

Colebrook Select Board
Selectmen Meeting Minutes

July 13, 2026

Selectboard Members: Greg Placy, Ray Gorman, and Sue Collins.

Staff: Tim Stevens & Heidi Lawton

Members of the Public: Susie Nash, Buddy Boudle, Alicia Boire, and Kevin Knowlton.

Meeting Start Time: 1:00pm

Roll Call & Pledge of Allegiance

Hearing of the Public:

- a. Susie Nash: Susie came to talk to the board about the abatement for James Jeffer's trailer that is now gone. The abatement that was made for the board to sign was abating the 2025 second issue tax bill and the first issue tax bill of 2026. Susie believed that the first and second issue tax bill for 2025 should be in this abatement. Tim explained that Melanie had already abated the first issue tax bill of 2025 and that this abatement is correct. The abatement in the amount of \$1,058.00 was signed by the board.

-Susie asked the board to sign their names to a printout of taxes for James Jeffer's trailer that have been waived so that there is no confusion at a later date. The amount of taxes waived was \$7,600.00. This was an agreement between the town and Mr. Jeffers. Tim went to his office to get the agreement that legal counsel prepared between the town and Mr. Jeffers for the board to look at. Mr. Jeffers' trailer was burned by the Colebrook Fire Department for training purposes.

- b. Buddy Boudle: Buddy came to the board to discuss Darren Klebe's trailer, in his trailer park. Buddy said that this trailer has become a public health hazard. Buddy said the refrigerator in the trailer is filled with mold and the smell is horrible. Mr. Klebe passed away. Buddy said he called Darren's son Dawson to see if he wanted anything to do with the trailer. Darren owes \$4,600.00 in back lot rent to Mr. Boudle and \$3,667.72 to the Town of Colebrook for back taxes and water and sewer bills. Buddy bought Alexis Lamontagne's trailer, and he would like to pour a cement pad and put that trailer where Darren's is. Tim explained the process that Buddy would have to go through to get the trailer and how to go about it. Tim and the

board advised Buddy to work through his lawyer to do everything. Tim will talk to the Health Officer and see if she can go over and look at the trailer. Buddy knows that he will probably have to go through probate.

-Buddy also wanted to talk to the board about acquiring Chris Walker/Carl Mitchell's trailer in the trailer park. Buddy said that he is supposed to buy that one and get rid of that one and put a new trailer in there. Mr. Mitchell owes 2025 and 2026 taxes in the amount of \$1,283.35.

-Buddy wanted the Selectboard to know that the Colebrook Water & Sewer Department is absolutely useless. Buddy said the man who cuts the grass in the trailer park, Richard Gilbert, ran over a curb stop the other day near Norman Deline's old trailer. Richard broke it down to the ground and water started coming up. The town sewer is right beside the curb stop and when Buddy was digging to put in a new curbs top, he hit the town sewer and broke it. Buddy called the Town as soon as it happened because that is clay pipe in there and he does not have clay pipe. Buddy said two guys showed up, so he asked them if they had any pipe and they said, "nope we don't have no 8-inch pipe." Sue asked Buddy who showed up, Buddy said, "It wasn't Brian because he hadn't showed up for work yet and it was ten o'clock in the morning, the other two guys (Mike Worters & Scott Skidgel) stood there so Buddy asked them "who's sewer is this?" and they said, "I don't know, you broke it." Buddy said he said to the guys "Is this my sewer or your sewer?" They guys said it was their sewer, but that there were so many violations going on here (meaning in the trailer park) that Buddy shouldn't even be there. Buddy said, "What are you talking about?" I broke the sewer line and I am willing to get it fixed, what do you want me to do, just forget about it and bury it back up?" Buddy said, "are you going down to fix that or what, they said no. Buddy had to go down to Littleton and get pipe. He stated that the two men from the Water & Sewer Department did give him two fern coves, he had to go and get them. Buddy said, "they are absolutely useless, they never got down in the hole, they never offered to help fix it, nothing. Buddy said, "with the amount of taxes I pay to this town, I think I deserve better."

- c. Kevin Knowlton: Mr. Knowlton is a property owner at 59 Colby Street. He came to ask the board about what is going on at 65 Colby Street. Tim explained the situation and the process that the town had to go through to obtain the property. The Town was waiting until baseball season was over so that they could clean up the backyard, because they need to go through the ballfield area. Mr. Knowlton's biggest issue is the property being cleaned up. Mr. Knowlton wanted to know if as an abutter, would he get notified if the property gets sold or goes out to bid, Sue said, "we put an ad in the paper and go through a realtor to sell the property."

