

**MATERIAL INCLUDES PREPARATION**

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| Glass | All glass bottles and jars | Wash food residue out of all containers. |
| Aluminum Cans | All beer and soda cansAluminum food tins  | Make sure all containers are empty.Rinsing them would be appreciated. |
| Steel or Tin Cans | All steel, tin, or bi-metal cans Also, food tins and other small light steel items. | Food cans must be emptied and rinsed out. Rinsing would be appreciated. |
| All # 1 and # 2 Plastic Bottles | All carbonated beverage bottles, milk jugs and detergent bottles. Do not include other plastic items. | Please remove the caps and rinse all soda and milk bottles. Please do not include other types of plastics. |
| Newspaper | Please include only newspaper | Pack the paper flat in brown paper bags. |
| Magazines | Please include only magazines | Pack in paper bag or tie with string. |
| Corrugated Cardboard | Doubled walled boxesPlease do not include cereal or detergent boxes. | Flatten the boxes. We cannot accept waxed, dirty, or oily boxes. |
| Scrap Metal | All metal items including car parts, toys and metal roofing. There is a disposal fee for refrigerators and air conditioners. | Please remove all non-metal parts and follow instructions regarding fees and/or placement. |
| Motor Vehicle Batteries | All wet-cell batteries from cars, trucks, motorcycles, snow mobiles etc.  | Use caution-handling batteries. Place in designated areas. |
| Tires | Refer to Ordinance for Tires Accepted at the Transfer Station. | Disposal fees apply to tires. |
| Leaf & Yard Waste  | Grass clippings, leaves, pine needles etc. | Please empty bags at compost pile. NO pet manures or food waste is allowed. Trees and branches go the burn pile. |
| Brown Paper Bags |  | Fold and put in mixed paper container.  |
| Chipboard (Cereal & Shoe Boxes) | All cereal and shoe boxes | Fold flat and put in appropriate container. |
| Computer Paper |  | Put in container or fold flat. |
| Egg Cartons |  | Flatten and put in appropriate container. |
| Envelopes |  | Fold flat and put in appropriate container. |
| Fax Paper | No carbon lined paper | Fold flat and put in appropriate container. |
| Hard Cover Books (with covers removed) |  | Remove cover and put in appropriate container. |
| Junk Mail |  | Fold flat and put in appropriate container. |
| Manila Envelopes |  | Fold flat and put in appropriate container. |
| Office Paper | No carbon lined paper | Fold flat and put in appropriate container. |
| Posters | No plastic or vinyl posters | Fold flat and put in appropriate container. |
| School Paper (ruled & construction) |  | Fold flat and put in appropriate container. |
| Soft Cover Books |  | Fold flat and put in appropriate container. |
| Telephone Books |  | Fold flat and put in appropriate container. |
|  | **UNACCEPTABLE PAPER FOR RECYCLING** |  |
| Carbon Paper | Food Contaminated Products |  |
| Waxed Paper (any kind) | Gift Wrap (any kind) |  |
| Blueprints | Milk Cartons |  |
| Foiled Coated Paper | Plastic Bags (any kind) |  |
| Tyvek Envelopes |  |  |

**Pay Items:**

Refrigerant items- air conditioners, refrigerators etc.

Tires

Electronics- TV’s computer monitors, towers, and any item with a screen

Fluorescent bulbs

Batteries

All mercury containing items such as thermostats, thermometers- “button” batteries.