Tim will check to see if Trout Unlimited is involved with Harvey Swell.

-Retaining Wall by Jeremy Crawford's House: Greg advised that the current plan is to remove the wall, and it will be sloped. Jeremy would rather have the retaining wall replaced. Tim discussed with the board the options that CMA gave for the wall. Out of the options given, Greg said remove the wall and replace with new wall would be the best.

-Meters & Endpoints: Tim advised the board that the Water & Sewer Department is continuing to make progress. They have gotten another 5 to 6 done.

-Bear Rock Bridge Project: Tim thought the project was supposed to be done this week, then received an email saying they are going to be done this week, but the guardrail people threw a curveball at them, so they are now waiting for those to be installed, they are hoping by the end of next week. They have them, but they need them mounted. Final paving will be done this week.

-Well Drillers: will be up this week or next week to finish the drilling of the two testing sites. Sue stated, “they were waiting on screens, right?” Tim said, “yes they had to wait for another company to build screens, and that set them back on the other project.” They have the screens now. Greg said, “is it the drillers that do the flow test?” Tim said, “yes that is the impression I got, they are coming up and what they are planning on doing is having two up here at one time, it will probably save a week or two. “Greg explained the process.

-Water Controller at the Reservoir: Last night there was an issue with the controller, it did not kick on. Laviolette is on their way up to fix this. Discussion ensued. Sue wanted to know if there are any warranties on any of the equipment that Laviolette has sold us for the town? Tim will check on this. Sue explained that if it was a lightning strike, we could possibly put in a claim with Primex.

-New Police Cruiser: The new cruiser was scheduled to be here around August/September anyway. There is no new update on it.

-Next Year’s Budget: Tim asked the board if we were going to put in the Building Budget for if we need the inverter or not, or will we put in a Warrant Article to accept the grant and put \$12,000.00 if needed? Sue said, “it sounds like it should be a Warrant Article.” Sue said we should know before the end of the year if we are going to need that inverter or not, correct? Tim said yes.

DRA Update: DRA gave the Town of Colebrook an extension to November to get the MS-1 done. Sue asked when the new Assessor was coming. Tim said in September to do the pickups only.

Ixion Contract for Solar Bees: reviewed by the board, may not renewed in 2025, board is deciding. They come and do maintenance every year.

New Business:

- A. Sue made a motion to approve the budget transfers totaling \$13,700.00 for the Highway Equipment, Rentals, and Repairs purchase line item. Ray seconded the motion, motion passed. The board signed the paperwork for this.

Old Business:

- A. Cease & Desist for Rt. 26 Campers and fence issue: For the campers, Tim advised that the board or the Planning Board is going to have to look and see if we have a local policy and whether it is reflective of the statute, and if it is, does it make this null and void if it has been misrepresented? Tim will do an email to Mike Ouellet to make sure the board gets follow-up on this. Sue asked, “so the fence is a different

violation, and Tim said yes.” Tim said, “I have talked to Mike about that, and he said that he would address that.” Discussion ensued.

- B. Work completed by SNS in December 2023: The work has all been completed by SNS. Heidi advised the board that Courtney from SNS will be coming up to talk with Tim and her about any work or projects that need to be completed for 2025.

Tabled/Pending Items:

- A. Working on Ordinances.

For Approval and Signature:

- A. The board approved Heidi Lawton to sit in for Sue Collins at the election on September 10, 2024.
- B. Peter Moran: The Board signed and approved Peter Moran to be an alternate on the Planning Board.
- C. Velvet Sweeney: The board signed and approved Velvet Sweeney to be the Deputy Town Clerk.

Hearing of the Public and Any Other Business:

-Ray: asked about Alarms in Town and what is being done about that? Tim advised that he has an ordinance written up for the Town Meeting.

-Sue: discussed with the board doing a transfer for the General Assistance line item as it is over budget. Tim said, “we will have to transfer or go into the hole on that line item.” Ray asked if we were still paying for our person in Laconia or not.” Tim said yes. Heidi explained to the board that the City of Keene is over their welfare budget by \$200,000.00 and the City of Concord is over theirs by \$300,000.00. Discussion ensued.

-Sue: received a complaint about jake brakes, drivers using them from IGA all the way to town. There have been several complaints from people on Route 3 and Route 26. Discussion ensued on jake brakes and how they work. Greg wants to know if it is a safety issue if you outlaw these brakes in your town? Greg said the board needs to look at other policies in other towns to see how they work. Greg mentioned the Town of Gorham.

-Sue: received another complaint from a taxpayer saying that there needs to be signage for ATVs on Route 3 in front of Laperle’s IGA saying traffic crossing and trailhead has moved. Sue advised this person to go to the Town Office and speak to the Town Manager about it.

-Sue advised the board that Erica Canales is done working for CEDC. Ray advised there is more to it than that. Sue asked if the town would still be working with her. Ray said, “yes.”

Non-Public Session Under RSA: 91-A:3, II (c):

Determine Date for Next Meeting: September 11, 2024, at 1:00pm

Adjourned: Sue made a motion to adjourn, Ray seconded the motion, motion passed to adjourn meeting. The meeting was adjourned at 1:50pm.

Respectfully submitted,

Heidi Lawton

Heidi Lawton, Administrative Assistant, Town of Colebrook