Regular Agenda:

- A. Review and approval of the Minutes of 6/15/26. Ray made a motion to approve the minutes of 6/15/26, Ray seconded the motion, motion passed, all approved.

- B. Review and Sign Payroll and Disbursement Manifests: The Selectmen reviewed completed payrolls and disbursement manifests and signed them.
- C. Town Manager's Report:

-CCI/Fidium: Tim advised the board that CCI and Fidium are done with their infrastructure work, they still have to feed the underground conduits with the fiber, they are working on this, and it should be done shortly. They still will have to close portions of Main Street when they have to drop lines, but they are done with digging. Greg asked "if CCI is moving forward with the fiber and doing the cutover?" Tim said, "yes they are." Discussion ensued about the cutover. The board would like to know when Sicard will be starting. Tim will find out for the board.

-Eversource work on Parsons Street: Tim advised that Eversource will be closing down both sides of the street to parking on a day when they need to move the new wires to poles. It was cancelled twice before, once for weather and the next because the crews worked all night before in Lancaster for the microburst. They are trying to reschedule this.

-Eversource work on Monadnock Street: Tim advised that paving on Monadnock Street will be pushed back until the fall. Ray asked, "how many people still need to move utilities on Monadnock Street?" Greg and Tim both answered one. They have one company that comes in and moves all the lines at one time.

-Chase Property: Tim has been in touch with Kim Hamel, who is working with Mr. Chase for the Purchase & Sales Agreement, for that property near the wells. Sue asked, "who establishes the amount that will go on the Purchase & Sales Agreement?" Tim said, "the seller, he said he would sell it for \$15,000.00 an acre." Sue asked, "how big is it?" Tim thinks it might be three acres.

-Wood Dump filling with stumps: Kevin Rice says that the wood dump is filling up with stumps and there is nothing they can do with them. Kevin would like to know if the board wants them to stop taking stumps or would they like them to make another cut like they did a couple years ago, to make more room. Discussion ensued. Sue made a motion to no longer take stumps at the wood dump until further notice, Ray seconded the motion, and Greg agreed, motion passed.

-APP Meeting: Tim reached out to the new owner, Glen Jackson, for a meeting and he has not heard back from him.

New Business:

- a. Request to rename Indian Trail: Amber Calhoun and Corey Bulleman made a request to rename Indian Trail to Starlite Trail. Tim read the Board of Selectmen the couples' justification for renaming the road. Sue asked if Larry Rappaport's

communications tower is still up there? Sue asked if that tower was involved with FAA or anything like that? If the owners are using the tower, they would need to tell the FAA of the new address. Ray made a motion to approve the name change from Indian Trail to Starlite Trail, Sue seconded the motion, Greg agreed, motion passed. The Town Clerk will be given the information to provide to NH 911 which is the next step in the renaming process.

Old Business:

- a. Aldrich Road Update: Waiting on FEMA to give us feedback. Ray wanted the board to know that a lot is going on up there. There have been cement trucks, excavators, etc. Tim will contact Mike Ouellet to talk to them to see if they need any permits.
- b. Follow-Up to Congresswoman Goodlander on the North Wells Loan Forgiveness: Tim has still not heard anything.
- c. BS&A Software Implementation: Sue would like copies of all the documents we have with BS&A; Heidi will make her copies. Tim and Heidi talked to BS&A about not going forward with the new software implementation at the present time. BS&A feels that we should go ahead with it because the town has already paid a lot of money into it. Sue and Alicia both stressed that we are not up to date on reconciling everything for 2025 and 2026. Sue said there is still a lot to research for 2025, they can't even close it yet. Tim explained that BS&A said they deal with this same situation with a lot of towns. Sue and Alicia feel that the town should not go forward with the software implementation at this time. Heidi will check with BMSI on extending their services for another year and with BS&A about the cost of changing the conversion to possibly 2027. Discussion ensued on the Bangor Bank conversion currently in progress. Greg mentioned maybe reaching out to Tammy Letson for advice on what to do.
- d. Harvey Swell Bridge Claim: Check was received. The project begins August 3rd and Corrigan is the contractor.
- e. Updates on Easements & Agreements for Water Lines (Rudd & Chase): Discussion earlier in meeting regarding Chase. The last time Tim talked to Jamie, from Emery & Garrett, he was trying to get a hold of Mr. Rudd.

Tabled/Pending Items:

- a. Abatement Requests from DRA with No Recommendations: NH DRA Assessor, Phil Bodwell did not have time to finish these, so the board is going to wait until they have the recommendation from Phil.

-Michael Harding

-Michelle Desrochers/Adam Mules

For Approval and Signature

- a. Intent to Cut: Samuel Jeffers- paid taxes and Selectmen signed.
Michael Bordonaro: signed
- b. ATV Permit: Erik Keyser-more information needed for board to make a decision.
Larry & Gerri Cohen-denied
- c. Cemetery Lots: Josie Kenney Marquis-Deed signed
Ernest & Patricia Clark-Deed signed
Julie Fournier-Deed signed
- d. Property Tax Abatements: James Jeffers-signed
Marion Daniels-signed
- e. Land Use Change Tax: Richard & Joni Hicks-signed
- f. Oath of Office for Patrick Carr: signed
- g. Yield Tax Levy: Multiple (4 Packets)-needed changes made to the incorrect dates on the forms in two of the packets. Tabled to the next meeting.

-Stonegarden FY 2025 Grant Amendment: The State of NH had to change the period of performance date, from 9/30/26 to 8/31/28 for the FY 2026 Stonegarden Grant. Sue made a motion that they Colebrook Board of Selectmen accepts the amendment for the 2025 FY Stonegarden Grant, changing the performance period from 9/30/26 to 8/31/28, Ray seconded the motion, motion passed by all.

Non-Public Session Under RSA: 91-A:3 II (a) & (c):

-At 3:28pm, Sue Collins mad a motion to enter non-public session in accordance with NH RSA 91-A:3 II Non-Public Sessions (a) The dismissal, promotion, or compensation of any public employee or the discipling of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

And

NH RSA 91-A:3 II Non-Public Sessions (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

Raymond Gorman seconded the motion. Chairman Placy did the roll call:

Ray Gorman: Yes

Sue Collins: Yes

Greg Placy: Yes

The Board went into non-public session with Town Manager, Tim Stevens, and Town Treasurer, Alicia Boire, in attendance.

At 4:13 pm, Sue made a motion to exit non-public session. Ray Gorman seconded the motion and Chairman Placy did the roll call:

Ray Gorman: Yes

Sue Collins: Yes

Greg Placy: Yes

At 4:14pm Non-public session ended, and the Board returned to the regular meeting.

Ray Gorman made a motion to seal the minutes of the non-public session; Sue Collins seconded the motion and all three members voted in favor.

Hearing of the Public and Any Other Business:

-Ray asked Tim if all the work had been finished at the Trailer Park behind Noyes Chevrolet. Tim said all the work should be finished there. Ray said there is material up there that is left over everywhere. It is a mess.

-Alicia asked about borrowing Tax Anticipation Notes and how much to borrow. Sue suggested two million considering the Main Street Project and the lagoon project are ready to kick off. The State (grants and loans) will reimburse most of these costs but the Town needs to pay the Reimbursement Applications by the contractors before we can request reimbursement from the State. TAN funds are needed to bridge the gap. Alicia mentioned that it takes a couple months to secure the TAN money.

-Sue made a motion to write off, as a bad debt, a private donation that the town expected from UCVH in 2024 and will not be receiving in the amount of \$8,363. Ray seconded the motion, Greg agreed, motion passed. These minutes will be sent to auditor Tim Greene once approved.

- Sue asked if the town received anything saying that Rodrique was state approved for his gravel. Tim said yes.

-Sue asked if Tim had met again with Mike Ouellet about properties built without permits during the revaluation. Prior minutes indicate that Tim met with Mike and presented a list. Mike had responded that some on the list had permits. Tim will follow up with Mike to update it for the Planning Board.

-Sue stated that she learned last week when the power went out at Town Hall that desktop computers are not being backed up. The Town Manager or someone in the office needs to contact Thrive to get a quote on getting information on daily desktop computer backups.

Determine Date for Next Meeting: Selectmen's Meeting Monday, July 27, 2026, at 5:00pm.

Adjourned: Sue made a motion to adjourn, Ray seconded the motion, motion passed to adjourn meeting. The meeting was adjourned at 4:15pm.

Respectfully submitted,

Heidi Lawton

Heidi Lawton, Administrative Assistant, Town of Colebrook